

MATANZAS SHORES OWNERS' ASSOCIATION, INC.

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Minutes to the Special meeting of the Board of Directors December 14th 2017

- **Call to Order:** John Moreno called the meeting to order at 1:00PM
- **Proof of Notice:** Agenda properly posted.
- **Establish a Quorum:** Directors present were John Moreno, Karen Hegarty, Dan Lachenman, George Guiliano, and Jim Murphey. A quorum of the Board was established. Also in attendance were County Officials Craig Coffey, Alexander Spiller, and Richard Gordon. Carlos Senior the plant operator was also in attendance.
- **Agenda:** Review the County's request to connect to MSOA's WWTP line to support a proposed restroom project for a Bay Drive Park and to seek permission to re-route an MSOA utility force main on Bay Drive that is in conflict with a drainage project of their own:

County Administrator Coffey first explained the restroom hook-up and mentioned that the additional flow from the restroom usage would not be more than the equivalent of the usage of a single-family home. Carlos agreed the additional flow would not be a detriment to the plant capacity. The restroom piping would be connected to the Sea Colony lift station. Sea Colony was not averse to the hook-up however the station and piping was owned by MSOA. It was mentioned that the County would pay an impact fee for the connection. An amount of \$3,000 was mentioned and would also pay assessments to MSOA for the upkeep of the WWTP. After some discussion and questions from owners present the Board asked for more information concerning the work to be done and more specific information on usage so as to confirm additional input to the plant.

The second request from the County was to permit them to re-route an MSOA utility force main in order to accommodate a County project to improve drainage in the area. The cost to re-route the pipe would be done at an estimated cost of \$10,000 which would first be paid by the County and then invoiced to MSOA. The Board had misunderstood the proposal in that they expected the County to pay for the project in return for their agreement. The Board was not able to vote on the agreement and the expenditure. The County was asked to provide more detail and more specific potential costs for the project. It was suggested by Jim Murphey that a cost proposal have an "not to exceed" clause in it.

Both proposals were tabled for more information

Adjournment: With no further business to discuss a motion was made by Jim seconded by Karen to adjourn at 2:20 PM. All were in favor.

Dan Brazzano LCAM, CMCA
Association Manager