

ROLLA CITY COUNCIL
REGULAR MEETING
MINUTES
WEDNESDAY, JANUARY 18, 2023 at 7:30 P.M.

Present: Mayor Kevin Juntunen, Councilpersons: Blake Gottbreht, Hovi Mitchell, Paula Wilkie, TJ Bergsrud, and Rebecca Hodgers. Absent: Eleanor McCloud.
Others in attendance: Auditor Erica McDougall, Police Chief William Poitra.

Mayor Kevin Juntunen called the meeting to order at 7:30 p.m.

Mayors Minute: Mayor Kevin Juntunen took a moment to recognize the volunteers, who have put their time and effort into making Rolla a more livable community by grooming the cross-country ski trail and snowmobile trails. Often times, the volunteers of our community go without recognition and I would like to take this time to thank all the volunteers of our community for their efforts and encourage others to do the same. I'd also like to encourage everyone to take advantage of the seasonal weather and outdoor activities our community has to offer. The Northern Lights Wrestling team will be hosting their annual home tournament this coming Saturday and the North Prairie Cougar Boys and Girls Basketball teams are in full swing, get out and support our local high school athletes. Lastly, I'd like to ask that all residents do their part in assisting our public works department by removing any snowed in vehicles, this will aid in properly clearing the streets of snow.

Addition to Agenda: Hovi Mitchell requested to add Police Vehicle purchase under New Business. This was added under New Business Item 3, New Business Item 4 will be Executive Session. *Motion to approve the Agenda by Paula Wilkie, seconded by TJ Bergsrud. No further discussion. All voted aye, motion carried.*

Consent Agenda:

Motion to approve the Consent Agenda by TJ Bergsrud, seconded by Hovi Mitchell. No further discussion. All voted aye, motion carried.

1. December 2022 Regular Council Meeting Minutes
2. January 2023 Admin Committee Meeting Minutes
3. January 2023 Police Committee Meeting Minutes
4. January 2023 Public Works Committee Meeting Minutes
5. Financial Report

Reading of the Bills: *Motion was to approve bills when funds become available by TJ Bergsrud, seconded by Rebecca Hodgers. No further discussion. All voted aye, motion carried.*

060342	TKA REPAIR LLC	12/30/2022	\$8,390.03
060343	ROLLA PARK BOARD	12/30/2022	\$10,800.00
060344	ROLLA CHAMBER OF COMMERCE	12/30/2022	\$10,622.57
060345	AE2S	1/18/2023	\$142.50
060346	CENEX FLEET CARD	1/18/2023	\$115.60
060347	CNH INDUSTRIAL CAPITAL-R.IMP	1/18/2023	\$371.80
060348	CORE & MAIN	1/18/2023	\$499.92
060349	DAKOTA FIRE EXTINGUISHER	1/18/2023	\$77.83
060350	DEREK BELGARDE	1/18/2023	\$400.00
060351	EARL DEMERY	1/18/2023	\$250.00
060352	GRAND FORKS UTILITY BILLING	1/18/2023	\$70.00

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060353	GUSTAFSON OIL	1/18/2023	\$7,739.70
060354	HAAS TIRE	1/18/2023	\$182.50
060355	HACH	1/18/2023	\$1,601.18
060356	HAWKINS INC	1/18/2023	\$2,050.19
060357	INFORMATION TECHNOLOGY DEPT- P	1/18/2023	\$95.05
060358	INTERSTATE BILLING SERVICE	1/18/2023	\$131.78
060359	J. P. COOKE CO	1/18/2023	\$71.65
060360	LEGACY COOPERATIVE	1/18/2023	\$868.57
060361	MUNRO ACE HARDWARE	1/18/2023	\$101.97
060362	MUNRO ACE HARDWARE	1/18/2023	\$84.95
060363	MUNRO MOTOR CO	1/18/2023	\$57.14
060364	NORTHERN PLAINS ELECTRIC COOP	1/18/2023	\$77.34
060365	OPWORKS	1/18/2023	\$3,500.00
060366	POST BOARD	1/18/2023	\$150.00
060367	RITEWAY	1/18/2023	\$126.00
060368	ROLETTE COUNTY SHERIFF OFFICE	1/18/2023	\$140.00
060369	ROLLA CHAMBER OF COMMERCE	1/18/2023	\$150.00
060370	ROLLA FIRE DEPT.	1/18/2023	\$12,329.44
060371	SLOAN, BRANDON	1/18/2023	\$550.00
060372	SMP HEALTH - ST KATERI	1/18/2023	\$387.00
060373	TM RIFLE & PISTOL CLUB	1/18/2023	\$80.00
060374	TUOMALA PLUMBING & HEATING	1/18/2023	\$196.59
060375	TUOMALA PLUMBING & HEATING	1/18/2023	\$15.00
060376	TURTLE MOUNTAIN STAR	1/18/2023	\$215.83
060377	WASTE MANAGEMENT	1/18/2023	\$19,330.44
060378	CENEX FLEET CARD	1/18/2023	\$362.54

Committee Reports:

Administrative Committee: New Auditor with Brady Martz will be reviewing Rolla's information after tax season. USDA Budget not done for 2019, Auditor Erica McDougall will be getting this done with help from Midwest Assistance Planning. Open Records request received by Auditors Office, phone issues at city hall were fixed, committee discussed street phases and Preliminary Engineering Report, discussion was had on votes, Mayor will now proceed with asking Yah, Nay, or Abstain. Erica McDougall's evaluation was completed, committee recommends 3% increase effective January 1, 2023. *Motion to approve 3% increase for Auditor Erica McDougall effective January 1, 2023 by TJ Bergsrud, seconded by Hovi Mitchell. No further discussion. All voted aye, motion carried.*

Police Committee: Radio rebate paperwork has been completed and turned in, warnings have been given out to vehicles parked around town that are to be moved, Wesley Kom started training this past Monday, Verizon Trackers are received and need to be installed, at times the new radios are having issues connecting to dispatch, there are some kinks that need to be worked out to fix this, and some discussion about tasers and body cameras. Committee asked Police Chief for equipment logs for each officer and maintenance logs for police vehicles are to allow for better maintenance of department. Discussion was had about increasing wage for part time police employees, current rate is \$19.00 per hour. *Motion to increase wage to \$20.00 per hour for part time officers by Blake Gottbreht, seconded by Rebecca Hodgers. No further discussion. All voted aye, motion carried.* Judge Benning requested help from Clerk of Court for city of Dunseith, the office does not have available time to assist at this time.

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Public Works Committee: Department is working on preventative maintenance at water treatment plant. Water tower needs new lights, estimate received was \$4,498. H&H Coatings presented contract to clean, repair, and maintain water tower for five years which would include cleaning and light replacement. Cost to put standard bulbs in is \$2,000. Will get more information on H&H Coatings contract later on. Snow removal is still ongoing, some residents asked for snow removal from private property, there are private businesses in town that can remove snow for residents from personal property. Burn Permit was submitted to the state to burn wood pile at inert site. Rich Patton passed two water tests in December, discussion was had on increase per test. *Motion to increase wage for Rich Patton by \$1.00 per hour, or \$.50 per test, retroactive to December 21, 2022 by Blake Gottbreht, seconded by Hovi Mitchell. No further discussion. All voted aye, motion carried.*

Motion to approve committee reports as presented by TJ Bergsrud, seconded by Blake Gottbreht. No further discussion. All voted aye, motion carried.

Old Business: None

New Business:

1. Law Enforcement Center Contract – rate increase to \$85.00 per day for inmates. *Motion to approve Agreement from Rolette County Law Enforcement Center as presented by Hovi Mitchell, seconded by TJ Bergsrud. No further discussion. All voted aye, motion carried.*
2. Luna’s Foodwagon Gaming Permit – *Motion to approve Gaming Site Authorization Permit for Revitalize Rolla at Luna’s Foodwagon by Blake Gottbreht, seconded by Rebecca Hodgers. No further discussion. All voted aye, motion carried.*
3. Addition: Police Vehicle purchase – TJ Bergsrud discussed looking at replacing the Ford Explorer. There is a pickup at Munro Motors that would be of interest. Total price with pickup and outfitting the vehicle with requirements for emergency services with Guardian Fleet would be around \$63,000. *Motion to purchase 2022 Chevrolet Silverado from Munro Motors for \$42,610 using funds from a loan from a local bank with the lowest interest rate with five year term by Hovi Mitchell, seconded by Blake Gottbreht. No further discussion. All voted aye, motion carried. Motion to outfit Pickup with necessary equipment through Guardian Fleet for up to \$20,000 from funds from the police budget by Hovi Mitchell, seconded by Paula Wilkie. No further discussion. All voted aye, motion carried.*
4. Executive Session: Employee Request – *Motion to go into Executive Session to discuss Employee Request by TJ Bergsrud, seconded by Blake Gottbreht. No further discussion. All voted aye, motion carried.* Let the minutes show the Executive Session began at approximately 8:15 p.m. and adjourned at approximately 8:35 p.m. to discuss Ryan Wickerhams’ request for back pay. The meeting is back in open session at 8:40 and on Facebook Live. *Motion to deny request made by Mickelson Hendrickson Law Firm to make offer to Ryan Wickerham by TJ Bergsrud, seconded by Paula Wilkie. No further discussion. Roll Call vote: Aye: Paula Wilkie, TJ Bergsrud, Blake Gottbreht, Hovi Mitchell, Rebecca Hodgers. Nay: None*

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Motion to adjourned at 8:43 p.m. by Blake Gottbreht.

ATTEST:

Kevin Juntunen, Mayor

Erica McDougall, City Auditor