

# A LITTLE SCHOOLHOUSE VPK ATTENDANCE POLICY

VPK is a State Funded program to give children the best start and success in school possible. Regular attendance, punctuality, and parent involvement is crucial for school success.

Students are expected to be on time for classes. Instruction starts promptly at 8:45 (or 12:50 for afternoon programs).

\*\*\*Students MUST attend regularly. We follow the State of Florida's 80:20 requirement.\*\*\* ELC will not reimburse A Little Schoolhouse for your child's tuition when they are excessively absent. Students MUST ATTEND GREATER THAN 80% OF THE SCHOOL DAYS EVERY MONTH TO CONTINUE IN VPK THE FOLLOWING MONTH.\*\*\*

Students are expected to be picked up on time at the conclusion of classes (12:30 for VPK PLUS, and 3:50 for afternoon VPK). LATE FEES will incur for children picked up late. LATE FEES are NOT covered by VPK vouchers and will be paid promptly by the parent. **Recurrent late pick ups are inconsiderate to teachers, and unhealthy for children, and may result in dismissal.**

A student that is absent for 5 consecutive instructional days, without a phone call or communication from a parent, may be considered for termination from the VPK program.

Parents are required to sign a monthly attendance log. Your signature will verify the attendance of your child, and will allow the Early Learning Coalition of Manatee County to make the payment for your child's education.

Without the monthly signature, ELC will not reimburse A Little Schoolhouse for your child's tuition and you will be responsible for the tuition.

**To participate in the VPK Program ALSH, I agree to comply with the terms of this Absence and Late Fee Policy. My signature below is acknowledgement of my review and acceptance of the term of this policy.**

Child's Name: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_