

ROLLA CITY COUNCIL  
REGULAR MEETING  
MINUTES  
WEDNESDAY, AUGUST 18, 2021 at 7:30 p.m.

Present: Mayor John Hardy, Councilpersons: Blake Gottbreht, Kyle Hardy, Rebecca Albert, Paula Wilkie, Hovi Mitchell; Absent: TJ Bergsrud. Others in attendance: City Auditor Erica McDougall, Public Works Director Cliff Rush, Police Chief William Poitra, Engineer from AE2S Jim Olson.

Mayor Hardy called the meeting to order at 7:30 p.m.

**Mayors Minute:** Mayor John Hardy took a minute to commend Dennis Berg and the phenomenal job he has done at the cemetery this year. Several big improvements have been made including cleaning around gravestones and cleaning up bushes that were overgrown. Thank you Dennis Berg.

**Addition to Agenda:** Health Insurance for 2022.

**Consent Agenda:**

***Motion to approve Consent Agenda by Kyle Hardy, seconded by Hovi Mitchell. No further discussion. All voted aye, motion carried.***

1. July 2021 Regular Council Meeting Minutes
2. August 2021 Administration Committee Meeting Minutes
3. August 2021 Police Committee Meeting Minutes
4. August 2021 Public Works Meeting Minutes
5. Preliminary Budget Meeting Minutes
6. 2021 Financial Report

***Reading of the Bills: Motion was made to approve bills by Blake Gottbreht, seconded by Kyle Hardy. No further discussion. All voted aye, motion carried.***

059645	AG PAYROLLS	7/21/2021	\$445.96
059646	ADVANCED ENGINEERING & ENVIRON	7/21/2021	\$37,817.50
059647	COMPUTERS N STUFF	7/21/2021	\$85.00
059648	CORE & MAIN	7/21/2021	\$2,466.17
059649	CNH CAPITAL AMERICA LLC	7/21/2021	\$313.42
059650	CENEX FLEET CARD	7/21/2021	\$137.96
059651	DAKOTA FIRE EXTINGUISHER	7/21/2021	\$529.70
059652	DENNIS BERG	7/21/2021	\$1,590.00
059653	FIRST STATE INSURANCE	7/21/2021	\$5,854.00
059654	GUSTAFSON OIL	7/21/2021	\$3,601.00
059655	HAWKINS INC	7/21/2021	\$5,687.60
059656	HACH	7/21/2021	\$608.79
059657	INFORMATION TECHNOLOGY DEPT- P	7/21/2021	\$80.60
059658	LARSCO	7/21/2021	\$404.00
059659	LEGACY COOPERATIVE	7/21/2021	\$1,322.15
059660	MUNRO MOTOR CO	7/21/2021	\$844.03
059661	MUNRO ACE HARDWARE	7/21/2021	\$259.40
059662	MUNRO ACE HARDWARE	7/21/2021	\$2,379.46
059663	MEARS IMPLEMENT	7/21/2021	\$686.75
059664	MICHAEL TODD	7/21/2021	\$2,833.16
059665	MARC	7/21/2021	\$250.44
059666	MAYO CONSTRUCTION	7/21/2021	\$6,861.20
059667	NORTHERN PLAINS ELECTRIC	7/21/2021	\$77.56
059668	ND LEAGUE OF CITIES	7/21/2021	\$1,316.00
059669	OPWORKS	7/21/2021	\$3,500.00

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059670	ROLETTE COUNTY SHERIFF OFFICE	7/21/2021	\$1,470.00
059671	TURTLE MOUNTAIN COMMUNICATIONS	7/21/2021	\$1,448.20
059672	TUOMALA PLUMBING & HEATING	7/21/2021	\$321.86
059673	TUOMALA PLUMBING & HEATING	7/21/2021	\$154.28
059674	TURTLE MOUNTAIN STAR	7/21/2021	\$389.76
059675	TURTLE MOUNTAIN STAR	7/21/2021	\$61.00
059676	Terry P Hudson	7/21/2021	\$192.00
059677	WASTE MANAGEMENT	7/21/2021	\$21,427.49
059678	GRAND FORKS UTILITY BILLING	7/21/2021	\$70.00
059679	NORTH DAKOTA ONE CALL	7/21/2021	\$17.45
059680	OTTERTAIL POWER CO	7/21/2021	\$7,286.23

**Engineering Report:** AE2S Engineer Jim Olson discussed exhaust fan and hardware ordered for water treatment plant. Approvals are all in place to do maintenance at water treatment plant, just waiting for pump to be delivered.

**Committee Reports:**

**Administrative Committee:**

1. No Report

**Police Committee:**

1. Discussion was had about breathalyzers for police department for \$1100.00 to help with Actual Physical Control citations. ***Motion to approve purchase of breathalyzers for \$1100.00 was made by Paula Wilkie, seconded by Hovi Mitchell. No further discussion. All voted aye, motion carried.***
2. Chief William Poitra gave update on new police vehicle.
3. Discussion was had on radio upgrades for police department as required by the state. William Poitra and Erica McDougall will look at where funding should come from for radios.
4. Kyle Hardy discussed cameras around town. More information is needed for this discussion.

**Public Works Committee:**

1. New tires are needed for Skid Steer for \$1,160.00. ***Motion to approve purchase of skid steer tires for \$1160.00 was made by Kyle Hardy, seconded by Blake Gottbreht. No further discussion. All voted aye, motion carried.***
2. Garbage rates were discussed with Auditor Erica McDougall. Garbage fund is losing over \$30,000 per year over the last three years. Current rates for dumpsters are not covering costs and charges by dumpster size is not the same per business. Auditor Erica McDougall presented rate increases by residential tote, commercial tote, and dumpster size and how many times picked up to council. ***Motion to approve rate increases by proposed amounts effective September 1, 2021 by Blake Gottbreht, seconded by Kyle Hardy. No further discussion. All voted aye, motion carried.***
3. Streetlight fees are not covering electricity costs for the year. Auditor Erica McDougall proposed some increase options to the council and discussed moving streetlight income and expenses from general fund into highway fund. ***Motion to approve rate increase of \$1.00 per***

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*month starting September 1, 2021 and reviewing again in December 2021 by Paula Wilkie, seconded by Hovi Mitchell. No further discussion. All voted aye, motion carried.*

4. There have been questions about the Misc Project charge of \$5.00 on the utility bill. Auditor Erica McDougall will do research on this and where it is going.

**Street Improvement Committee:**

1. Discussion was had about how to move forward and present to residents. Kyle Hardy mentioned doing a public opinion survey about street project.

*Motion to approve committee reports by Blake Gottbreht, seconded by Paula Wilkie. No further discussion. All voted aye, motion carried.*

**Old Business:**

1. JDA Wage – Discussion was had previously about the wage for the JDA director and confusion with health insurance benefit. The JDA Board recommended to council setting the annual of the JDA director to \$26,500.00 with a possible increase of 3% in January with health benefits remaining the same at 90% covered by the city. *Motion to approve recommendation by JDA Board to set JDA director full time salary at \$26,500.00 with signed notice by Danielle Mickelson, JDA director, and JDA Board member as well as receive minutes from the JDA board meeting stating the salary change by Paula Wilkie, seconded by Kyle Hardy. No further discussion. All voted aye, motion carried.*

**New Business:**

1. Building Permit application was received by Clarence Booth of Booth Inc for Kooners. *Motion to approve building permit by Blake Gottbreht, seconded by Kyle Hardy. No further discussion. All voted aye, motion carried.*
2. Filing Cabinets for office – Auditor Erica McDougall is requesting filing cabinets for the auditors office for roughly \$560.00. *Motion to approve two filing cabinets for \$560.00 by Hovi Mitchell, seconded by Blake Gottbreht. No further discussion. All voted aye, motion carried.*
3. Health Insurance – NDPHIT submitted information regarding employee health insurance with no changes in premiums for 2022. *Motion to approve health insurance with NDPHIT for 2022 by Paula Wilkie, seconded by Blake Gottbreht. No further discussion. All voted aye, motion carried.*

Meeting adjourned at 8:25 p.m.

ATTEST:

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John Hardy, Mayor

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Erica McDougall, City Auditor