

**Borough of Pitman
Historic Preservation Commission
Minutes of December 12, 2019**

Call to Order:

Ms. LaPlante called the meeting to order at 7:00 pm.

Attendance:

Ms. LaPlante, Councilman Blass, Mr. Millard, Mrs. Higbee, Ms. Corma, Mr. Sulpizio, Mr. Hitchner

Historic Commission Purpose & Standards:

Read by Ms. LaPlante

Applications for Certificate of Appropriateness:

The following applications were presented by Ms. LaPlante and reviewed by all members in attendance.

Application No.2019-46

Diana Cymmerman

11 Fourth Ave.

Bl-5 / L-15

Roof

Mr. Millard motioned, second by Mr. Hitchner **to recommend Application No. 2019-46, with the requirement of architectural shingles**, to the Planning/Zoning Board.

Ms. LaPlante: **Yes**

Mr. Millard: **Yes**

Mrs. Higbee: **Yes**

Ms. Corma: **Yes**

Mr. Sulpizio: **Yes**

Mr. Hitchner: **Yes**

Application No. 2019-47

Elliott Kharkats

102 Fourth Ave.

Bl-17 / L-1

Railings / Porch

Mr. Hitchner motioned. second by Mr. Millard **to recommend Application No. 2019-47** to the Planning/Zoning Board.

Ms. LaPlante: **Yes**

Mr. Millard: **Yes**

Mrs. Higbee: **Yes**

Ms. Corma: **Yes**

Mr. Sulpizio: **Yes**

Mr. Hitchner: **Yes**

Approval of November 2019 Minutes

Mr. Millard motioned, second by Ms. Corma **to approve** the November 2019 minutes.

All in favor with Mr. Hitchner abstaining.

Old Business:

Ms. LaPlante asked Mr. Millard about the progress of the pamphlet. Mr. Millard said he was still working on it and it should be done before the next meeting. He said he would email it to the other members of the Commission. He also mentioned that he would need some pictures for the finished pamphlet.

Ms. LaPlante said that she mentioned to Mr. Aspras that they need to update the guidelines. Mrs. Higbee said that the last time they updated was in 2016 and suggested that they all collaborate after a regular meeting on the changes that need to be made.

Mr. Roy Duffield, Zoning Officer then updated the Commission on the list of property violations that he has been working on.

178 North Ave – Ms. Bethany Cope

Mr. Duffield asked for clarification on what Borough Council had decided in reference to the fence on this property.

Councilman Blass reported that Borough Council voted to override both Planning & Zoning, but that there was still an issue with the height of the fence.

Mr. Duffield said that Ms. Cope reported that she had been told by someone that the fence could remain as is.

Mr. Duffield stated that he would ask Borough Administrator O'Donnell for a copy of the Resolution approved by Borough Council.

128 Fifth Ave.

Mr. Duffield said that he had been informed that a chain link fence had been installed. He said he made multiple attempts to contact the homeowner. He reported that today he had been able to talk to a woman at the house. It was reported that the fence had been moved back from the sidewalk. Mr. Duffield clarified that the homeowner needs to come to Zoning for an application and then to the Commission for approval.

171 North Ave.

Mr. Duffield stated that the homeowners are aware that they need to move the current fence back, and as they are in the process of selling the house, they will be moving the fence.

●Mr. Duffield then said that he was trying to figure out a way to address the fences in the Grove that are encroaching into the right of way.

Mrs. Higbee stated that when the homeowner puts up a new fence, that's then when the guidelines need to be followed.

Mr. Duffield then clarified, that as long as the Commission was fine with him not addressing the fences that have been there for a long time, he would not have to go out and knock on people's doors. It was agreed.

New Business:

Mr. Millard mentioned that there was a music store sign hanging on the corner at the bead shop. Mrs. Higbee suggested they ask Lauren if she put up a new sign and if so, she should come in and fill out an application.

Council Report:

Councilman Blass reported that at the upcoming meeting in January the Borough Council will be discussing if the downtown Broadway area should be included in the Historic District.

He reported that the reason given is that it is an added expense for business owners and that that area is not all that historic. He stated that he felt they should dig around and find what the purpose was originally of including the downtown area.

Adjournment:

Mr. Millard motioned, second by Mrs. Higbee to adjourn.

All in favor

Respectfully submitted,
Connie Anderson

Council Report:

Adjournment: