

# National Major Trauma Nursing Group

## Critical Care Sub Group 10<sup>th</sup> February 2017 Approved Minutes

### Attendance:

Sharon Sanderson	Vice Chair/Manager Trauma Case Manager, University of Nottingham Hospital
Dawn Moss	PDN, Critical Care, University Hospital North Midlands
Angela Himsworth	Acting MCCT Network Manager & Regional Critical Care Nursing Lead
Julie Platten	Critical Care Network Manager, North of England Critical Care Network/Northern Network, University Hospital North Tees
Sarah Graham	Service Improvement Facilitator, MCCTN

### Apologies:

Dr Nichola Ashby	Lead for critical care and major trauma, University Hospital Nottingham. Representative of RCN forum for critical care and inflight nursing
Dr Elaine Cole	Director of research and innovation: London Trauma System
Angela Morgan	Chair of Sub-group & Lead Educator Critical Care, St Mary's Hospital
Samantha Cook	Critical Care Skills Institute Manager & Chair National Critical Care Nurse Education review Forum. Chair of CC3N.
David McGlynn	Senior Charge Nurse A&E, Queen Elizabeth University Hospital, Glasgow
Dean Whiting	ANP in Trauma & Critical Care, Stoke Mandeville Hospital

### 1. Vice Chair role

Sharon S notified the group that she is stepping down as an participate member of the group as she has a new work role on a Friday which is when these meetings take place, but asked that she stay on the contacts list so that she continues to receive information from the group. DM offered to take over the role of Vice Chair, but felt this should go out to the group in the first instance.

### 2. Terms of Reference document review

The group systematically reviewed the document and asked for the following amendments:

3a – add in L2/L3 patients

3e – take out NCC Networks and add CCN Education Review Forum (CCNERF)

3g – Add that updates to CCNERF are required

Add in a comment that people are expected to respond to communications sent out by the group in a timely manner or by any deadlines provided.

Add in a line about members not attending for more than 50% of meetings or actively participate in communications will be contacted a) by the Chair and b) may not be acknowledged in any documentation produced by the group.

SG to send next draft back to the people in attendance before ratification by the wider group. Deadline for response 2 weeks. Then documentation to be sent to Rob Pinate and Sarah Graham.

### 3. Competencies

The group reviewed the corrections/amendments sent out by SC via email. SG agreed to proof read the document, ensure a consistent approach to formatting and send back to the group before final approval no later than 10/3/17 and then send back to Rob Pinate.

### 4. Other discussions/Questions for larger group

Further discussions about representation to be included from Spinal Cord Injury Centres. DM will bring this up with the larger group.