

EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

April 24, 2014

Diane Austin called the regular meeting of the Edinburg Township Trustees to order at 7:30 p.m. with the Pledge of Allegiance. Roll call shows: Diane Austin, present; Sandra Templeton, present; John Hayes, present; Judy Repcik, present; Chris Diehl, present; Tim Paulus, present; Julie Bearss, present.

RESOLUTION 2014-73: A motion was made by Sandra Templeton to approve the Agenda as presented; this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

RESOLUTION 2014-74: A motion was made by Sandra Templeton to approve the minutes of the April 10, 2014 Regular Meeting as presented; this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

COMMENTS OR QUESTIONS FROM PERSON(S) IN ATTENDANCE:

Thomas Repcik, Resident/Employee

Gary Stewart, Resident/Firefighter

Dana Heffner, First Energy

Mike Pittinger, Fire Dept.

Dana Heffner: Hello. I just wanted to introduce myself. I am Ray Martinez's replacement as the local area manager and Portage, Stark and Wayne are actually the areas that I cover and so mainly I wanted to come as an introduction—put a face to a name—let you know that I am in the role, I've been there since the end of January so, getting acclimated and getting to know everyone in the community and trying to make my rounds. Additionally you may recall a few years back that Ray shared some information on a transmission project that was up and coming?

Diane Austin: Oh we remember better than you can possibly imagine

Dana Heffner: So it's sooner than we realize so I wanted to come out and give a little bit more information about that and be able to answer any questions that you may have and then also let you know that I'm here if there's anything that comes up going forward, if there's any concerns in the community I want you to feel free to reach out to me -- and I work pretty closely with the project managers so I can address any questions that come up or issues that come up -- they've been very responsive with anything we've seen so far. So, with that we have numerous transmission projects that are going on and this has been a change for our company, we haven't done these in quite some time so we're ramping up with these projects and there's some good amount of them and a lot of them are in Ohio. The one in particular that runs through Edinburg is a 345kV line and it starts at our Bruce Mansfield plant in Beaver County PA and it will run all the way to Glenwillow in Cuyahoga County and there will actually be a new substation out there. So part of what is going on in Portage County is there will be eleven miles of rebuild of that line which will be this portion of it that will run through your area and then there's another part of it that is an open arm that literally there's one side of it has lines and the other side does not have any and we're going to end up adding another line to that. We're working, construction-wise, we're working east to west; forestry-wise we're working west to east so there'll be some work that starts in the northwest part of Portage County this week actually tomorrow I think actually and then we'll be moving this way for anything that needs done and the contractors have worked with residents to make sure that any issues or concerns are addressed and all the right of ways are discussed and everybody is in agreement on what the work is that they're doing and then same way with the construction, all residents get contacted -- they've been notified with numerous letters with updates on what's going on. There's an 800 number that they have if there's any questions or concerns they can call so there is information that they've presented with but if at any time someone says hey I don't know who to call I have a question or concern you can either reach out to me, let me know what that concern is or let me know and I can pass on that number to you as well—or I can give it to you today as well. There are signs that have been posted that are -- and I don't know if you've seen them yet in this area I think someone had called and I'm not sure if it was this area or one of the neighboring townships but we're trying to make sure that our truck traffic goes where it's supposed to go. We're working with the County to make sure that we have agreements on all the roads that we're gonna access and we want to make sure that those truck drivers know where they're supposed to go so that was one way—even though they have maps, even though we tell them sometimes things can change so we wanted to make sure that we posted them visibly to make sure that people were aware of where they were and were not supposed to be. So there's a chance that they may deviate from that so if there's something that you see let me know and we'll address it cause we definitely want to make sure that they're following the correct routes. Anything that comes up with the roads if there are any roads that are damaged due to the truck traffic we are going to repair all of that after the fact; we have contractors that we have set up; we have a street sweeper that we also have that any time that there's any rubble in the road, any mud, any dirt, rocks we have that cleaned up so we're trying to make sure that there's no issues with your constituents trying to get through and can go about their normal business worry about the mess that we might make. So, again, if there's any issue or concern with that let me know.

Mid May is when we will begin building the access roads for the line that will come through this area and that will go on for a couple months and then there will be foundation work and then the actual line work. All in all we're expected to have this entire line finished by June of 2015 and that may be sooner than that if our company has our way, so you know how that goes with project dates and trying to get a guess with getting things finished so they're trying to get that done sooner but at this point in time it's scheduled for June.

EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

April 24, 2014

- Diane Austin:** And in Edinburg you're running through on our existing lines.
- Dana Heffner:** Yes everything is an existing line.
- Diane Austin:** So will there be access roads?
- Dana Heffner:** There will be—let me look here and see if I can tell.
- Diane Austin:** Have you talked to anybody, Chris?
- Chris Diehl:** No, I thought—are you gonna put up new stands, right or not?
- Dana Heffner:** Yeah, it's gonna be a replacement of the existing structures.
- Chris Diehl:** What kind of stands are they gonna put up this time? Are they gonna be a metal kind or are they going back with poles?
- Dana Heffner:** It would be the same metal.
- Chris Diehl:** What do you mean the same metal? We got wood right now.
- Dana Heffner:** Oh, so they would be replaced, sorry, there's some that are in different places. It would be replaced with the existing type of structure just a newer--
- Chris Diehl:** So it's gonna be wood then?
- Dana Heffner:** Yeah.
- Chris Diehl:** Oh. There's gonna be more of them or bigger?
- Dana Heffner:** No, they will just be replaced so, I mean, the old structures will be replaced. It's, I think, in the other--in the open arm section those are the steel structures and those are open arm that have the line on the one side of it and then we'll add the line to the other side of it.
- Diane Austin:** That's what, down by Durkee's, right?
- Chris Diehl:** We have wood there, yes.
- Diane Austin:** Oh, there's wood down there? I thought those were those big—
- Chris Diehl:** No, they're big wood ones.
- Diane Austin:** Ok.
- Chris Diehl:** Those go through our park and then another on Porter—another family that she's talking about goes through their property also. I thought that they were talking about putting up another resident--
- Dana Heffner:** A different kind of structure?
- Chris Diehl:** Yes. Another resident--
- Dana Heffner:** You know I wanna check and make sure cause I don't want to tell you the wrong thing.
- Chris Diehl:** Another resident told me that they thought they were putting up a different type but he wasn't positive.
- Judy Repcik:** Is this the Clark Road people?
- Diane Austin:** Well they're not getting it—that's who were all up in arms when they started getting--cause they looked at moving the transmission line through a heavily populated—for Edinburg—residential area. It was going to go over people's high-dollar homes --whoa boy, they were not happy. They all started meeting with Glenwillow people—we had meetings here--
- Chris Diehl:** This won't be a problem as far as we're concerned—
- Diane Austin:** When she said access roads I just kinda figured because it's already our existing line—
- John Hayes:** It goes along 76--
- Diane Austin:** Yeah and then it goes across Porter down by --well I don't know if you know the Durkees, they set way back off the road and they're really just on the other side of our park—does their property join our park or very close to it?
- Chris Diehl:** Yes, very close but—
- Diane Austin:** Maybe one between it or something so it's gonna run this way. I was just trying to figure out what the access roads were gonna be.
- Dana Heffner:** The access roads for the trucks--
- Diane Austin:** Well you just said access roads and that kinda perked my attention.
- Dana Heffner:** Yeah so they will be temporary and I know that they were going through, our contractor was going through any of the permitting process that needed to be done—they would be temporary if there was anything that was needed just to make sure that we're not damaging any properties. Some of what has been done in some of the areas is we've actually utilized --it's a mat almost because it's less damaging to the surface. What we found in Trumball and um, or actually it was Mahoning and Columbiana County we found that the gravel would just sink—it was sinking you know because everything was just so wet so we found that as far as the clean up and making sure that they were doing what they need to do, it was easier to utilize these matting structures and so they used those.
- Tim Paulus:** Do you have an estimation of when you're going to start in Edinburg?
- Dana Heffner:** What I have at this point and time is that the access road aspect of it would start in mid-May so what I can do and this is part of what I wanted to find out as well, is as I get updates from the project manager how do you want to be communicated to? Do you want me to send email updates? Do you want me to come out on a regular basis to meetings?
- Diane Austin:** You can just send me an email update and I'll make sure—I'll forward it to everybody. That's what I did for tonight and then we just print out copies. You don't have to come out for—
- Dana Heffner:** And then if there is a time that there are a lot of questions or you know there's some concerns let me know and if it's better, you know, if it makes sense for me to come back out and make a visit

EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

April 24, 2014

just let me know--I don't mind doing that at all so we can communicate by email with any updates and then if there's a need I don't mind coming.

Diane Austin: Ok. Thank you very much. You're welcome to stay or you don't have to.

Dana Heffner: Any other questions?

Chris Diehl: All of your access roads that you're talking about—they'll be coming off of other like county roads or something like that, right?

Dana Heffner: Yeah

Chris Diehl: You aren't going to be cutting across other people's property or something like that, right?

Dana Heffner: No, not at all. We have designated and this might not be exact but I know the last meeting that I saw them it was uh--

Tim Paulus: Well your right of ways already cross the road so—

Chris Diehl: That's what I figured I'm just double checking on that

Dana Heffner: Yeah so we have um--we'll utilize State Route 14, Tallmadge Road and then Rock Spring Road, Porter Road--

Chris Diehl: What about the other direction? You gonna use Carlisle Way also?

Dana Heffner: I don't see that but [takes map to Chris] you might recognize it sooner than I would.

Tim Paulus: Is this your transmission map?

Dana Heffner: Yes.

Chris Diehl: You don't actually show that road. Oh, here it is, I'm sorry. Small; right there; that little line but you don't show the whole road. This right there.

Dana Heffner: So does that go up further?

Chris Diehl: It swings around and comes back out onto [State Route] 14.

Dana Heffner: So they would probably not utilize--

Chris Diehl: St. Andrews Way. This is the main road coming in and then when it turns the corner here it changes so—but I imagine—I've seen your signs and it looks like you're coming off of our little road here to.

Dana Heffner: Ok.

Diane Austin: Nothing we can do.

Sandra Templeton: That's true.

Diane Austin: It's an existing line. The lines were there; they're just upgrading them. Their not new lines; they already go through the Highlands. No, there's no new for us, it's just all rebuild.

Dana Heffner: Correct.

Diane Austin: Ok. Good.

Julie Bearss: Somebody just came in and got a permit to put a house in bumping right up against that.

Diane Austin: They know? I mean they're aware?

Julie Bearss: They said that they've actually been contacted.

Diane Austin: Anybody else have any questions for her? Well thank you very much.

Dana Heffner: Thank you. I will follow up with your question on the structures with you [Diane].

Diane Austin: Yeah we can't send it to him. [chuckles]

Dana Heffner: Well thank you very much for your time and it was a pleasure meeting you all and please feel free to call me if you have any questions or concerns; we want to make sure that we address anything as quickly as possible.

Diane Austin: Thank you very much.

CORRESPONDENCE

The following correspondence was presented:

--Portage County Township Association dinner/meeting will be Saturday, May 17 at 6:00 p.m.

Tickets for Trustees, Fiscal Officers and officials are covered by Mickey; the cost for a guest is \$11.00.

--Ohio Township Association Legislative Alert - April 18, 2014

--Ohio Township Association Statehouse Update - April 18, 2014

--OPERS Employer Outreach, first quarter update

--Scrap Tire Collection Events - Portage County Solid Waste Management District has received a Scrap Tire Grant through the Ohio EPA. Edinburg Township's collection dates are June 6 & 7 at the Townhall. Any Portage County resident may take tires to any collection site. The limit is ten tires per resident. Tires from commercial or industrial businesses will not be accepted.

OLD BUSINESS

--Memorial Day Update – There will be another Parade Committee meeting on May 8 at 7:00 pm at the Townhall (before the Trustee meeting).

--

Computer Update – Windows will no longer be supporting Windows XP so Tom was asked to call Hardparts in Ravenna. They said it would be about \$330 per computer to update and there still may be glitches because the mother board may not be compatible with the new Windows 7 operating system.

It was decided to just leave them alone and keep using them until there is a problem. Each computer currently has security on them but more could be added at a cost of around \$50. The current risk is low, though. The Trustees will reevaluate in the future if the computers start to have problems.

EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

April 24, 2014

NEW BUSINESS

--Townhall Accident – There was an accident in the Townhall parking lot. Tom said not a lot is going on right now—it's still active.

DEPARTMENT REPORTS

Julie Bearss - Zoning Inspector

--She made/received 11 phone calls.

--One permit was issued.

--She thanked the Trustees for her new business cell phone. She reported one incident of delayed voicemail with the new phone. She will start a specific log to record the incidents

--She is watching progress at Rent National Fence. She contacted Cathy Tipton and she assured her of an evacuation by month's end. She has received it in writing now. She will send it to Chris Meduri for further enforcement if they are not gone by the end of the month or if they keep evading specifics.

The Heath Department could not get into the property because it is kept locked. They cannot do anything unless they actually find trash as opposed to valuable items lying around. She will keep working on this as needed.

--The Ohio Township Association is having a Zoning Inspectors Group Meeting in Blacklick, Ohio, on May 9 from 9:30 am – 3:00 pm, which may be beneficial. The cost is \$30.00 and it is about 140 miles one-way. She asked if the Trustees recommend that she attend. All agreed she should attend.

Chris Diehl - Roads, Buildings, Cemetery and Park

--He talked to several companies about the Township clean up. Conrad's does not have roll up containers. Republic (R&R) – is checking their records – it may be the same price as last year. He will find out.

Kevin Scott can do it now. He charges \$275 for a 40-yard box plus a dump fee of \$60 a ton (they usually have 5-6 tons in them) so that's around \$600-700—this would be more than Republic. He will have all information at the next meeting.

--He asked the Trustees for approval to purchase 15 flags for the poles at the same price as last year: \$17 each. All agreed. He asked Sandy and she agreed to call Tami about these.

--He asked the Trustees for approval to purchase a second fire pit for the park to go near the other pavilion for around \$450. An Eagle Scout has expressed interest in embellishing it once it's installed.

His other option would be that he would make a fire pit out of stone. The Trustees would like one made from stone.

--John complimented him on the nice job he did putting the gravel around the mulch.

--He would like to install four 24" x 12" "Cross Traffic Does Not Stop" signs. These are \$32.00 each.

Diane asked him to also get prices for solar stop signs and larger stop signs. She also asked him to investigate what needs to be done to get permission to install four-way stop signs.

RESOLUTION 2014-75: A motion was made by Diane Austin to purchase five (one for back-up) "Cross Traffic Does Not Stop" signs for Stroup/Giddings and Giddings/Porter Roads at a cost of \$32.00 each; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

Tim Paulus - Fire Department Report

EMS Collections

--He reported that everything has been submitted to the Ohio Attorney General.

Township Easter Egg Hunt

--He reported that the hunt was a big success with about 80 kids in attendance. He thanked the Trustees for their support and reported that everyone had a great time. He thanked Diane for the delicious cookies.

Grants

--The grant for the fire station addition has been submitted.

Training

--The county LEPC drill was today and Edinburg's part went fantastic. Communications were an issue, though—this is something that the county needs to address at some point. He thanked Edinburg Auction for providing the space for the drill and the Wistful Café for providing the pizza.

--He reminded everyone that he would be attending training May 11-17, 2014.

New Website

--The new website is up and running. Forwarding emails from the website has been set up for all Trustees. He asked them if they received their test email that he sent to them. All of the Trustees did receive the email. Julie is using Outlook Express and this is very outdated. He will get help from Dan Shannon tomorrow to change this.

--He suggested taking a video of the roads to document their condition before First Energy starts their project for comparison purposes. Diane said she would do this with Chris and save the video on an SD card by itself.

EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

April 24, 2014

DEPARTMENT REPORTS

Judy Repcik - Fiscal Officer Report

She presented the following:

--Year-to-Date Cash Summary

--The Huntington Bank Authorization card was signed

--Direct Deposit update – she has been making phone calls to find out whether the fees would be considered an employee fringe benefit. She will report back.

--Mike Pittinger's bond was signed.

TRUSTEE REPORTS

Sandra Templeton

--She requested an executive session to discuss employee contracts and invite Chris and Mike to enter also.

John Hayes

--He asked Julie to check into having the residents relocate the yellow Planet Eight bin that is by the grocery store. It is an eyesore and residents have complained about it being a traffic hazard from both directions.

Diane suggested calling the phone number on the bin. Julie will do this.

Diane Austin

--She read a thank you note from the SUV4 Adventure Club.

--Gary Stewart has fulfilled the three-month obligation as the EMS Coordinator and is therefore entitled to the \$.50 per hour raise that was previously approved.

RESOLUTION 2014-76: A motion was made by Diane Austin to approve that Gary Stewart receive the \$.50 per hour raise effective May 1, 2014; this was seconded by Sandra Templeton.

Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

--Tim mentioned: the Townhall floor has been waxed, the floor grates were painted and the lights were cleaned (everyone said it looks great!).

Also the grant application has been submitted to Lowe's to replace the floor and fix the sways in it.

--She talked with Denise Smith about some things that have been going on.

She has hired **Rob Swauger** and **Mike Pittinger** to do some work at her restaurant. Until the work is complete, she will exclude herself from any conversations regarding Mike or Rob and she will not vote on anything to do with either one of them.

She will also exclude herself from future decisions about **Shannon Paulus** who works full time for her.

RESOLUTION 2014-77: A motion was made by John Hayes to approve the payment of the bills; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

RESOLUTION 2014-78: A motion was made by Sandra Templeton to enter into an executive session at 8:26 p.m. to discuss employee contracts; Chris Diehl and Mike Pittinger were invited to enter also; this was seconded by John Hayes. Roll call shows: Diane Austin, yes; John Hayes, yes; Sandra Templeton, yes.

Diane Austin exited the meeting.

RESOLUTION 2014-79: A motion was made by Sandra Templeton to come out of executive session at 8:55 p.m.; this was seconded by John Hayes. Roll call shows: Diane Austin, excused; John Hayes, yes; Sandra Templeton, yes.

RESOLUTION 2014-80: A motion was made by Sandra Templeton to hire Mike Pittinger for Part-time Road Supervisor training at a new rate of \$15.00/hour effective May 1, 2014; this was seconded by John Hayes. Roll call shows: Diane Austin, excused; John Hayes, yes; Sandra Templeton, yes.

RESOLUTION 2014-81: A motion was made by Sandra Templeton that the meeting be adjourned at 9:00 p.m. this was seconded by John Hayes. Roll call shows: Diane Austin, excused; John Hayes, yes; Sandra Templeton, yes.

Diane Hargett Austin, Chairperson

John Hayes, Trustee

Sandra Templeton, Trustee

Judy Repcik, Fiscal Officer