

# RECORD OF PROCEEDINGS

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## CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT

### REGULAR MEETING OF THE BOARD OF DIRECTORS

September 19, 2019

The regular meeting of the Board of Directors of the Cherry Creek Valley Water and Sanitation District was held at the District Offices, 2325 S. Wabash Street, Arapahoe County, Colorado, at 7:00 p.m. on September 19, 2019.

#### PRESENT

Paul Hanley – Chairman  
Mark Lampert – Vice Chairman  
William MacPhee – Secretary/Treasurer  
Fred Norman – Director  
Bradley Rastall – Director

#### OTHERS PRESENT

John Warford – Manager  
Lisa Glenn – Office Manager/Accountant  
Darryl Farrington – Semple, Farrington, Everall & Case PC  
Eric Hein – Merrick & Company

Chairman Hanley called the meeting to order at 7:01 p.m.

The Board unanimously approved the agenda.

The Board unanimously approved the consent agenda – minutes from August 15, 2019, the August 2019 financial report, and August 2019 payment of bills. Secretary/Treasurer MacPhee signed the July 18, 2019 minutes that were not signed at the last Board meeting.

Chairman Hanley opened the meeting for public comment at 7:02 p.m. There were no members of the public present; therefore, the public comment period was closed at 7:02 p.m.

Mr. Farrington arrived at 7:03 p.m.

Mr. Hein presented his engineering report:

- Developer Projects – The developer for Highline East, between Colorado and Mexico, redesigned the street to increase parking required by Arapahoe County. This caused the water and sewer line easement locations to shift directly next to the townhome foundations. The design is not feasible, and the District will request redesign for proper

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### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT ON SEPTEMBER 19, 2019, CONTINUED

easement spacing and delineation. The Governor's Run project has been resurrected with a new owner.

- Capital Improvement Projects – The Galilee Church water main is complete. As-builts will be sent to Denver Water and the GIS will be updated. Customers affected by the Dallas Street water main replacement are being supplied with temporary water service. Completion is expected by the end of October.
- Rosemary/High Line Canal Waterline Realignment – The District is reviewing GoodBee and HDR engineers' redesign of the High Line Canal pedestrian underpass. Discussions continue with Denver Water about which entity owns the water mains in this area in the City & County of Denver. The District and Denver Water will review the plans and identify ownership in the future. The project is expected to go out for bid this fall.

Mr. Warford presented the Manager's report:

- Galilee and Dallas Water Mains – The Galilee water main came in under budget. The Dallas water main replacement is moving slowly. Leaking valves were replaced at Beeler, Evans Pl and Dayton before line replacement began in Dallas. The cost for the valve replacements is estimated to be between \$30K and \$40K.
- Grease Trap Update – The grease trap for ZamZam International Market is complete. The property owner of 2260 S Quebec St has requested that penalties be discontinued for non-compliance of grease trap installation. Mr. Warford suggested that penalties could be reduced when grease trap construction begins.
- 2020 Draft Budget – The beginning funds available is the unrestricted net position per the audited financial statements at the end of 2017. It includes realized and unrealized gains and losses on the investments. Water revenue for 2020 reflects full pass-through of Denver Water rate increases to the District. Sewer revenue remains the same in 2020 since Metro Wastewater is decreasing sewer rates to the District. The water purchased and water revenue budgeted for 2020 is based on average usage for 2019, which is 95% of 2018 usage.  
Tap fees are expected to increase in 2020 since several developments will likely build structures next year. Chairman Hanley requested comparison of historical rates, rates in other districts, and estimated investment income for next month's draft budget. Mr. Farrington said the budget must be submitted to the Board by October 15, then the budget hearing notice may be published. If a rate increase is proposed, a 30-day notice must be posted on the District's website.
- Rules and Regulations Article 3 – The Board unanimously approved changing the wording in Article 3-4-2.1 of the District's Rules and Regulations regarding notice of shut off for nonpayment.

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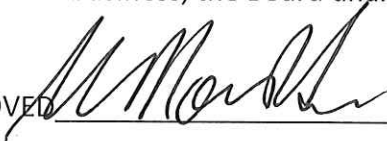
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT ON SEPTEMBER 19, 2019, CONTINUED

The Board unanimously voted to go into executive session at 7:36 p.m. to discuss the soil nail wall at the Cherry Creek Bridge on Iliff. Legal counsel Mr. Farrington stated the executive session is covered by attorney client privilege under statute section CRS 24-6-402(4)(b), conference with attorney, and will not be recorded.

Chairman Hanley declared the Board out of executive session at 8:03 p.m.

There being no further business, the Board unanimously voted to adjourn at 8:03 p.m.

READ AND APPROVED



DATED

17 Oct 19