

APPROVED Minutes

EVERETT TOWNSHIP
SPECIAL BUDGET MEETING
February 28, 2017

1. **Call to Order.** Supervisor Judy Maike called the meeting to order at 1:25
2. Roll call: Judy Maike, Supervisor; Brandy Fleming, Treasurer; Curt Chaffee, Trustee; Richard Long, Trustee; Pamela Chaffee, Clerk.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Trustee Curt Chaffee made the motion to approve the agenda with the following corrections: correct date, add Cell Site Proposal to Unfinished Business, and move the Preliminary Budget to follow New Business. Motion was supported by Trustee Richard Long. Ayes all. Passed
5. **Approval of Board Minutes of February 17, 2017:** Tabled
6. **Public Comment:** None present.
7. **Unfinished Business:**
 - A. **Assessor Frain & Associate pay increase:** After a short discussion, it was decided that Supervisor Judy Maike would offer a compromised amount of \$10.50 instead of the \$11 asked for.
 - B. **Road Commission Project(s):** The Road Commission has given the Board a price for the completion (including paving) of the mile of 8th Street that the Board had agreed to improve last year. After a short discussion which included the Board's interest in preserving the improvements they had already committed to, Supervisor Judy Maike made the motion to approve the completion of 8th Street between Oak and Pine which would include paving for a total of \$221,055 (includes last years approved project and this year's addition of paving) and was supported by Clerk Pamela Chaffee. Treasurer Brandy Fleming: Aye. Trustee Richard Long: Aye. Trustee Curt Chaffee: No. Motion passed. There followed a short discussion regarding a bid from D&B Brining. Trustee Richard Long will contact D&B to ask for an adjustment as we have paved some roads. We will seek at least one more bid
 - C. **Family Park:** Tabled to be included in the Budget discussion.
 - D. **Cell Site Proposal:** The Township has been contacted by Brian Monroe about increasing the revenue received from the lease of the cell tower. Tabled until the April or May meeting.
8. **New Business:**
 - A. **Computer for Treasurer:** Discussion including -The Treasurer's computer is so old that the operating system is no longer supported. It is important for the operation of the Township that the Treasurer be able to perform her duties which she would not be able to do without a working computer. The Treasurer has researched computers and has found one which she deems acceptable that is on sale and comes with a good warranty for under \$700. Clerk Pamela Chaffee made the motion to purchase the computer for the Treasurer's office which was supported by Supervisor Judy Maike. Ayes all. Motion passed
9. **Preliminary Budget Review:** The Board spent the next two hours preparing the 2017/2018 Preliminary Budget. Copy attached. We will hold **the next Budget Meeting on March 9th at 1 pm.**
11. **Public Comment:** None present.
12. **Adjournment:** The meeting was adjourned at 4:55.

Respectfully submitted by Clerk Pamela Chaffee on 3/2/2017