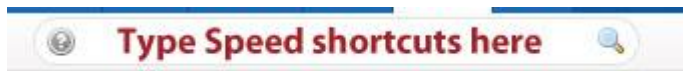


Using the Speed Bar

Using Shortcuts to search

The Speed Bar allows you to run a "shorthand" search from any screen:



more shortcuts will be added; [click here for complete shortcut guide](#)*

Examples: a res 3 2 \$250+ zip 76065 returns:

active res listings that are 3 bedroom, 2 bath listed over \$250,000 in zip code 76065.

Speed Bar Shorthand:

Status: **a** = active; **aoc** = option; **ac** = contingent; **ako** = kickout; **s** = sold, **c** = cancelled; **x** = expired; **w** = withdrawn

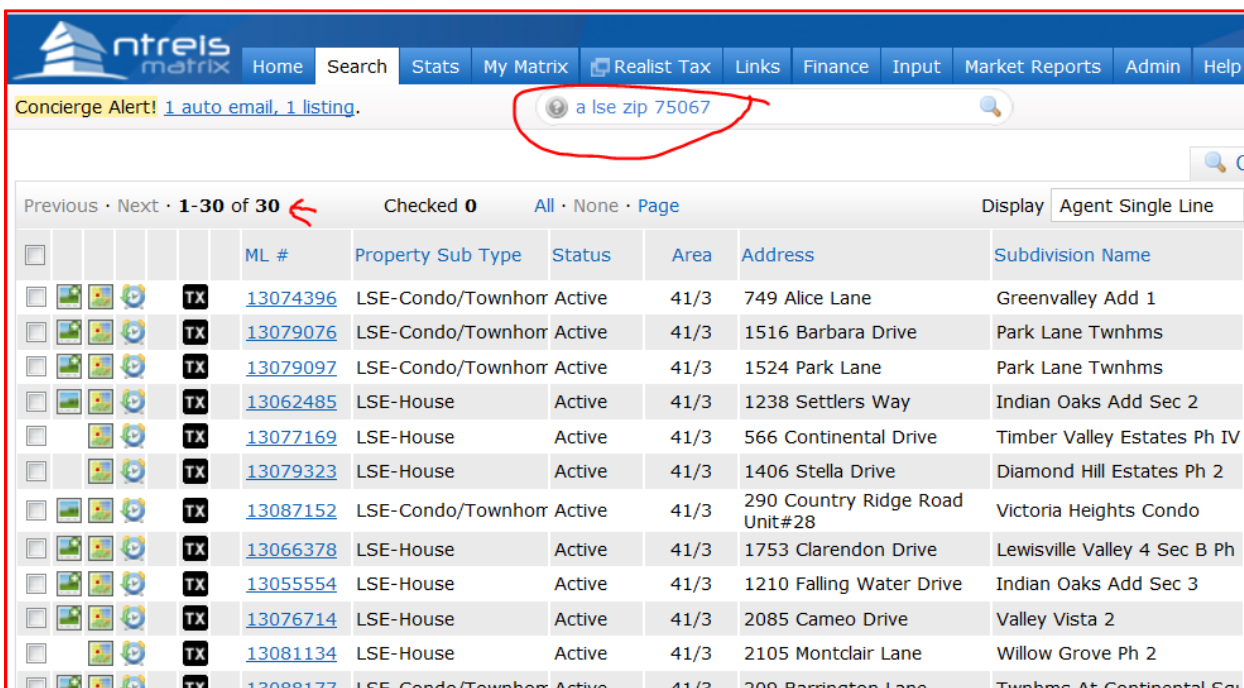
MLS#: 5 - 8 digit number is assumed to be an ML#

Zip: 5 digit number preceded by "zip"; i.e. "zip 76065"

Price: (in thousands) - **\$400** = \$400,000; **\$400-500** = between \$400,000 and \$500,000; **\$400+** = over \$400,000; **\$500-** = under \$500,000.

Property Category: Res, Mul, Lnd, Com, Lse

Example 1: To find properties in zip code 75067 that are for lease type:



ML #	Property Sub Type	Status	Area	Address	Subdivision Name
TX 13074396	LSE-Condo/Townhorr	Active	41/3	749 Alice Lane	Greenvalley Add 1
TX 13079076	LSE-Condo/Townhorr	Active	41/3	1516 Barbara Drive	Park Lane Twnhms
TX 13079097	LSE-Condo/Townhorr	Active	41/3	1524 Park Lane	Park Lane Twnhms
TX 13062485	LSE-House	Active	41/3	1238 Settlers Way	Indian Oaks Add Sec 2
TX 13077169	LSE-House	Active	41/3	566 Continental Drive	Timber Valley Estates Ph IV
TX 13079323	LSE-House	Active	41/3	1406 Stella Drive	Diamond Hill Estates Ph 2
TX 13087152	LSE-Condo/Townhorr	Active	41/3	290 Country Ridge Road Unit#28	Victoria Heights Condo
TX 13066378	LSE-House	Active	41/3	1753 Clarendon Drive	Lewisville Valley 4 Sec B Ph
TX 13055554	LSE-House	Active	41/3	1210 Falling Water Drive	Indian Oaks Add Sec 3
TX 13076714	LSE-House	Active	41/3	2085 Cameo Drive	Valley Vista 2
TX 13081134	LSE-House	Active	41/3	2105 Montclair Lane	Willow Grove Ph 2
TX 13088177	LSE-Condo/Townhorr	Active	41/3	209 Barrington Lane	Twnhms At Continental Sq

Example 2: To find residential properties for sale (active only) in zip code 75067 between \$200,000 - \$225,000 type:

The screenshot shows the ntreis matrix search interface. The search bar contains the query "res zip 75067 \$200-225". The results table displays the following data:

ML #	Property Sub Type	Status	Area	Address	Subdivision Name
13039455	RES-Condo	Active	41/3	2500 Rockbrook Drive Unit#97	Brownstones at Vista Ridge
13089268	RES-Single Family	Active	41/3	2004 Piedmont Drive	Southridge Add Ph 3
13090280	RES-Townhouse	Active	41/3	353 Hamilton Street	Rockbrook Place
13084157	RES-Single Family	Active	41/3	2063 Cameo Drive	Valley Vista 2

Example 3: To find an agent whose first name is Karen and last name begins with W type:

The screenshot shows the ntreis matrix search interface. The search bar contains the query "ag Karen W*". The results table displays the following data:

Agent ID	Name	Agent Status	Direct Work Phor	Office Phone	Office ID	Office Name
0633178	Karen Walker	Active	(817) 903-6039	(817) 920-7700	KWHN00FW	KELLER WILLIAMS RE
0374988	KAREN WALLS	Active	(940) 391-6000	(940) 320-4355	CEJF08DE	CENTURY 21 JUDGE F
0476785	Karen Warren	Active	(817) 559-4444	(817) 579-5555	WINP00GB	WINSTON PROPERTIES
0445721	Karen Wilkerson	Active	(972) 567-9700	(972) 874-1905	KELW02	Keller Williams Realty-f
0016581	Karen Wilkerson	Active	(972) 567-9700	(972) 221-4606	STAFFV	Greater Lewisville Assr
0560615	Karen Williams	Active	(903) 641-9998	(903) 874-0007	RMOC01	RE/MAX of Corsicana
0592909	Karen Williamson	Active	(972) 741-4619	(972) 836-8632	FATH01	Fathom Realty
0560041	Karen Willis	Active	(903) 360-1425	(214) 543-5391	DMND01	Diamond D Realty
0399294	Karen Wilson	Active		(817) 888-5678	DETX01	Double Eagle Texas Gr
CC00858	Karen Wilson	Active		(972) 335-6564	EBBY23	Ebby Halliday, REALTO
0602086	Karen Woolen	Active	(214) 218-1151	(469) 467-7755	KELL06	Keller Williams Central
0421781	Karen Wunderlick	Active	(972) 733-5220	(972) 712-9898	KEWIO2	Keller Williams Frisco S
0580635	Karen Wyatt	Active	(214) 505-5084	(214) 765-0600	NATHGRA04	Nathan Grace Real Est
0490793	Karen Wydra	Active	(972) 768-2923	(972) 783-0000	EBBY190	Ebby Halliday, REALTO

Example 4: To find an address (regardless of status) type address (followed by the street # & name) NOTE: leaving off the house # will show all matches for the street name used – in all cities unless specified

The screenshot shows the ntreis matrix search interface. The search bar contains the text "address 1732 byron nelson", which is circled in red. Below the search bar, there are navigation links: "Previous", "Next", "1-2 of 2", "Checked 0", "All", "None", "Page", "Display", and "Agent Single Line". A table of search results is displayed with the following columns: ML #, Property Sub Type, Status, Area, Address, and Subdivision Name. Two results are shown: one for ML # 10667062 (RES-Single Family, Sold, 125/1 area, 1732 BYRON NELSON Parkway, TIMARRON VILLAGE H -COL) and one for ML # 13049878 (RES-Single Family, Cancelled, 125/1 area, 1732 Byron Nelson Parkway, Timarron Village H Colyvl). Below the table, there are buttons for "Actions", "Refine", "Save", and "Carts". At the bottom, there is a row of utility buttons: "Criteria", "Email", "Print", "CMA", "Directions", "Stats", and "Export".

ML #	Property Sub Type	Status	Area	Address	Subdivision Name
10667062	RES-Single Family	Sold	125/1	1732 BYRON NELSON Parkway	TIMARRON VILLAGE H -COL
13049878	RES-Single Family	Cancelled	125/1	1732 Byron Nelson Parkway	Timarron Village H Colyvl