

## **BOARD OF TRUSTEES**

**June 7, 2022**

**Members Present: Kelly Stewart, Terry Brungardt, Daniel Tatro.**

**Members Absent: Ken Schmidt**

**Staff Present: Nicole Lawless – Deputy Clerk; Bailey Ross – Town Clerk; Margaret Stratton – Treasurer; Bruce Wallace – Director of Operations/Public Works Supervisor. Jimmy Smith – Fire Department Secretary.**

**Others Present: Joe Weaver – Town Attorney; Brian Schwegal – Cowan Engineering; Sarah Griswold – Cowan Engineering; Dawn Morgan; Kaci Snow; Tracey Rider; Chase Evans; Gavin Beavers.**

- 1. Meeting called to order and roll call. Trustee Tatro called the Regular Meeting of the Board of Trustees to order. Clerk Lawless called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Monday, June 6, 2022 @ 12:30 p.m.**
- 2. Consideration of approval, rejection, amendment and/or postponement of nominations of Mayor/Chairman for the remainder of a (2) year term, expiring May 2023, with action as necessary. Trustee Brungardt nominated Trustee Tatro to be Mayor/Chairman for the remainder of the (2) year term, expiring May 2023. Seconded by Kelly Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Tatro, aye; Trustee Tatro declared the motion carried 3-0.**
- 3. Consideration of approval, rejection, amendment and/or postponement of appointing an individual to fill the vacant Trustee position, replacing Bruce Wallace, for the remainder of a (4) year term, expiring May 2023, with action as necessary. Mayor Tatro asked the audience if anyone was interested in the seat. Michael Snyder stated he was interested. Trustee Brungardt made a motion to appoint Michael Snyder to fill the vacant Trustee position for the remainder of a (4) year term, expiring May 2023. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Tatro, aye; Trustee Tatro declared the motion carried 3-0.**
- 4. Consideration of approval, rejection, amendment and/or postponement of nominations of Vice Mayor/Vice Chairman for the remainder of a (2) year term, expiring May 2023, with action as necessary. No Action.**
- 5. Consideration of approval, rejection, amendment and/or postponement of swearing in Town Clerk, with action as necessary. Bailey Ross was sworn in as Town Clerk. No Action.**
- 6. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. No Action.**
- 7. Consideration of approval, rejection, amendment and/or postponement of the minutes for the Regular meeting held May 5, 2022, with action as necessary. Trustee Stewart made a motion to approve the minutes from the Regular Meeting held May 5, 2022. Seconded by**

Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, abstain; Mayor Tatro, aye; Mayor Tatro declared the motion carried 3-1.

8. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of May 2022, with action as necessary. Trustee Stewart made a motion to accept the claims, checks and warrants for the month of May 2022. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 4-0.
9. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department secretary, with action as necessary. Jimmy Smith gave his report for the month of May and stated the fundraiser was a success. They have found a \$100,000 REAP Grant that they are going to try for. No Action.
10. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary. Chief Baysinger was unable to attend. No Action.
11. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Public Works Superintendent, with action as necessary. Bruce Wallace gave a verbal report of the month of May for the Water Department. No Action.
12. Consideration of approval, rejection, amendment and/or postponement of lease agreement between Calumet Public Schools and Town of Calumet, with action as necessary. Trustee Snyder made a motion to approve the annual renewal of the Lease Agreement between the Town of Calumet and Calumet Public Schools. Seconded by Trustee Brungardt; Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 4-0.
13. Consideration of approval, rejection, amendment and/or postponement of renewal of the inter-local agreement with Canadian County Sheriff's office and the Calumet Police Department, with action as necessary. Trustee Brungardt made a motion to approve the renewal of the interlocal agreement with Canadian County Sheriff's office. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 4-0.
14. Consideration of approval, rejection, amendment and/or postponement of quote from Verizon to purchase an additional I-pad for board of trustees, with action as necessary. Trustee Stewart made a motion to purchase a new 128GB iPad Pro for the Board of Trustees, in the amount of \$1,199.99, to replace the iPad Bruce Wallace was using as board member and will continue to use as Director of Operations. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 4-0.
15. Consideration of approval, rejection, amendment and/or postponement of the information received on the complaints and zoning violations against Firestone Trucking, with action as necessary. Bruce Wallace stated he met with David Johnson, part owner of Firestone Trucking, to discuss the issues. Mr. Johnson stated they would turn the lights off by 10 p.m. every night until the lights can be re-directed. Mr. Johnson has asked for more time and

information to correct the other issues. Terry Brungardt made a motion to table until next month. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 4-0.

16. Consideration of approval, rejection, amendment and/or postponement of discussion of purchasing a new Brush Hog, with action as necessary. Bruce Wallace reported that our current Brush Hog is inoperable and gave the Board multiple options to move forward with the purchase of a new or used Brush Hog. Trustee Snyder made a motion to move forward with the purchase of a used, 15-foot, double bat wing brush hog, in the amount of \$15,500, delivery included, pending a thorough inspection by Bruce Wallace of said brush hog. Seconded by Trustee. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 4-0.
17. Consideration of approval, rejection, amendment and/or postponement of discussion of purchasing a new mosquito fogger, with action as necessary. Bruce Wallace stated that our current fogger is no longer operational and has been worked on repeatedly over the years with little success. Trustee Brungardt made a motion to approve the purchase of a new fogger machine, not to exceed \$7,500.00. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 4-0.
18. Consideration of approval, rejection, amendment and/or postponement to use escrow in the amount of \$4921.00 towards the premium due on the Workers' Compensation renewal, with action as necessary. Trustee Stewart made a motion to use the escrow amount of \$4,921.00 toward the premium due on the Workers' Compensation Insurance renewal. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 4-0.
19. Consideration of approval, rejection, amendment and/or postponement of renewal of contract between the Town of Calumet and Leave it to Beaver Lawn & Limb, with action as necessary. Chase Evans stated that the contract parameters would remain the same. Trustee Stewart made a motion to approve the renewed contract with Leave It To Beaver Lawn & Limb for the next fiscal year. Seconded by Trustee Snyder. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 4-0.
20. Consideration of approval, rejection, amendment and/or postponement of discussion of purchasing 11 Rubber Mats for under swings, on playground equipment and 1 ADA Swing for the existing A-Frame Swing Set, total price \$2,375.00, with action as necessary. Trustee Snyder made a motion to approve the purchase of 11 Rubber Mats and 1 ADA Swing, in the amount of \$2,375.00. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 4-0.
21. Consideration of approval, rejection, amendment and/or postponement for clarification of payroll parameters for Police Chief in terms of salary, accruals, benefits, and overtime, with action as necessary. Trustee Tatro made a motion to make Chief Baysinger's accrual time

retroactive of his original hire date, 06/14/2016. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 4-0.

22. Consideration of approval, rejection, amendment and/or postponement of entering executive session for the purpose of the following:

- A. Confidential communications between the Board of Trustees and its attorney concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma; Case No. CV-2018-337, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B (4).

Trustee Brungardt made a motion to enter executive session. Seconded by Trustee Stewart. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 4-0.

Acknowledgement of exiting executive session and re-entering regular session of meeting.

23. Consideration of approval, rejection, amendment and/or postponement of taking action on the following:

- A. Confidential communications between the Board of Trustees and its attorney concerning Steve Snow and Kaci Snow v. Town of Calumet, Oklahoma; Case No. CV-2018-337, District Court of Canadian County, Oklahoma, as the Board of Trustees, with the advice of its attorney, has determined that disclosure will seriously impair the ability of the Board to process the litigation in the public interest, pursuant to Title 25, O.S. section 307 B (4).

Trustee Snyder made a motion to take action on what was discussed in executive session. Seconded by Trustee Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 4-0.

24. Remarks and inquiries of the governing body members. No Action.

25. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. No Action.

26. Adjournment. Trustee Stewart made a motion to adjourn. Seconded by Terry Brungardt. Roll Call: Trustee Stewart, aye; Trustee Brungardt, aye; Trustee Snyder, aye; Mayor Tatro aye. Mayor Tatro declared the motion carried 4-0.

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Daniel Tatro, Mayor

**ATTEST:**

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**Nicole Lawless, Clerk**