

PORT OF MANCHESTER MINUTES

September 14, 2015

Manchester Library Meeting Room, 8067 E. Main Street

REGULAR MEETING

- 1.0 Call to Order.** Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode and Fallstrom. Commissioner Pedersen was excused. Also present were Contract Administrator O'Connell, Attorney/Auditor Thompson, and 5 guests.
- 2.0 Approvals – Consent Agenda**
 - 2.1** Regular meeting minutes for August 10, 2015
 - 2.2** Vouchers numbered 5319 through 5332 in the total sum of \$5,646.22.
Commissioner Fallstrom moved approval of items 2.1 and 2.2. Commissioner Strode seconded the Motion. Passed unanimously.
- 3.0 Public Comment -** Condominium owners of adjacent properties were present, and wanted to express concerns about parking lot problems. They stated that some people on motorcycles are drug dealing on the Port parking lot during late hours, and that they are very noisy causing a disturbance to residents. Commissioner Strode asked that the residents maintain a log and obtain vehicle license numbers if possible. The residents are concerned for their own safety and have a fear of retaliation. Commissioner Strode emphasized that the Port will work with the residents in an effort to make things better.
- 4.0 Daniels Loop Property Lease Review:** The new rental agreement has been prepared, signed and approved for an increase in rent to \$250/month for a one year period to September 2016.
- 5.0 Stormwater Improvements - Phase II update.** The outfall structure is completed and is working. The wall has been installed. To come are plants and a sidewalk next to the wall. New grass throughout is coming. A ribbon cutting ceremony is scheduled for November 7, 2015. The entire park is to be regraded, and new tables will be installed. Three tables will be at the County's expense, and the Port will pay for four tables. The park will be ADA compliant. The County is paying for all improvements including new sod and sprinkler system with the only cost to the Port being the four new tables, new sod in areas that the County did not disturb and a future foot wash. Commissioner Fallstrom moved to

purchase the four new tables. Commissioner Strode seconded the Motion. Motion passed unanimously.

- 6.0 Budget Requests** - The preliminary budget for FY 2016 is being prepared by Contract Administrator O'Connell. He will be adding the cost of a couple cameras to monitor Port property. He asked the Commissioners to be thinking about other additions or concerns to be presented at our next regular meeting when the Preliminary budget will be presented and discussed. The formal hearing for adoption of the budget for FY 2016 will be held at the November regular meeting.

7. Upcoming Events:

- 7.1 October 12, 2015** - FY 2016 Budget Presentation.
7.2 November 7, 2015 - Pomeroy Park Improvements Ribbon Cutting
7.3 November 9, 2015 FY 2016 Budget Hearing

8.0 Miscellaneous

8.1 Financial report - We are on target and should end the year as scheduled and budgeted. Contract Administrator O'Connell furnished a to date statement of receipts and disbursements, with balances.

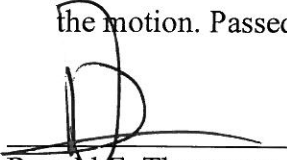
8.2 Commissioner Comments - An All Ports meeting will be held on October 21, 2015.

9.0 Future Meeting Dates

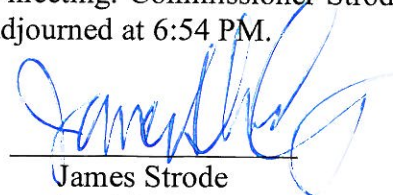
- 9.1** October 12, 2015, 6:00 PM - Regular meeting and Proposed budget presentation and hearing.
9.2 October 21, 2015, 6:30 PM - All Ports meeting at Port of Silverdale.
9.3 November 9, 2015, 6:00 PM - Regular meeting and hearing on Adoption of Budget for FY 2016.
9.4 December 14, 2015, 6:00 PM - Regular meeting

10.0 Adjournment.

Commissioner Fallstrom moved to adjourn the meeting. Commissioner Strode seconded the motion. Passed unanimously. The meeting adjourned at 6:54 PM.



Ronald E. Thompson
Attorney/Auditor



James Strode
President