

RURAL MUNICIPALITY OF FILLMORE NO. 96
MINUTES OF COUNCIL MEETING
HELD DECEMBER 11, 2024 AT 8:00 AM
AT THE RM OF FILLMORE COUNCIL CHAMBERS
48 Main Street, Fillmore SK

Those Present:

Reeve – Winston van Staveren, Creelman, Saskatchewan
Councillor for Division Two – Jason Smith, Fillmore, Saskatchewan,
Councillor for Division Three – Justin Brown, Weyburn, Saskatchewan,
Councillor for Division Four – Chris Procyk, Fillmore, Saskatchewan,
Councillor for Division Five – Darren Urban, Fillmore, Saskatchewan,
Councillor for Division Six – Patrick Bourke, Osage, Saskatchewan
Administrator – Vernna Wiggins.

Those Absent:

Councillor for Division One – Malcolm Carnegie, Creelman, Saskatchewan,

Call to Order The Meeting was called to order at 8:02 am by Reeve Winston van Staveren.

8:17 am Foreman Gil Lang arrived to present his report.

9:03 am Gil Lang left the Council Chambers

Reeve and Council Reports:

Reports **Bourke:** That the Reeve and Council Reports be approved as presented. **Carried.**
2024-268

Delegation: 9:04 – 9:35

Dan Cugnet and Scott Moffat from the Weyburn Hospital Foundation made a presentation of the building plans for the new hospital. Since they started this process, the costs have increased considerably. They are looking for funding to purchase equipment and furnishings for the new hospital. Projected opening of the hospital is Fall of 2025.

Recess: Bourke: That at 9:37 am the Council recess the meeting. **Carried.**
2024-269

9:54 am Reeve van Staveren reconvened the Regular Meeting of the Council.

Reports:

Community Enhancement Committee:

Emergency Services Building Update:

Delegation: 10:06 – 10:12

Yemi Adeyemo the SARM Plant Health Officer came to introduce himself to the Council.

Administrator:

Schedule Urban: That the Council adopt the 2025 Schedule of Meetings with a change to the February meeting to be held on the 11th. **Carried.**
2024-270

On Call Procyk: That the Winter On-Call Schedule as prepared by the Administrator be accepted as presented. Noting that the employees can make Changes when necessary. **Carried.**
2024-271

Audit Urban: That the Council and Administration sign the Engagement Letters with Dudley and Company to conduct the annual Audit to take place on January 22nd and 23rd, 2025. **Carried.**
2024-272

Gravel Procyk: That the Administrator contact the Rural Municipality of Montmartre to see what exploration they have conducted on the property that was offered to both RM's that has gravel deposits. Further, that we find out the costs to conduct core samples on the ½ section. **Carried.**
2024-273

SARM F/F Brown: That the RM of Fillmore renew the SARM Insurance for Fire Fighters and First Responders. Further that the list of Fire Fighters and the First Responders to be approved for coverage **Carried.**
2024-274

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- Layoff 2024-275** **Procyk:** That the we lay off Nicolas Wasylkowski as of November 30, 2024 with benefits to remain in place. **Carried.**
- Wasylkowski Urban: 2024-276** That we call Nicolas Wasylkowski back to work on March 1, 2025. **Nicolas Wasylkowski** be granted wages of \$28.50 per hour and the following benefit package:
 Short Term Disability – premium to be paid by the RM of Fillmore
 Long Term Disability – premium – Salary topped up & Paid by Employee
 SARM Group Life – premium to be paid by the RM of Fillmore
 Health and Dental – premium for family to be paid by the RM of Fillmore
 Municipal Employees Pension Plan – as legislated
 Canada Pension Plan – as legislated
 Employment Insurance Premium – as legislated
 Mileage - \$0.65 per kilometer
 Further, vacation pay will be retained until vacation days are taken and any residual will be paid out upon layoff.
 The maximum daily hours for construction work are twelve, the maximum daily hours for shop work are eight hours. **Carried.**
- Lake Roy 2024-277** **Bourke:** That the RM acknowledge receipt of the Lake Roy Watershed Financial Statements as presented. **Carried.**
- Weed Ins 2024-278** **Smith:** That the RM of Fillmore acknowledges receipt of the Weed Inspector Annual report. Further the Administrator will forward the report to the Ministry of Agriculture Crops Division. **Carried.**
- Approach 2024-279** **Bourke:** That Thirty-Three North Land Company Ltd be granted permission to widen both approaches into Section 25-12-12-2. Further that all costs including culverts are to be borne by the owners as well as the approach policy is to be adhered to. **Carried.**
- MRS- Declaration Of Eligibility 2024-280** **Procyk:** That the Council of the Rural Municipality of Fillmore No. 96 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
 - Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;
 - We are in Good Standing with respect to the reporting and remittance of Education Property Taxes;
 - Adoption of a Council Procedures Bylaw;
 - Adoption of an Employee Code of Conduct Bylaw; and
 - All members of council have filed and annually updated their Public Disclosure Statements as required; and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **Carried.**
- Invoices 2024-281** **Smith:** That the following invoices received after cut-off for the meeting be paid:
- | | | |
|---------------------|-------------|-----------------|
| Brandt | \$ 2,737.99 | |
| Eagle Overhead Door | \$ 397.38 | |
| Prairie Sky Co-op | \$15,722.00 | |
| SARM | \$ 333.00 | |
| Vendetta Trucking | \$29,412.86 | Carried. |
- YE Invoices 2024-282** **Urban:** That the Administrator and the Reeve are authorized to pay all invoices pertaining to 2024 by December 31, 2024. **Carried.**
- FlexArm 2024-283** **Urban:** That we will not look at purchasing one or two new Flex Arm Hitches for the Schulte Mowers until budget deliberations. **Carried.**
- Recess: 2024-284** **Smith:** That at 12:02pm the Council recess the meeting for one hour. **Carried.**
- 1:05 PM** **Reeve van Staveren reconvened the Regular Meeting of the Council.**

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Osage 2024-285 **Bourke:** That the RM of Fillmore look after the snow removal in the Village of Osage for the winter. The hours spent will go against the 12 hours of complimentary custom work. **Carried.**

Rescind 2024-286 **Smith:** That Resolution # 2024-248 be rescinded. **Carried.**

Councillor Darren Urban declared a Conflict of Interest and left the Council Chambers at 1:14pm as he is on the Executive for the Fillmore Ambulance. Councillors Chris Procyk and Patrick Bourke declared a Conflict of Interest and left the Council Chambers at 1:16pm as Chris is the Deputy Fire Chief and Patrick is a Fire Fighter.

ESB Agreement 2024-287 **Smith:** That the RM of Fillmore sign the Emergency Services Building Agreement between the Village of Fillmore and the RM of Fillmore noting that the Emergency Services Building Board will be an advisory board only. Decisions regarding the Emergency Services Building require Council resolutions to be conducted in the public. **Carried.**

Appointmnts 2024-289 **Smith:** That the following appointments be approved by Council:

Membership Appointments:

- APAS – Representative – Chris Procyk
- Golden Years Suites – Malcolm Carnegie
- Community Enhancement Committee – Darren Urban
- Red Coat Waste Resource Authority – Vernna Wiggins
- South Central Transportation Planning Committee – Winston van Staveren
- Southeast Regional Library – Dana Wall-Smith
- Stoughton Vet Clinic Board – Jason Smith
- Roy’s Lake Watershed Association – Justin Brown or Patrick Bourke
- North Moose Mountain AEGP – Patrick Bourke or Justin Brown
- Upper Souris Watershed Association & Patrick Bourke or Justin Brown

Council Appointments:

- Deputy Reeve – Chris Procyk
- EMO Coordinator – Not confirmed
- EMO RM Representative – Jason Smith
- Emergency Services Building Representative – Winston van Staveren, Jason Smith, Justin Brown
- Emergency Services Building Secretary/Treasurer/Signor – Vernna Wiggins
- Fire Chief – Chris Palmer
- Deputy Fire Chief – Chris Procyk
- Fire Fighters – Local Volunteer Fire Department
- Fire Protection Fund – representatives – Patrick Bourke and Jason Smith
- Fire Protection Fund - Signing Authority – Vernna Wiggins
- Assessor, Tax Collector and License issuer – Administrator
- Human Resource Council Liaison – Winston van Staveren
- Licensed Building Official – Reg Churko
- Returning Officer – Administrator
- Deputy Returning Officer – To be appointed by Administrator
- Pound Keeper & Pound – Appointed by council as required
- Local Appeals Board – Western Municipal Consulting
- Auditor – Dudley & Co.
- Advisory Committee, Development Appeals Board
 - o Western Municipal Consulting Ltd.
- Board of Revision – Western Municipal Consulting Ltd.
- Board of Revision – Secretary – Nicole Hoskins - WMC
- Engineer – Prairie Road Solutions Inc.
- Pest Control Officer – Katlin Lang
- Weed Inspector – Randy Walbaum

Carried.

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- Bd of Rev. Revision 2024-290** **Procyk:** That the Rural Municipality of Fillmore appoints Western Municipal Consulting Ltd to manage the Board of Revision process for the term of January 1, 2025 –December 31, 2025. Remuneration is set out in the Western Municipal Consulting fee schedule. Further we appoint the following to serve as Members of the board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Heff Jutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh. Further the Chair person shall be responsible for naming no fewer than three (3) members to hear any matter. Where the Chair is not included in the appointees, the members appointed for a hearing shall determine the chair of that hearing from among the members. **Carried.**
- Sec BOR 2024-291** **Urban:** That the Rural Municipality of Fillmore appoints Nicolle Hoskins Western Municipal Consulting Ltd as Secretary to the Board of Revision for a term of January 1, 2025 – December 31, 2025. Remuneration as set out in the Western Municipal Consulting Fee Schedule. In the event that Nicolle Hoskins is unable to perform the secretarial functions, the secretary may appoint a delegate to assume this position. **Carried.**
- XMAS 2024-292** **Procyk:** That the RM Christmas gathering be held on December 12, 2024 at Mom’s Korner Bakery at a cost of \$645.91. **Carried.**
- Gravel Meas 2024-293** **Bourke:** That we hire Elevation Droneworks to complete a final gravel measure at the Highway 33 Pit. **Carried.**
- Admin 2024-294** **Smith:** That the Administrator’s report be accepted as presented. **Carried.**
- Remove 2024-295** **Urban:** That in the November 7, 2024 Minutes the phrase “Against the Advice of the Administrator the following resolution was passed” be removed from the minutes. **Defeated.**
- Minutes 2024-296** **Smith:** That the Minutes of the November 7, 2024 Regular Meeting and December 5, 2024 First Meeting be approved. **Carried.**
- Recess: 2024-297 2:38 PM** **Smith:** That at 2:31 pm the Council recess the meeting for ten minutes. **Carried.**
Reeve van Staveren reconvened the Regular Meeting of the Council.
- Correspondence:**
- Award 2024-298** **Urban:** That the Administrator prepare a nomination package to be submitted to SARM nominating Russell Leguee for the Lieutenant Governor’s Award for Outstanding Service to Rural Saskatchewan. **Carried.**
- Corresp. 2024-299** **Urban:** That the correspondence having been read and dealt with be filed. **Carried.**
- Financial Statements & Accounts for Approval:**
- F/S/Accts 2024-300** **Bourke:** That the Financial Statements and Bank Reconciliation be approved. as presented. Further, that cheques #19472 – 19500 totaling \$311,207.52 which includes Payroll Direct Deposits and Electronic payments of utility bills as indicated on the list of accounts for payment be approved and are attached hereto. **Carried.**

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New Business:

Hall Don 2024-301 **Procyk:** That the RM of Fillmore donate \$1,000.00 for capital expenditures to the Fillmore Community Memorial Hall. **Carried.**

U9 Creelman van Staveren 2024-302 **Procyk:** That the RM of Fillmore donate \$100.00 to the Creelman Community Complex for the upcoming U9 Hockey Tournament to be held January 18 & 19, 2025. **Carried.**

Next Meeting: **January 8, 2025 at 8:00 am**
 Budget Meeting January 29, 2025 at 7:00 pm

Adjourn 2024-303 **Procyk:** That we now adjourn at 3:37 pm. **Carried.**

Reeve

Administrator