



# Township of Hampshire

County Of Kane

State Of Illinois

## Minutes

February 13, 2024

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 13<sup>th</sup> day of February, 2024 at 7:00 pm.

Jody Remakel, Supervisor;  
Dan Rowlett, Hwy Commissioner;  
Rebecca Penkaty, Assessor;  
Lori Marwig, Clerk;

Bob Becker, Trustee;  
Dale Drendel, Trustee;  
Steven Gustafson, Trustee;  
Roger Paddock, Trustee;

Also in attendance was Deputy Krysta Kaus, Kane County Sheriff Department. Trustee Becker was not present at the beginning of the meeting. He arrived at 7:08 while Deputy Kaus was giving her report.

1) The meeting opened with the pledge to the flag. Mrs. Remakel asked for any changes or additions to the agenda. There was none.

2) Minutes. The Board reviewed the Board of Trustee Minutes from January 9, 2024. A motion was made by Trustee Gustafson to approve the minutes as presented. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

3) Treasurer's Report. The Board reviewed the January Treasurer's report. A motion was made by Trustee Paddock to approve the January Treasurer's report. Trustee Drendel seconded the motion and it was approved by all those present. A roll call vote was taken.

Trustee Gustafson Aye Supervisor Remakel Aye Trustee Paddock Aye Trustee Drendel Aye  
Trustee Becker Absent

4) Public Comment. There was none.

### 5) Reports

Kane County Rep: Deputy Kaus spoke about how busy she was with the recent weather. She then informed the Board about the Sheriff Citizens Academy that is available to Kane County residents. At this time there are no crime sprees or scams going on. She then spoke about the areas that she patrols and how the speeding is average everywhere she goes. Discussion was brought up about watching the speeds on a few of the county roads that lead to the high school. Mr. Rowlett then informed her about the letter that was received regarding the intersection of Route 72 and Brier Hill and how the State wants the Township to pay for certain parts of the improvement. Deputy Kaus gave Supervisor Remakel some contact information to see if there are any grants available to help offset the cost. She left the meeting at 7:35pm.

Assessor: Assessor Penkaty reported that there were 22 sales for the month of January. 4 were for land (developer), 9 were new construction, 1 was for farmland, and 8 were existing homes. She then provided the Board with the divisions that she received for section AA, J, and T of the Prairie Ridge subdivision. AA will have 85 parcels, J will have 83, and T will have 65 parcels. At this time she has not heard about any building beginning in the subdivision where Big Timber Elementary School is.

Highway Commissioner: Highway Commissioner Rowlett reported that his crew was out a total of 21 times for either ice, snow, or blowing snow. They had some minor issues with the loader lift cylinders and a lot of problems with 2 of the trucks. The loader cylinders were leaking so they were taken off the machine and repacked at Remkes Garage. Both trucks were taken to Diesel Works and one of them had sensor issues that were fixed. The other was temporarily fixed by Diesel Works but it needs to go to the dealer for some warranty problems. Mr. Rowlett also had some issues

Township of Hampshire Minutes (Cont'd)

with the garage doors. On Jan 26th, the milk plant was inspected for asbestos and from the samples that were taken and he is waiting for the report. He also ordered salt three times this past month for a total of 297.6 tons. There is still another 100 tons that need to be ordered before the end of the year so the quota is met.

Supervisor: Supervisor Remakel reported that the new bus garage has been added to TOIRMA. She also spoke to them about the exercise equipment being used by the Seniors. They will need to sign a waiver to use the equipment, and check in with a staff member. She reported she has formalized the accident reporting procedures and provided her team with forms that will need to be filled out. Mrs. Remakel and Mr. Rowlett met to go over an equipment replacement schedule for the Road District. The senior program is continuing to grow as 5 new people signed up just this week.

6) Old Business.

Approval of Promissory Note. This was tabled.

Approval of PLAWA policy. After reviewing the policy a motion was made by Trustee Gustafson to approve the PLAWA policy. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

Approval of Town Hall procedures, rules, and guidelines. Supervisor Remakel reviewed the town hall procedures, rules, and guidelines with the Board. A motion was made by Trustee Paddock to approve the Town Hall procedures, rules, and guidelines. Trustee Becker second the motion and it was approved unanimously by all those present.

7) New Business.

Discussion of Kane County Zoning Request. After reviewing the request, the Board does not have any objections and no action will be taken.

Approval of Contingency Transfers. Supervisor Remakel reported that there are some contingency transfers that will need to be done before the fiscal year is up.

	<u>Motion</u>	<u>Second</u>	<u>Approved</u>
Appropriation Ordinance 24-06 Unanimous	Trustee Gustafson	Trustee Drendel	
Appropriation Ordinance 24-07 Unanimous	Trustee Gustafson	Trustee Drendel	
Appropriation Ordinance 24-08 Unanimous	Trustee Gustafson	Trustee Drendel	
Appropriation Ordinance 24-09	Trustee Becker	Trustee Gustafson	Unanimous
Appropriation Ordinance 24-10	Trustee Becker	Trustee Gustafson	Unanimous
Appropriation Ordinance 24-11	Trustee Becker	Trustee Gustafson	Unanimous
Appropriation Ordinance 24-12	Trustee Becker	Trustee Gustafson	Unanimous
Appropriation Ordinance 24-13	Trustee Becker	Trustee Gustafson	Unanimous
Appropriation Ordinance R24-14 Unanimous	Supervisor Remakel	Trustee Drendel	
Appropriation Ordinance R24-15 Unanimous	Supervisor Remakel	Trustee Drendel	
Appropriation Ordinance R24-16	Supervisor Remakel	Trustee Drende	Unanimous
Appropriation Ordinance R24-17 Unanimous	Supervisor Remakel	Trustee Drendel	
Appropriation Ordinance R24-18 Unanimous	Supervisor Remakel	Trustee Drendel	
Appropriation Ordinance R24-19 Unanimous	Supervisor Remakel	Trustee Drendel	
Appropriation Ordinance R24-20 Unanimous	Supervisor Remakel	Trustee Drendel	
Appropriation Ordinance R24-21	Supervisor Remakel	Trustee Drende	Unanimous

# Township of Hampshire



County Of Kane

State Of Illinois

## Minutes

February 13, 2024

8) Correspondence. TOI Lobby Day will be April 17th at 11:30am in Springfield if anyone is interested. Supervisor Remakel read a thank you letter from the Burlington/Hampshire Food Pantry.

9) Board of Trustee Comments.

Policy of Subsidized Graves. This is tabled.

10) Hampshire Township Development.

Parking Lot Addition Update. Supervisor Remakel reported that the Architect is working with a civil engineer to finalize the permit with the Village.

Administration Building Addition Update. We passed the official inspection. There is an issue with the new furnace. Grant from Linden Group is aware of the issue. We will hold a portion of the last payment to Efraim until it is decided what will be done with the furnace.

Road District Development. The closing date for the milk plant is tentatively March 26th. The last day for the inspection period is March 12th.

5-10 Year Goals. This will be tabled.

11) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. A motion was made by Trustee Paddock to pay the February bills. Supervisor Remakel seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken.

Trustee Becker Aye Trustee Gustafson Aye Trustee Drendel Aye Trustee Paddock Aye  
Supervisor Remakel Aye

There was an expense report for an elected official.

For Highway Commissioner Rowlett there was an expense report of \$ 424.78 for mileage reimbursement and \$505.00 for petty cash reimbursement.

For Supervisor Remakel there was an expense report of \$340.00 for treadmill and tip reimbursement.

For Assessor Penkaty, there was an expense report of \$21.39 for the typewriter ribbon reimbursement.

A motion was made by Trustee Drendel to approve the expense report. Trustee Paddock seconded the motion. A roll call vote was taken.

Trustee Gustafson Aye Trustee Becker Aye Trustee Paddock Aye Trustee Drendel Aye  
Supervisor Remakel Abstain

12) Closed Session. A motion was made by Trustee Gustafson to move into closed session for the purpose of reviewing and releasing closed minutes. Trustee Becker seconded the motion and it was approved unanimously by all those present. The Board went into closed session at 8:40pm.

The Board came back into open session at 8:46pm.

Approval to take action from closed session. A motion was made by Trustee Gustafson to approve the release of the 1/16/24 closed session minutes. Trustee Becker seconded the motion and it was approved unanimously by all those present.

13) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Supervisor Remakel, and then carried unanimously. The meeting closed at 8:48 p.m.

Approved on:

Respectfully Submitted:

Township of Hampshire Minutes (Cont'd)

Lori Marwig

Township Clerk