

**MONTHLY TREASURER'S REPORT**  
**Grant School PTA**  
**2016/2017 School Year**

PTA Checking		73,711.26	
Script Checking		12,937.09	
<b>Balance on Hand at Beginning of Month:</b>	[A]	<b>\$ 86,648</b>	
		<b>MAY</b>	<b>YTD</b>
			<b>Budget</b>
<b>Revenue</b>			
<b>Community Donations</b>		96.00	
Annual Imagine Campaign			0
<b>Total Community Donations</b>		<b>96.00</b>	<b>\$ 50,000</b>
<b>Community Fundraiser</b>			
AmazonSmile		274.99	893
Book Fair Income		5,169.24	11,730
Box Tops for Education		200.20	656
Grant Gala		27,626.74	28,407
Halloween Carnival Income			18,727
Jamba Juice Income			0
Jogathon Income		25.00	52,576
Restaurant Fundraiser			1,115
Script Income			13
Stehly Farms			840
Wine Tasting Event			0
X-mas Trees			800
<b>Total Community Fundraiser</b>		<b>33,296</b>	<b>115,756</b>
<b>Logowear (Grant Gear)</b>		<b>35.00</b>	<b>45</b>
<b>PTA Membership</b>		<b>30.00</b>	<b>2,320</b>
<b>Total Revenue</b>		<b>33,457.17</b>	<b>\$ 162,250</b>
<b>Gross Profit</b>		<b>33,457.17</b>	<b>\$ 162,250</b>
<b>Expenditures</b>			
<b>Fundraising Expenses</b>			
Book Fair Expense			6,126
Grant Gala Expense		5,580.28	6,580
Halloween Carnival Expense			12,134
Jogathon Expense		457.61	15,072
Wine Tasting Event Expense			0
<b>Total Fundraising Expenses</b>		<b>6,037.89</b>	<b>39,912</b>
<b>General and Administrative</b>			
Accounting and Payment Processing		39.95	654
Bank Service Charges			65
Insurance			0
Marketing Expenses			
Printed Materials and Signage		1,186.53	2,549
<b>Total Marketing Expenses</b>		<b>1,186.53</b>	<b>2,549</b>
Membership Expense			1,264
Office Supplies			3
Payment Processing Fees			0
Professional Services			
Accounting		560.00	560
<b>Total Professional Services</b>		<b>560.00</b>	<b>600</b>
Taxes		60.00	60
Website and Email		45.00	635
<b>Total General and Administrative</b>		<b>1,891.48</b>	<b>5,789</b>
<b>Hospitality</b>			
1st School Day - Donuts			82
Back to School Class Reveal			178
Grant BD Popsicles			0
Kindergarten Orientation			130
Morning Community Coffee			0
PTA Meetings		97.00	491
Safety Committee Appreciation			258
Summer Picnic Expense			293
Teacher Acknowledgment		43.53	426
<b>Total Hospitality</b>		<b>140.53</b>	<b>1,858</b>
<b>Other Programs</b>			
Library Program		231.55	295
Middle School			1,000
6th Grade Science Camp			0
Academic League/ Quiz Bowl		410.00	410
GeoBee			100
Junior Model United Nations			0
Middle School Orientation			650

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	73,711.26		
PTA Checking	12,937.09		
Script Checking	<u>12,937.09</u>		
<b>Balance on Hand at Beginning of Month:</b>	<b>[A] \$ 86,648</b>		
Middle School Promotion	209	1,500	
National Honor Society Membership	0	385	
Spelling Bee	0	200	
Total Middle School	<u>410.00</u>	<u>840</u>	<u>3,290</u>
Other Enrichment Programs			
Assemblies	1,985	2,000	
School Trips	5,000	5,000	
Subscriptions	11,500	11,500	
Total Other Enrichment Programs	<u>-</u>	<u>19,208</u>	<u>18,500</u>
<b>Total Other Programs</b>	<b>641.55</b>	<b>20,344</b>	<b>22,790</b>
<b>S.T.E.A.M. Programs</b>			
Music Program	1,610	3,000	
S.T.E.A.M. Teachers' Salary and Benefits			
Art Program	2,896.03	12,496	14,000
Science Program	3,484.50	27,876	34,845
Workers' Compensation Insurance	-	2,392	1,700
Total S.T.E.A.M. Teachers' Salary and Benefits	<u>6,380.53</u>	<u>42,764</u>	<u>50,545</u>
Science Enrichment			
Family Science Night	100	1,000	
Gecko Garden	151.89	889	1,500
Science Fair	944.27	944	500
Science Olympiad	-	600	600
Total Science Enrichment	<u>1,096.16</u>	<u>2,534</u>	<u>3,600</u>
Math Program	3,000.00	6,900	8,500
<b>Total S.T.E.A.M. Programs</b>	<b>10,476.69</b>	<b>53,808</b>	<b>65,645</b>
<b>School and Staff Support</b>			
Associated Student Body	0	-	
School Supplies	4,000	4,000	
Teacher Stipends	11,819	12,000	
<b>Total School and Staff Support</b>	<u>-</u>	<u>15,819</u>	<u>16,000</u>
<b>Total Expenditures</b>	<b>\$ 19,188.14</b>	<b>137,530</b>	<b>\$ 162,650</b>
<b>Net Operating Revenue</b>	<b>\$ 14,269.03</b>	<b>-16,114</b>	<b>\$ (400)</b>
<b>Net Revenue</b>	<b>[B] \$ 14,269.03</b>	<b>-16,114</b>	<b>\$ (400)</b>

**Less: Previous Month's Activity**  
**Cleared in Current Month [Net Amount] [C] (1,227.14)**

**Add: Current Month's Activity**  
**Not Yet Cleared Bank [Net Amount] [D] \$ 1,809.83**

PTA Checking \$ 88,562.98  
Script Checking \$ 12,937.09

**Balance on Hand at End of Month: [=A+B+C+D] 101,500.07**

05/31/17

*Data OK*

Notes: Need to resolv bank descrepancy with money transfer between accounts (appears to missing \$0.03)

**Submitted by: Lance Harris, Treasurer**  
**ptatreasurergrant@gmail.com**

# Grant School PTA

## STATEMENT OF ACTIVITY DETAIL

May 2017

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Ordinary Revenue/Expenditures							
Revenue							
Community Fundraiser							
AmazonSmile							
05/11/2017	Deposit		Deposit	ELECTRONIC DEPOSIT AMZNJ2J68B59 Download from usbank.com.	PTA Checking	274.99	274.99
<b>Total for AmazonSmile</b>						<b>\$274.99</b>	
Book Fair Income							
05/11/2017	Deposit			DEPOSIT Download from usbank.com.	PTA Checking	1,925.00	1,925.00
05/11/2017	Deposit		Deposit	DEPOSIT Download from usbank.com.	PTA Checking	1,454.00	3,379.00
05/30/2017	Deposit			INTERNET BANKING TRANSFER DEPOSIT Download from usbank.com. 5790	PTA Checking	1,790.24	5,169.24
<b>Total for Book Fair Income</b>						<b>\$5,169.24</b>	
Box Tops for Education							
05/31/2017	Deposit			DEPOSIT Download from usbank.com.	PTA Checking	200.20	200.20
<b>Total for Box Tops for Education</b>						<b>\$200.20</b>	
Gecko Garden Income							
05/30/2017	Deposit			INTERNET BANKING TRANSFER DEPOSIT Download from usbank.com. 5790	PTA Checking	96.00	96.00
<b>Total for Gecko Garden Income</b>						<b>\$96.00</b>	
Grant Gala							
05/11/2017	Deposit		Deposit	DEPOSIT Download from usbank.com.	PTA Checking	442.00	442.00
05/11/2017	Deposit		Deposit	DEPOSIT Download from usbank.com.	PTA Checking	1,353.00	1,795.00
05/30/2017	Deposit			INTERNET BANKING TRANSFER DEPOSIT Download from usbank.com. 5790	PTA Checking	20,421.10	22,216.10
<b>Total for Grant Gala</b>						<b>\$22,216.10</b>	
Gala Tickets							
05/31/2017	Deposit			DEPOSIT Download from usbank.com.	PTA Checking	5,410.64	5,410.64
<b>Total for Gala Tickets</b>						<b>\$5,410.64</b>	
<b>Total for Grant Gala with sub-accounts</b>						<b>\$27,626.74</b>	
Jogathon Income							
05/11/2017	Deposit			DEPOSIT Download from usbank.com.	PTA Checking	25.00	25.00
<b>Total for Jogathon Income</b>						<b>\$25.00</b>	
<b>Total for Community Fundraiser</b>						<b>\$33,392.17</b>	
Logowear (Grant Gear)							
05/31/2017	Deposit			DEPOSIT Download from usbank.com.	PTA Checking	35.00	35.00
<b>Total for Logowear (Grant Gear)</b>						<b>\$35.00</b>	
PTA Membership							
05/30/2017	Deposit			INTERNET BANKING TRANSFER DEPOSIT Download from usbank.com. 5790	PTA Checking	30.00	30.00

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>Total for PTA Membership</b>						<b>\$30.00</b>	
<b>Total for Revenue</b>						<b>\$33,457.17</b>	
Expenditures							
Fundraising Expenses							
Grant Gala Expense							
05/01/2017	Check	4314	Lauren Colton		PTA Checking	119.58	119.58
05/01/2017	Check	4313	Danzarts		PTA Checking	200.00	319.58
05/02/2017	Check	4315	Fifty Seven Degrees		PTA Checking	3,000.00	3,319.58
05/03/2017	Check	4319	Lauren Colton		PTA Checking	61.55	3,381.13
05/03/2017	Check	4333	John Snyder		PTA Checking	75.00	3,456.13
05/11/2017	Check	4320	Lauren Colton		PTA Checking	71.61	3,527.74
05/11/2017	Check	4329	Maurice DiMarino		PTA Checking	210.00	3,737.74
05/11/2017	Check	4327	Daniel Sakai		PTA Checking	450.00	4,187.74
05/18/2017	Check	4331	Lance Harris		PTA Checking	1,467.54	5,655.28
<b>Total for Grant Gala Expense</b>						<b>\$5,655.28</b>	
Jogathon Expense							
05/11/2017	Check	4325	Patti Kerr		PTA Checking	46.65	46.65
05/29/2017	Check	4335	Beth Rolls Mathewson		PTA Checking	335.96	382.61
<b>Total for Jogathon Expense</b>						<b>\$382.61</b>	
<b>Total for Fundraising Expenses</b>						<b>\$6,037.89</b>	
General and Administrative							
Accounting and Payment Processi							
05/10/2017	Expenditure		Intuit QB Payments	DEBIT PURCHASE - VISA INTUIT *QB Download from usbank.com. INTUIT *QB ONLIN800-286-6800CA	PTA Checking	39.95	39.95
<b>Total for Accounting and Payment Processi</b>						<b>\$39.95</b>	
Marketing Expenses							
Printed Materials and Signage							
05/29/2017	Check	4336	School Datebooks		PTA Checking	1,186.53	1,186.53
<b>Total for Printed Materials and Signage</b>						<b>\$1,186.53</b>	
<b>Total for Marketing Expenses</b>						<b>\$1,186.53</b>	
Professional Services							
Accounting							
05/02/2017	Check	4318	Andrew McCuen, CPA		PTA Checking	560.00	560.00
<b>Total for Accounting</b>						<b>\$560.00</b>	
<b>Total for Professional Services</b>						<b>\$560.00</b>	
Taxes							
05/02/2017	Check	4316	Franchise Tax Board		PTA Checking	10.00	10.00
05/02/2017	Check	4317	Attorney General's Registry of Charitable		PTA Checking	50.00	60.00
<b>Total for Taxes</b>						<b>\$60.00</b>	
Website and Email							
05/15/2017	Expenditure		Constant Contact	DEBIT PURCHASE - VISA CTC*CONSTA Download from usbank.com. CTC*CONSTANTCONT855- 2295506 MA	PTA Checking	45.00	45.00
<b>Total for Website and Email</b>						<b>\$45.00</b>	
<b>Total for General and Administrative</b>						<b>\$1,891.48</b>	
Hospitality							
PTA Babysitting							
05/11/2017	Check	4326	Daniel Sakai		PTA Checking	30.00	30.00
<b>Total for PTA Babysitting</b>						<b>\$30.00</b>	
PTA Meetings							
05/11/2017	Check	4326	Daniel Sakai		PTA Checking	27.00	27.00
05/29/2017	Check	4337	Daniel Sakai		PTA Checking	40.00	67.00
<b>Total for PTA Meetings</b>						<b>\$67.00</b>	

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Teacher Acknowledgment							
Teacher Appreciation Week Gifts							
05/29/2017	Check	4334	Jessica Lieder		PTA Checking	43.53	43.53
<b>Total for Teacher Appreciation Week Gifts</b>						<b>\$43.53</b>	
<b>Total for Teacher Acknowledgment</b>						<b>\$43.53</b>	
<b>Total for Hospitality</b>						<b>\$140.53</b>	
Other Programs							
Library Program							
05/11/2017	Check	4324	junior library guild		PTA Checking	231.55	231.55
<b>Total for Library Program</b>						<b>\$231.55</b>	
Middle School							
Academic League/ Quiz Bowl							
05/11/2017	Check	4328	Anne Anthony		PTA Checking	210.00	210.00
<b>Total for Academic League/ Quiz Bowl</b>						<b>\$210.00</b>	
Junior Model United Nations							
05/29/2017	Check	4338	University of San Diego		PTA Checking	200.00	200.00
<b>Total for Junior Model United Nations</b>						<b>\$200.00</b>	
<b>Total for Middle School</b>						<b>\$410.00</b>	
<b>Total for Other Programs</b>						<b>\$641.55</b>	
S.T.E.A.M. Programs							
Art Enrichment							
05/11/2017	Check	4321	Jennifer Whitney		PTA Checking	1,696.03	1,696.03
<b>Total for Art Enrichment</b>						<b>\$1,696.03</b>	
Mathematics Enrichment							
05/18/2017	Check	4332	Math Transformations		PTA Checking	3,000.00	3,000.00
<b>Total for Mathematics Enrichment</b>						<b>\$3,000.00</b>	
S.T.E.A.M. Teachers' Salary and Art Program							
05/01/2017	Check	4312	Sarah Ekedal		PTA Checking	1,200.00	1,200.00
<b>Total for Art Program</b>						<b>\$1,200.00</b>	
Science Program							
Science Lab Coordinator							
05/01/2017	Check	4311	Elena Banks		PTA Checking	3,484.50	3,484.50
<b>Total for Science Lab Coordinator</b>						<b>\$3,484.50</b>	
<b>Total for Science Program</b>						<b>\$3,484.50</b>	
<b>Total for S.T.E.A.M. Teachers' Salary and</b>						<b>\$4,684.50</b>	
Science Enrichment							
Family Science Night							
05/18/2017	Check	4330	Rita Ginns		PTA Checking	64.77	64.77
<b>Total for Family Science Night</b>						<b>\$64.77</b>	
Gecko Garden							
05/11/2017	Check	4323	Elena Banks		PTA Checking	53.10	53.10
05/11/2017	Check	4322	Ginger Tyson		PTA Checking	34.02	87.12
<b>Total for Gecko Garden</b>						<b>\$87.12</b>	
Science Fair							
05/11/2017	Check	4323	Elena Banks		PTA Checking	316.20	316.20
05/11/2017	Check	4322	Ginger Tyson		PTA Checking	245.39	561.59
05/11/2017	Check	4322	Ginger Tyson		PTA Checking	382.68	944.27
<b>Total for Science Fair</b>						<b>\$944.27</b>	
<b>Total for Science Enrichment</b>						<b>\$1,096.16</b>	
<b>Total for S.T.E.A.M. Programs</b>						<b>\$10,476.69</b>	
<b>Total for Expenditures</b>						<b>\$19,188.14</b>	
<b>Net Revenue</b>						<b>\$14,269.03</b>	