

RECORD OF PROCEEDINGS

REORGANIZATION MEETING

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

JANUARY 4, 2014

20

On January 4, 2014, at 8:32 a.m. the 2013 Trustee Chair William Spellman called the Organizational Meeting to order. A quorum was reached as all members were in attendance: Trustees William Spellman, Fredrick Houston, and Robert Toman. Also in attendance were Fiscal Officer Karen Grittie, security, and 11 visitors. The Pledge of Allegiance was recited.

Chairman Spellman gave an overview of the reorganization meeting process. Chairman Spellman nominated Trustee Houston as Chairman, seconded by Trustee Toman. All in favor. The meeting was turned over to the Chairman Houston.

Chairman Houston nominated Trustee Toman as vice chairman, second by Trustee Spellman. The vote all in favor.

The following was read:

DATE AND TIME OF MEETING: 2nd WEDNESDAY, 7:00 P.M., 6:45 P.M. WORK SESSION
Announcements for special and regular meetings will be in the Youngstown Vindicator.

MAINTENANCE: \$20.00 hour for 32 to 40 hours per week for full time Maintenance supervisor. Hospitalization, Life Insurance, and holiday pay for full time.

SEASONAL HELP: \$7.95/HR. AS NEEDED

EXPERIENCED SEASONAL LABOR: \$10.00 HR. AS NEEDED

MILEAGE: IRS RATE of \$.56 per mile or IRS rate

POLICIES: CONTROL: Use numbered receipt books.
TRUSTEES: Paid monthly from General Fund.
AUDIT COMMITTEE: To be made up of trustees and to meet with the auditor after an audit.
CREDIT CARD: Gasoline credit cards will be used for gasoline for mowing, the road department and fire trucks. The credit card slips must be signed legibly and the truck numbers written on the receipt.
RELATED PARTY: There will be no related parties doing business with the township.
TRAVEL: The township will reimburse the fiscal officer, zoning, and trustees for travel outside the township at the IRS rate per mile. The township will reimburse the fiscal officer and trustees \$30.00 per day for meals when attending conventions with no receipt required. Hotel expenses will be paid at the double room rate and will include parking fees and turnpike fees; all with receipts. Two trustees must sign the summary report of expenses when reimbursement is requested. Other township employees and volunteer firemen will be reimbursed at the same IRS rate per mile for meetings and training as approved. Trustees and Fiscal Officer are given permission to attend all OTA conferences and meetings.

CEMETERY LOTS: \$250. SINGLE; \$450. DOUBLE
OUT OF TOWN: \$500 SINGLE \$900 DOUBLE per Sexton.
CREMATION \$125.
INTERMENT \$450.
INFANT/ANOTHER'S GRAVE \$75.
NO SUNDAY/HOLIDAY BURIALS
MOMUMENTS 36" DEPTH AND 3" ADDED TO THE PERIMETER OF THE MOMUMENT

FIREFIGHTERS: \$8.00. EACH FIRE CALL,
\$16.00 EACH MEDICAL CALL UP TO 3 PER RESPONDERS
\$4.50 DRILL, UP TO 3 PER MONTH
FIRE FIGHTERS PAID QUARTERLY AS EMPLOYEES

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FIRE DEPARTMENT:

CHIEF \$550. MONTHLY PLUS ABOVE
BATTALION CHIEF \$500. YEAR, PLUS ABOVE

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ASSISTANT CHIEF \$300. YEAR, PLUS ABOVE

Held

CAPTAIN \$85. YEAR, PLUS ABOVE. 20

1ST LT. \$75. YEAR, PLUS ABOVE

2ND LT. \$70. YEAR, PLUS ABOVE

FIRE TRAINING OFFICER \$65. YEAR, PLUS ABOVE

ZONING DEPARTMENT

THE ZONING INSPECTOR POSITION IS ON HOLD AND WILL BE DISCUSSED LATER. .

ZONING CHAIRMAN \$40.00/MEETING

ZONING SECRETARY/MEMBER \$95.00/REG. MTGS. & \$35.00 FOR WORKSHOP MEETINGS.

\$35.00 ZONING MEMBERS & ALTERNATE

ZONING APPEALS SECRETARY/MEMBER

--\$95.00/MEETING

ZONINGMEMBER& LTERNATE MEMBERS \$35.00/MEETING

ZONING APPEALS CHAIRMAN \$40/MEETING

ZONING BOARDS:

UPON MISSING THREE UNEXCUSED WORKSHOP OR REGULAR MEETINGS A YEAR, A ZONING BOARD OR ZONING APPEALS BOARD MEMBER WILL BE REPLACED. A COPY OF THEIR MONTHLY MINUTES ARE TO BE SUBMITTED TO TRUSTEES ONCE APPROVED.

HOLD HARMLESS:

ANY ORGANIZATION USING ANY TOWNSHIP PROPERTY MUST SIGN THE HOLD HARMLESS FORM. ANY PERSON RENTING TOWNSHIP HALL OR FIRE HALL MUST SIGN HOLD HARMLESS FORM.

PUBLIC RECORD:

THERE WILL BE A PUBLIC RECORDS POLICY POSTED AND AVAILABLE FOR REVIEW.

SUNSHINE LAW:

COMPLIANCE WITH THE SUNSHINE LAW

TAX ADVANCES:

WHEN FUNDS ARE AVAILABLE THROUGHOUT THE CALENDAR YEAR

Chairman Houston made the motion to appoint Trustee Toman to the Fire Fighter Dependent Board, seconded by Trustee Spellman. All in favor. Trustee Toman made a motion to appoint Chairman Houston to the Fire Fighters Dependent Board, seconded by Trustee Spellman. All in favor.

Appointments to the Zoning Board and Zoning Board of Appeals will be made at a regular meeting.

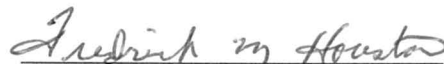
Trustee Spellman made a motion to accept the reorganization data as read, seconded by Trustee Toman. All in favor.

The next regular meeting is scheduled for Saturday, January 4, 2014, at 9:30 am at the Town Hall.

At 8:50 a.m. Trustee Spellman made a motion to adjourn, seconded by Trustee Toman. All in favor.



Fiscal Officer


Trustee Chair