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## **Handicap Posting Procedures**

The following procedures were established in 2009, and updated in 2017 and 2021 to accommodate posting from mobile devices. The procedures documented below are approved by the Board, which serves as the Handicap Committee.

## All rounds are expected to be posted on the day they are played.

Mens Club skins games and tournaments are posted automatically by the scoring system. Be sure your scorecard has your last name, and all hole scores are legible.

For all other rounds, you are expected to post your own score. This is done using the GHIN app on your smart phone, or on the internet at the El Prado or SCGA web sites, or on a golf course kiosk computer if one is available. Be careful to select the correct type of round (home/away/competition) and the correct tees played. If you make a mistake, notify the handicap chairman immediately and it will be corrected.

If a round is **INACCURATELY** posted where the card has a lower score than is posted on the computer or if posted as regular round instead of Tournament round, you will be sent an email (be sure your email address is updated promptly) that an error was made and that this is a warning. In the event there is a second instance of inaccurate posting within a six month period (either of the two types mentioned above), you will be notified and a penalty round will be assessed.

- This will be a rolling six month period and the date will be the date of the round played, not the date of notification (warnings will expire after six months).
- Any scores posted lower than what is on the card will not be considered for warning-your tough luck unless a major difference in posting vs. actual score which can be changed.
- Higher scores will be not be changed in most cases unless there is a major difference between what is posted vs. the card.

If a round is **NOT** posted within 24 hours of the round played, you will be sent an email and a penalty round will be assessed (no warning will be given). **This is the major no-no!!!** 

Posting accurately is the major tenet that keeps everyone on a level playing field --- pay attention when finishing a round and double check what is being put on card that is turned in for scoring.