

**ABLE NANNIES AND CAREGIVERS LTD.**

#2 - 514 Sixth Avenue,  
New Westminster, BC, Canada  
V3L 1V3

Tel: 604 540 7453

Fax: 604 540 7459

Email: [ablenannies@telus.net](mailto:ablenannies@telus.net)

**PLEASE COMPLETE EVERYTHING TO THE BEST OF YOUR ABILITY** – These questions are asked because they are required on your LMIA paperwork.

The salary offered will be at the provincial median wage.

Revenue Canada Business Number: \_\_\_\_\_ RP001

Date you obtained this number: \_\_\_\_\_ If you don't know, please call Revenue Canada – 1 800 959 5525 to ask. Request your PD7A at the same time

**Primary Employers name as it appears with Revenue**

**Canada:** \_\_\_\_\_

Have you previously applied to advertise on the National Job Bank? \_\_\_\_\_, if yes, you will be asked to add Able Nannies to your dashboard. Please contact Able Nannies for further instructions. If no, we will set up the account for you.

**Primary Employers Name:** \_\_\_\_\_ Age:(\_\_\_\_)

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone # \_\_\_\_\_

Email: \_\_\_\_\_

The primary employers email will be used for the Job Bank advertising. Please keep track of **all Canadian Applicants** who do apply.

**Co Employers Name:** \_\_\_\_\_ Age:(\_\_\_\_)

Address (if different): \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone # \_\_\_\_\_

Email: \_\_\_\_\_

**Caregiver's information:**

Please be sure the caregiver's name as it appears on her passport

Caregiver's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Caregiver's expiry date: \_\_\_\_\_

Have you hired a temporary foreign worker in the past? If yes, when was the LMIA approved:

\_\_\_\_\_ Did you lay the worker off? \_\_\_\_\_ If yes, when and why? \_\_\_\_\_

Do you currently employ a caregiver? If yes, what is the hourly wage being paid? \_\_\_\_\_  
Is this caregiver leaving your employment when the new caregiver arrives? If yes why? \_\_\_\_\_

Do you have Work Safe BC? If yes, please advise us of the number: \_\_\_\_\_

Please describe the hours of work you would like the caregiver to work:  
\_\_\_\_\_

Total number of rooms in the home where the caregiver will work (bedrooms, kitchen, bathrooms etc.): \_\_\_\_\_  
Total number of bedrooms in the home where caregiver will work: \_\_\_\_\_

**Childcare information:**  
**(If the position is for Elderly Care please proceed to the next section)**

Tell us about your children, if you have children in the home who do not require care but are under 18 years of age please include them

- 1. Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date of birth: \_\_\_\_\_
- 2. Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date of birth: \_\_\_\_\_
- 3. Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date of birth: \_\_\_\_\_
- 4. Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date of birth: \_\_\_\_\_

**Elderly Care:**

- 1. Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date of birth: \_\_\_\_\_
- 2. Name: \_\_\_\_\_ Age: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Address if different from employer's: \_\_\_\_\_

Please give us details regarding the nature of care required: \_\_\_\_\_  
\_\_\_\_\_

**Location of employment:**

Please list all household members of primary employer's residence not included above:

- 1. Name: \_\_\_\_\_ Age: \_\_\_\_\_
- 2. Name: \_\_\_\_\_ Age: \_\_\_\_\_
- 3. Name: \_\_\_\_\_ Age: \_\_\_\_\_
- 4. Name: \_\_\_\_\_ Age: \_\_\_\_\_

Please list all household members of co-employer's residence if the co-employer does not reside with the primary employer:

- 1. Name: \_\_\_\_\_ Age: \_\_\_\_\_
- 2. Name: \_\_\_\_\_ Age: \_\_\_\_\_
- 3. Name: \_\_\_\_\_ Age: \_\_\_\_\_
- 4. Name: \_\_\_\_\_ Age: \_\_\_\_\_

Total number of rooms in the home where the caregiver will work (bedrooms, kitchen, bathrooms etc.): \_\_\_\_\_  
Total number of bedrooms in the home where caregiver will work: \_\_\_\_\_

**Accommodation of Caregiver:**

The job can be offered to optional live in or live out. If you want to specify live out please advise us of the address where the caregiver will live if known:

\_\_\_\_\_

If the caregiver will be live in please give a brief description of the accommodation:

\_\_\_\_\_

\_\_\_\_\_

Dimensions of caregiver's room Length: \_\_\_\_\_ Width: \_\_\_\_\_

Able Nannies will post your advertising based on the information provided above, if you are thinking of moving locations within the next 6 months please advise Able Nannies immediately as this affects the wording of the advertising.

The Job Bank advertising applicants will apply directly to you, you are required to make note of any CANADIAN applicants who do apply and are required to forward those applicants to [ablenannies@telus.net](mailto:ablenannies@telus.net)

**AGREEMENT BETWEEN  
ABLE NANNIES AND CAREGIVERS LTD.**

**And  
EMPLOYER**

**Inasmuch the EMPLOYER has requested that ABLE assist them with the processing of a LMIA to hire a Caregiver**

ABLE'S complete fee for services to hire your caregiver is \$1500.00 (plus applicable taxes). This fee includes posting of advertising on The Job Bank, Work BC, two other web sites that comply with the current regulations.(the two additional sites cost a fee which is included above see note\*) The employer is aware that any additional adds required will be at their expense. \*Please note the advertisements are only valid for 6 months from the date of initial posting, if you are unable to provide any of the supporting documents and the advertising is required to be reposted there will be additional fees required to cover the cost of the advertising.

The fee is non-refundable and does not guarantee approval of the temporary foreign worker. The Federal Government has the right to change processing of the LMIA without notice, and Able Nannies is not liable for such changes.

HRSDC also charges \$1000.00 processing fee payable to the Receiver General in addition to the above mentioned fee. If you earn less than \$150,000 or the care is for the Elderly or disabled, you are exempt from this additional fee. If you have children 13 years of age or older you are required to pay the fee regardless of your income.

The employer understands that the Able Nannies representatives are not immigration lawyers or consultants and therefore do not give immigration advice. **We do not assist your caregiver with the immigration processing.**

\*Special Notation for employers hiring directly from the Philippines: Upon receipt of your caregivers approved visa - effective December 2017 – POEA (Philippines Overseas Employment Agency) requires all employers to have a partnership with an agent in the Philippines and an agent in Canada any fees associated with processing of exit visas are at the employer's additional expense. There will be two additional agent fees 1. To Able Nannies \$500 CDN. and 2. To our partner agency (\$550 USD) Subject to change. This only applies if your caregiver receives her Canadian Working visa.

ABLE will do its best to ensure your caregiver commences employment as quickly as possible However, ABLE cannot accept any responsibility for Government delays and therefore the EMPLOYER will have no claim whatsoever against ABLE for a delay in commencement of employment by the caregiver.

**The EMPLOYER has read and clearly understands this agreement and hereby acknowledges receipt of a copy of the same.**

**Signed in New Westminster, British Columbia this \_\_\_\_\_ day of \_\_\_\_\_ in the year 20\_\_\_\_\_.**

\_\_\_\_\_  
**ABLE NANNIES REPRESENTATIVE      EMPLOYER/EMPLOYER REP**