

**CASCO TOWNSHIP BOARD OF TRUSTEES
MINUTES, REGULAR MEETING
MONDAY, MARCH 18, 2019 @ 7:00pm**

Approved 4/15/2019

Call to Order: Overhiser called meeting to order @ 7:00pm and led in the Pledge of Allegiance.

Present: Overhiser, Winfrey, Brenner, Macyauski, Graff

Absent: None

Josh, didn't catch last name, he said he is not someone that goes to public meetings to try and get people to opt in, that is not what he does. He was approached by Dan & Donna Hartman, residents of Casco Township, they have three acres that are zoned agricultural and they were interested in converting that into a grow. He continued to say that he understands that this would mean the township would have to opt in to allow this. He supports the recreational amendment that the board will be voting on today. He currently feels there is no need for recreational marijuana and he thinks there is no need to do retail in Casco. He said that one thing with the grows is the security that is involved, the filtration and ventilation that is required by the State, this makes these things almost invisible. The only reason you would know it is there is because they would have to apply for a public license.

Allan introduced Jerry VanderRoost, from Battle Creek whom is running for District Director for MTA. Jerry introduced himself, there is going to be a vacancy next year. He gave a brief report of his credentials.

Allan asked if there was any public comment and there was not.

PUBLIC COMMENT:

Reports:

Police Report:

Kurt was absent, Allan said he met with Kurt Ensfield and he is taking on a supervisor roll they will have to assign someone else to the Fennville patrol officer.

Rental Update:

Kathy gave her report as follows:

Registrations

Number of registrations received for 2019: 29

Notices that owners won't be renting this year: 4

Number of the 29 that are new this year: 4

STR's becoming B & B: 1

Notes: There are 55 that need to register in the next two weeks. I'll send a reminder that April 1 is the deadline or they will be subject to a fine for advertising to rent without registering.

Inspections:

Number of inspections scheduled: 15

Number of inspections completed: 2

Notes: Paul has scheduled 15 inspections, which will all be completed by 3/28/19. The biggest issue so far, both this year and last has been GFI outlets not being located outside, in bathrooms, or kitchens.

Green Signs:

The inventory is complete except for new registrations and the 29 properties without green signs are being sent a letter notifying them that they need to be in place to be compliant. Miami Park has the most homes without the signs.

Host Compliance:

Also, we had another phone meeting with Host Compliance related to the Hotline and the CTO took a look at the code for the database and how it matches addresses. He found a glitch in the code and has repaired the glitch. We are now watching the results to see if it is matching better and will run some test calls since there aren't very many calls right now.

We validated with host compliance that there is a single number that Emergency Contacts will be receiving calls from. The Contacts will be sent an email next week that asks them to add both the Host Compliance number and Paul's number in their phone so they recognize emergency calls and will pick up.

Host Compliance Advertising:

Showing 111 rentals advertising at this time, up from the winter months. 19 ads were added in the past month, however 16 of those are Sun & Sand Resort advertising on Air B&B. Another is in the Ag district so isn't required to register.

The breakdown is:

- 111 Rentals currently advertising, only 84 of them need to register
- 16 are Sun & Sand Resort advertising on Air B&B
- 11 are in the AG district or going to be operating as a B&B this year
- 1 we are unsure yet if they will be renting as a B&B or STR

Host Compliance Complaints:

There weren't any complaints in February and two in March. One was a complaint about a loud party and the other about a trash can being left out too long.

Paul followed up on the "loud party" at 7256 Beach. He spoke to the owner who was at the house and was told that there were two people outside in the hot tub speaking in a conversational tone. As soon as she talked to Paul she had them come in and apologize.

The call about a trash can being left out was followed up on by Paul and the can was put away. The caller told Host Compliance that it is a rule/law that cans be removed from the street within 24 hours of pick up and that it is against the Good Neighbor Policy. Neither of these is true. There is no rule/law in Casco Township related to how long trash cans can be left out and it is not addressed in the Good Neighbor Policy either.

With calls like this we will make a call and ask that the can be taken in as a courtesy, but there won't be a violation issued because it isn't against any rules.

There was more discussion on Host Compliance getting the software fixed.

Clerk:

Minutes for Regular Meeting January 21, 2019 . Lu made motion to approve. Paul supported. No additions or corrections. All votes in favor. Motion Carried.

Minutes for Regular Meeting February 18, 2019. Judy made motion to approve. Paul supported. Any additions or corrections. All votes in favor. Motion Carried.

Minutes for Special Meeting, February 26, 2019. Judy made motion to approve. Lu supported. Any additions or corrections? All votes in favor. Motion Carried.

Amendments to the Budget:

Cheri made motion to amend the Budget:

New Accounts

Police Fund

207-301-802 Legal Fees \$202.50

Board of Review

101-247-75200 Misc. supplies \$232.44 New projector for BOR

Amend Budget as of the end of February 2019 that we have gone over our budget.

Because of new software we need to amend the budget:

101-262-704	Election Wages	\$ 2,206.81
101-22-752	Elections-Misc supplies	\$ 2,066.83
101-262-901	Elections-Legal advertising	\$ 282.91
101-262-931	Elections-Equip maint	\$ 739.44
101-257-851	Assessor – Postage	\$ 272.26
101-215-725	Clerk-Aflac	\$ 960.00
101-215-900	Clerk – Printing	\$ 268.91
101-253-705	Treasurer-Office Asst	\$ 85.50
101-253-752	Treasurer -misc supplies	\$ 498.77
101-265-704.10	Bldg Dept.-Road Committee	\$ 540.00
101-265-851	Bldg Dept-Postage	\$ 2,121.95 (BELONGS TO TREASURER)
101-567-934	Cemetery-equip maint	\$ 137.00
101-275-955	Other – Misc.	\$ 1,326.27 Pictometry
101-702-801	Zoning-contractual	\$ 804.00
101-701-804	Zoning-Land division	\$ 75.00
101-702-805	Zoning-Ordinance maint	\$ 1,357.00
101-702-851	Zoning-Postage	\$ 40.83
101-401-802	Rental-Legal Fees	\$ 877.50
101-536-801	Other-water/sewer	\$ 660.00
206-336-801.017	Fire-Contractual	\$ 58,006.25
206-336-955	Fire-misc. exp	\$ 50.63
206-336-992	Fire-Debt serv int.	\$ 7,471.45
207-301-752	Police-Misc. supplies	\$ 200.00
208-751-752	Parks-supplies & maint.	\$ 2173.42
208-751-902	Parks-advertising	\$ 83.75
209-567-752	Cemetery-misc. supplies	\$ 385.00
209-567-930	Cemetery-well maint	\$ 220.00
290-673-900	Seniors-printing	\$ 21.00
866-536-801	Pacific water-water/sewer	\$ 21,908.37
866-541-991	Pacific water-debt principal	\$ 13,177.82
866-541-992	Pacific water-debt int.	\$ 6,187.12
869-536-801	Beach-water/sewer	\$284,741.97

204-446-869	Road-dustlayer	\$ 14,000.00
204-446-870	Road-paving	\$ 4,433.99
204-446-871	Road-gravel	\$ 7,060.73

There was discussion on the budget overages. Allan suggested that we accept the amendments and in April bring suggested amounts for the budget to the end of the year.

Allan explained that we are transitioning to this new system, also we have had a lot of moving pieces, with people leaving, functions being transitioned over to other people in other departments and also expanding the days that the hall is open.

Lu made motion to accept the amended budget amount. Paul supported.

Treasurer:

The following accounts balances are as follows:

General Fund	Balance	\$ 443,177.55
Parks Fund	Balance	\$ 46,923.98
Senior Services Fund	Balance	\$ 40,362.01
Fire Dept. Fund	Balance	\$ 238,580.84
Road Fund	Balance	\$ 195,131.97
Police Fund	Balance	\$ 63,636.98
Cemetery Care Fund	Balance	\$ 105,752.24
Collected Tax Acct	Balance	\$1,581,057.79
102 nd Ave. SAD	Balance	\$ 41,175.19
Beach Drive	Balance	\$ 99,255.84
Lakeview Paving	Balance	\$ 43,219.21
Lakeview Sewer	Balance	\$ 7,210.62
Lakeview Water	Balance	\$ 504.07
Pacific Sewer	Balance	\$ 6,856.03
Pacific Water	Balance	\$ 23,164.26
Orchard Sewer	Balance	\$ 24,026.75

Lu made motion to approve the following bills in the amount of \$1,258,222.79

General Fund	Orders#25442-25496	in the amount of	\$ 92,013.82
Collected Tax	Orders#3515-3534	in the amount of	\$ 1,099,703.64
Parks Fund	Orders#1153-1160	in the amount of	\$ 520.01
Seniors Fund	Orders#724-730	in the amount of	\$ 5,483.25
Police Fund	Orders#247-249	in the amount of	\$ 16,236.07
Road Fund	Orders#1137	in the amount of	\$ 44,266.00

Cheri supported. All votes in favor. Motion Carried.

Parks & Recreation:

Bruce Brandon gave his report as follows:

1. The Voyagers 4-H Club made a presentation to the committee. Members of the club are from Allegan and Van Buren counties and their focus is "No Child Left Inside." They are involved in various environmental projects and are asking the township permission to do a beach cleanup at the Nature Preserve May 28th. The committee unanimously recommends approval of this project.
2. The committee selected Saturday May 4th as the Nature Preserve cleanup and maintenance day. Committee will coordinate with friends' group about times.

3. The Committee would like to finalize the installation of the Doug Murdoch memorial bench. It is the recommendation from the committee to install a concrete pad similar in size to the pads at the nature preserve and have an aesthetically pleasing paved walkway from the parking lot to the pad to ensure universal usage. Board guidance on how to complete this project is requested.
4. Committee members will install basketball “hoop” as soon as weather allows. Committee members have observed that the parking lot is being used by young people for rollerblading and other outside activities.
5. Committee members will continue their maintenance efforts at the First Street Access when weather allows. The committee will also be working on other recommendations that will improve the access point for residents.
6. The committee would like to meet with this year’s Park Ranger candidate to ensure and improve communications concerning job expectations and parks maintenance plan.

County:

Tom Jessup, Allegan County Commissioner, was present to report on things going on at the County level. Tom did report that the Allegan County employees got a 1.75% wage increase which is better than what they have gotten in the past of 1% increase.

Planning Commission:

No report

SHAWSA

Allan reported that they are waiting for the city to get a Finance Director identified and hired. Rural Gig is putting a transmitter on the Water Tower at Wal-Mart, that should help the southern part of the township, they have also put a transmitter on the fire tower on 66th Street.

SHAES

As reported last month they were dealing with some unfunded health care coverage, this is coverage from the time they retire and when they qualify for Medicare, currently there is only one person on the coverage, others are on their spouses’ coverage. They heard back from the State and hopefully this is a more realistic amount.

Judy mentioned that out South Haven Airport was named Airport of the Year of the Municipal Aviation Airports for the State of Michigan.

Allan mentioned that Board of Review had about 80 applicants, he thanked the Board, David Campbell, Matt Hamlin, and Mary Tobin for all the time they spent at the Board of Review.

OLD BUSINESS:

- Citation authorization – STR Compliance Administrator:
Allan made motion to appoint Paul Macyauski for the authorization to administer citations when needed. Lu supported. All in favor. Motion Carried.
- Request to purchase lots in Scotsonia that the Township owns. Michael Fryer, 449 Blue Star Highway, requested to purchase some lots in Scotsonia that the township owns. Michael already owns lot 001-00 block 658 and he wants to purchase block 662 001-00. A couple years ago the lots 001-00 block 666 were purchased by Jerry Becker. In the past we have noticed them in the paper and taken bids on them requiring them to keep these parcels together so they can’t sell off these worthless little parcels. Lu made motion to put these up for bids. Bill Chambers said if you want to stay consistent with the DNR, they draw a 300 foot radius from any owner that touches that radius gets a map and what is needed to get auctioned off for bid.

He said if he heard that lots were sold on 102nd to someone else and he hadn't been notified, he would be upset. Paul made motion to send a notice to property owners within a 300ft radius if interested in purchasing these lots to submit a bid to the Lu supported. All votes in favor. Motion Carried.

- Joint Planning Commission meeting discussion. This meeting is Sat. April 6, 2019, 9:00am to 12:00 noon with some preliminary master plan review.
Allan mentioned the Planning for Resilient Coastal Communities project, let them know if your municipality is interested.
Paul made a motion to have the planning commission look into this and have someone from the PC participate in the project before Casco commits to anything. Lu supported. All votes in favor. Judy was not in favor. Motion Carried.
- Off Road Vehicle update: Allan is still waiting for the Road Commission feedback from their Road Commission meeting.
- Casco Drain update: The drain commissioner is still getting easements from property owners before they can move forward, they are anticipating construction sometime in the fall.
- Miami Park meeting reminder 3/25/19 at 6:00pm here at the township hall, the Road Commission will be here to discuss a preliminary plan.

NEW BUSINESS:

- Zoning Ordinance Amendments
 1. Recreation Marijuana-
Planning commission passed this amendment and recommending to adopt ordinance.

Roll call vote: Paul, yes, Cheri, yes, Allan, yes, Lu, yes, Judy, yes.

Yays: 5

Nays: 0

2. Building Heights-
Removing the text 2 ½ stories from all districts.
Paul made motion to approve removing the text 2 ½ stories from all districts. Lu supported.

Roll Call vote: Paul, yes, Cheri, yes, Allan, yes, Lu, yes, Judy, yes.

Yays:5

Nays:0

3. Exterior Lighting-
This is understandable in subdivision, but not in agriculture with 2 acres or more.
Lights do supply safety, walking in a light area, driving in light areas, but glare is understandable from a neighbor's home.
Paul made a motion to send it back to the planning commission to review where the potential problems are. Cheri supported.

PUBLIC COMMENTS:

Meeting adjourned @ 9:25pm

Minutes Respectively submitted by
Cheryl Brenner, Township Clerk