

MINUTES OF THE POINT BLANK CITY COUNCIL

September 11, 2023

The Point Blank City Council met in regular session on Monday, September 11, 2023, at the Point Blank Civic Center in Point Blank, Texas.

COUNCIL MEMBERS PRESENT:

Mark Wood, Mayor
Mel Basham
Larry Gumpert
Mike Pagel
Russell Sims
Gary Wulf

OTHERS:

Levina Wulf	Jason Butscher
Matt Smith	Doug Fields
Jim Woods	Kyle Sims
Anita Woods	Bill & Connie Hodde
Alicia Stobbe	Kelly Hoot

CONVENED

Mayor Wood called the meeting to order at 6:30 p.m. A quorum was present, and the meeting was called to order.

READING OF SECTION 42.05 OF THE PENAL CODE, DISRUPTION OF A MEETING OR PROCESSION

Mayor Wood did not read Section 42.05 of the Penal Code.

PUBLIC COMMENTS

There were no public comments.

MINUTES

Mayor Wood said the minutes of the August 14th meeting needed Council approval. Mayor Wood asked for a motion to approve the minutes.

Mr. Sims made a motion to approve the August 14, 2023, minutes.

Mr. Gumpert seconded the motion which passed (5 ayes, 0 nay).

CONSIDERATION, DISCUSSION AND POSSIBLE VOTE ON STREET REPAIRS

Mayor Wood said the road contractor is currently working in North Woods and this will be all of the work that will be done this fiscal year. This work could slightly exceed the budget.

UPDATE ON SHORT TERM RENTALS

There was no update on short term rental this month.

UPDATE ON GRANTS

Mayor Wood said the city has received verbal approval that we will receive both grants. The block grant representatives plan to make a site visit but a definite date has not been given. There is no timeline for when the funds will be received.

The MIT-MOD grant has been approved through DETCOG but we are now waiting for the funding to come from FEMA. There is a requirement that a 16 hour education class regarding fair housing must be completed so someone will have to attend this training.

CONSIDERATION, DISCUSSION AND POSSIBLE VOTE ON REVOKING ALDERMAN CENSURE

Mr. Wulf discussed his censure and stated that prior to the June 12, 2023, meeting where he was censured, the PBVFD was mentioned at a Council meeting since the February 2023 meeting.

The Emergency Services District issued their written report on March 20. Mr. Wulf said the mayor sent the written report to the Council on June 7th. Mr. Wulf said he sent his response to the report to the Council only.

Mr. Wulf said he was totally surprised by what happened at the June 12th Council meeting. He added that the majority of firemen that were relieved of duty at the PBVFD have moved on to work on other VFD. The firemen have gotten past it and moved on. They work well with the PBVFD when they are working on fires together.

He said he has agreed that it is not the city's business for many months and he respectfully asked that the censure be removed.

Mr. Wulf made a motion for the Council to remove the censure that was placed on him at the June 12th meeting.

There was no second to the motion.

CONSIDERATION, DISCUSSION AND POSSIBLE VOTE ON 2023 AUDIT ENGAGEMENT LETTER FROM CARR, RIGGS AND INGRAM (CRI)

Mayor Wood said he had tried to find another auditor. He had contacted the county auditor and they quoted him \$38,000 so he did not ask for a letter of engagement. Mayor Wood said the city has a good working relationship with Carr, Riggs and Ingram and would recommend that the Council approve the letter of engagement.

Mr. Sims made a motion that the city accept the letter of engagement from Carr, Riggs and Ingram (CRI).

Mr. Gumpert seconded the motion which carried (5 ayes, 0 nays).

CONSIDERATION, DISCUSSION AND POSSIBLE VOTE ON CITY CREDIT CARD AND AMAZON BUSINESS ACCOUNT

Mayor Wood explained that there are several charges that are paid on his credit card including subscriptions to Quick Books, Microsoft 365, Antivirus software and Go Daddy. He added that he and Ms. Hoot also purchase offices supplies on their personal credit cards. Mayor Wood said Ms. Hoot has already applied and been accepted by Amazon to have a business account and we have added our tax exemption to the account. Most of the office supplies are purchased from Amazon and it will be beneficial for the city not to have to pay taxes on the purchases.

He would like for the city to get a credit card so these charges can be put on the city's card and paid off each billing cycle.

Mr. Gumpert made a motion for the city to get a city credit card.

Mr. Wulf seconded the motion which carried (5 ayes, 0 nays).

CONSIDERATION, DISCUSSION AND POSSIBLE VOTE ON OUTCOME OF AUGUST 14TH EXECUTIVE SESSION

Mayor Wood said the Council had met in Executive Session on August 14th to discuss a raise for the City Manager. He asked the Council for clarification on the amount that was discussed during the executive session. The Council agreed the increase was 12.5 percent which would be a \$250 per month increase.

Mr. Wulf made a motion to approve a 12.5 percent raise for the city manager.

Mr. Gumpert seconded the motion which carried (5 ayes, 0 nays).

Mayor Wood said he would need to revise Ms. Hoot's contract to reflect the new amount.

Ms. Hoot thanked the Council for the wage increase.

CONSIDERATION, DISCUSSION AND POSSIBLE VOTE ON FY 24 BUDGET

Mayor Wood said he had updated the budget to reflect the August expenditures. The Council reviewed the proposed budget for the third and final reading.

Mr. Wulf made a motion to approve the FY 24 Budget as submitted.

Mr. Gumpert seconded the motion which carried (5 ayes, 0 nays).

LEDGER REPORTS

Mayor Wood gave an overview of the management reports.

The balances are:

First State Bank Checking Account	\$218,922.94
First State Bank Grant Account	\$2,875.02
Petty Cash	\$13.60
First National Bank Savings Account	\$137,379.85

Sales tax for the month was \$10,924.85

Mayor Wood said the city is \$5,579.78 above where we were last year in sales tax revenue.

Mr. Gumpert asked about the possibility of changing the rainy day (savings) account into a CD. Mayor Wood said he would look into it.

MAYOR'S REPORT

Mayor Wood said he had checked with the county election administrator about changing the city election from May to November and if there would be any savings by doing so. The election administrator told him that the cost would probably be more because more people have to work in the November election, more voting machines are needed and longer hours.

COMMENTS FROM ALDERMEN

Mr. Gumpert wanted to remind everyone that today was September 11th and we should remember those that lost their lives 22 years ago.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Mayor Wood said if there were no additional comments, he would like to ask for a motion to adjourn.

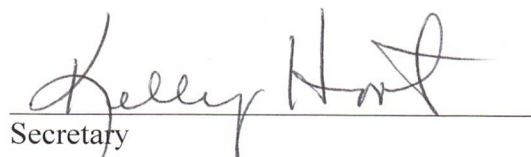
Mr. Gumpert made a motion to adjourn the meeting.

Mr. Sims seconded the motion which carried (5 ayes, 0 nays).

The meeting adjourned at 7:20 p.m.



Mayor



Secretary