



19210 S. Vermont Avenue, Building A, Suite 100
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Phone: (310) 538-0233
www.irwaonline.org

Course 703: Real Property Asset Management December 3, 2018 Kansas City, MO



Course 703: Real Property Asset Management

Course Description:

This intensive course is designed to teach participants the necessary skills and knowledge to introduce and implement an asset management program within an organization. Asset management is the comprehensively planned management of a diverse portfolio of real estate for the optimum use of available assets. Participants will explore the comprehensively planned management of a diverse portfolio of real estate for the optimum use of available assets.

Course Level:

Intermediate

Course Tuition Includes:

Participant Manual

Topics:

- Definition of asset management
- Aspects, considerations and goals of asset management
- Prerequisites of successful asset management
- Identifying need for asset management
- Establishing an asset management program
- Steps and team formation
- Implementation of asset management programs
- Strategies and computer assistance options

Who Should Take This Course:

This course is geared toward right of way professionals and individuals who manage real estate for organizations (large or small) who are in need of additional resources to adequately meet the defined mission of their organization.

Last Name

First Name

Title

If payment includes the fees for registrants other than yourself, check here:
(Please submit names of other registrants on a separate paper along with this form)
Will you also be attending? Yes No

Company Name

Address

City, State, Zip/Postal Code

(____) _____ - _____ Yes No
Phone Member Member ID Number

Email Address

	Registration Deadlines	Member Tuition	Non-Member Tuition	Total Tuition Amount
On and Before:	Nov. 4, 2018	\$265.00	\$330.00	_____
On and After:	Nov. 5, 2018	\$290.00	\$355.00	_____

Total Member Registrants: _____
Total Non-Member Registrants: _____

PRINT NAME AS IT APPEARS ON CARD: _____ 3-DIGIT CVV: _____

AMEX MC VISA Card #: _____ EXP: _____

SIGNATURE: _____ Date: _____ Amount to be Charged: _____

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Sponsor: IRWA Chapter 5
Date: December 3, 2018
Time: 8 AM to 5 PM
City: Kansas City, MO

Class Location:
City of Kansas, Missouri Department of Water Services
4800 E. 63rd Street
Kansas City, MO 64130
Phone: (816) 513-0297
Fax: (816) 513-0288
Participant Capacity: 40

Four Ways to Register:
Online: www.irwaonline.org
Fax: (310) 538-1471
Phone: (310) 538-0233, x134
Contact Course Coordinator

Accommodations:
Holiday Inn Express
8551 Blue Parkway
Kansas City, MO 64133
Phone: (816) 997-9444
Rate: \$109.00 + Tax
Contact hotel for reservations
Book early and mention IRWA

Course Coordinator:
Richard Snedegar
4800 E. 63rd Street
Kansas City, MO 64130
Phone: (816) 513-0297
Fax: (816) 513-0288
Email: richard.snedegar@kcmo.org

Course Instructor:
Mike A. Penick, SR/WA, is Property & Leasing Coordinator and Right-of-Way Manager at Louisville Metro Government; prior to LMG, Mike was employed as a Right-of-Way Agent at HMB Engineers and Presnell Associates, with acquisitions experience since 1998. Mike has a Bachelor's degree in Business Administration from the University of Louisville, and an MBA with International Concentration from McKendree University, with memberships in the honor societies of Phi Kappa Phi and Sigma Beta Delta. In addition, Mike has taught courses for Jefferson County Public Schools' Adult Education Program. Mike has served in all board level positions for IRWA Chapter 25, is currently a Certified Course Coordinator, and the Chapter 25 Education Chair.

Cancellation Policy: All classes scheduled by IRWA are subject to cancellation. All class registrants must contact the Course Coordinator prior to making travel arrangements, keeping in mind that the class may be cancelled at any time (for reasons including, but not limited to, insufficient registration, Instructor emergencies or other issues beyond the control of the chapter and/or IRWA). Fully liquidated damages for any losses incurred by a class registrant are limited solely to a refund of the registrant's prepaid class tuition. IRWA and its chapters assume no other registrant liability resulting from class cancellation.

Tuition Refund Policy: Written notification of intent to cancel registration must be received via email by both the Course Coordinator and IRWA Headquarters Education Staff (education@irwaonline.org) prior to the class start date in order to be eligible for a tuition refund. A full tuition refund will be issued if notice is received 15 days or more prior to the class start date; a 75% refund will be issued if notice is received less than 15 days prior to the class start date, and no refund will be issued for notice received on or after the class start date.