

**ANTELOPE VALLEY MOSQUITO and VECTOR CONTROL DISTRICT
403rd MEETING OF THE BOARD OF TRUSTEES
42624 6TH STREET EAST
LANCASTER, CA 93535
(661) 942-2917**

JULY 25, 2019

4:00 P.M.

AGENDA

Written materials distributed to the Board within 72 hours of the Board meeting are available for public inspection immediately upon distribution in the Antelope Valley Mosquito and Vector Control District office at 42624 6th Street East, Lancaster, CA 93535, during normal business hours.

OPEN SESSION Call to Order and Pledge of Allegiance

1. Roll Call of Trustees: Elvie Ancheta, David Gantenbein, John Manning, Dennis Persons, Tierney Smith-Woods
- Information 2. Public Comment – limit to 3 minutes
- Action 3. Approval of June 27, 2019 Meeting Minutes
- Action 4. Approval of EFT's and Warrants for a total of \$177,039.40
- Action 5. Approval of Requisition No. 1696 for a total of 100,000
- Information 6. Community Outreach Specialist Monthly Report
- Information 7. Field Supervisor Monthly Report
- Information 8. Final Audit Report from Anthony Bruneau, CPA, Cobb Doerfler & Associates
- Information 9. District Manager Monthly Report
- Action 10. Approval to Change Next Board Meeting Scheduled for August 22nd to August 29th.
- Information 11. Board of Trustees Comments
- Action 12. Adjournment

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42624 - 6TH STREET EAST, LANCASTER, CALIFORNIA 93535 (661) 942-2917

JULY 25, 2019

4:00 P.M.

MINUTES

TRUSTEES PRESENT: David Gantenbein, John Manning, Dennis Persons, Tierney Smith-Woods, Elvie Ancheta arrived at 4:10.

TRUSTEES ABSENT: None

STAFF PRESENT: Cei Kratz, Kevan Stout and Carolyn Etherton (consultant)

OPENING: President Persons called the meeting to order at 4:03 p.m. and asked Trustee Gantenbein to lead in the Pledge of Allegiance.

PUBLIC COMMENT: limit to 3 minutes:

An opportunity for members of the public to address the Board on items of interest that are within the Board's subject matter jurisdiction, and are not otherwise posted on the agenda. Anthony Bruneau, CPA, Cobb Doerfler & Assoc., was present.

APPROVAL OF JUNE 27, 2019 MEETING MINUTES:

Trustee Gantenbein moved to approve the meeting minutes. Trustee Smith-Woods seconded the motion. The motion passed unanimously.

APPROVAL OF EFT'S AND WARRANTS FOR A TOTAL OF \$177,039.40: Manager Kratz explained the higher than normal total due to vehicle purchase and OPEB expense. Trustee Ancheta moved to approve EFT's and Warrants. Trustee Manning seconded the motion. The motion passed unanimously.

APPROVAL OF REQUISITION NO. 1696 FOR A TOTAL OF \$100,000: Trustee Ancheta moved to approve the requisition. Trustee Gantenbein seconded the motion. The motion passed unanimously.

COMMUNITY OUTREACH SPECIALIST MONTHLY REPORT: Brenna was absent due to a family emergency.

FIELD SUPERVISOR MONTHLY REPORT: Kevan reported on the activity in the field including the pool teams working on bad pools identified in the aerial fly over. He presented the board with examples of photos that the technicians can access on their tablets.

FINAL AUDIT REPORT FROM ANTHONY BRUNEAU, CPA, COBB DOERFLER & ASSOCIATES: Each board member was provided a copy of the audit. Anthony Bruneau went through the audit and provided an explanation page by page. In the auditor's opinion, the financial statements referred to in the audit, present fairly in all material respects, the respective financial position of the governmental activities, special revenue fund and the aggregate remaining fund information of the AVMVCD as of June 30, 2018, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the USA.

DISTRICT MANAGERS MONTHLY REPORT INCLUDING LEGISLATIVE REPORT: Manager Kratz had nothing further to report.

APPROVAL TO CHANGE NEXT BOARD MEETING SCHEDULED FOR AUGUST 22ND TO AUGUST 29TH: Trustee Ancheta moved to approve the date change. Trustee Gantenbein seconded the motion. The motion passed unanimously.

BOARD OF TRUSTEES COMMENTS: Based on the information provided by Anthony Bruneau in the audit report, President Persons suggested the board discuss pre funding the retirement and add that to the next agenda. Manager Kratz said she would contact Anthony to arrange for him to assist the board with various budget/financial scenarios.

ITEMS NOT ON THE POSTED AGENDA: None

ADJOURNMENT: There being no further business to come before the Board, President Persons adjourned the meeting at 5:23 p.m.

Respectfully Submitted:

Approved:

Dennis Persons
Board President

David Gantenbein
Board Secretary