

# **Chebeague Island School Committee Meeting Minutes**

## **Tuesday, September 17, 2019**

### **Chebeague Island School**

#### **Call to Order**

The meeting was called to order at 6:03 pm by Chairperson Jeff Putnam. School Committee members Jeff Putnam, Jen Belesca, Courtney Doughty, Suzanne Rugh, and Christin Nadeau. School staff Superintendent/Principal Ann Kirkpatrick, Town Manager Marjorie Stratton.

#### **Flag Salute**

The Pledge of Allegiance was recited.

#### **Approval of Agenda**

No additions were made to the agenda. There will not be an Executive Session. A motion was made by Courtney Doughty and seconded by Suzanne Rugh to approve the agenda as written. Motion passed 5-0.

#### **Approval of the Minutes of 8/20/19**

A motion was made by Jen Belesca and seconded by Suzanne Rugh to approve the School Committee meeting minutes of August 20, 2019 as written; correcting the spelling Courtney. Motion passed 5-0.

#### **Correspondence**

No correspondence

#### **Public Comment**

None

#### **Reports**

School Committee Chairperson: Jeff Putnam shared letter to the parents regarding the CTC boat use for school purposes. There was a note from the SC lawyer that not paying for parents to ride the boat who are choosing not to educate their children through the Chebeague Island public school system is not discrimination.

Jeff Putnam brought up the topic of Undesignated Fund Balance to transfer money into the reserve funds. At this time, it was the recommendation of the

Town Manager, Marjorie Stratton to table this discussion until after the latest audit 2018-19 (FY19) has been completed. The reserve funds are High School Tuition, Special Education and Capital Reserve.

At this time, we have not heard back from Yarmouth School Department about the joint meeting with their School Committee.

Superintendent/Principal: Ann Kirkpatrick gave an update on the paving. It has been completed and as a reminder it was paid for from the Town Contingency Fund.

It is with regret that the Superintendent and School Committee accept Meredith Beaupre's resignation as the Administrative Assistant to the Chebeague Island School. We will begin the search and interview process to fill the position.

There is a glitch in the schoolwide communication system. Not all parents were informed about the bus being back in service. We will research other ways to get our message out in the case of emergency and basic overall communication.

### **Old Business**

Superintendent Kirkpatrick will set up a meeting with Carol and Martha from CTC for the purpose of negotiating the school transportation contract with CTC.

The Employee Handbook is a work in progress.

### **New Business**

Polly Wentworth submitted a quote for a stackable washer and dryer in the utility room. The quote included; the appliances, plumbing and electrical work and labor. Estimated cost \$3,025.96. The Board has asked for additional quotes from other companies that sell appliances.

### **Other Business**

Warrant (2018-19) FY19 \$694.80

Warrant #5 FY20 \$151,466.66

Adjournment- Motion by Courtney Doughty to adjourn the meeting, seconded by Suzanne Rugh. 7:16pm

Respectfully Submitted

Ann C. Kirkpatrick, Superintendent