

BARRY COUNTY CENTRAL DISPATCH

OFFICIAL ADMIN BOARD MEETING MINUTES

Date August 22, 2016

The Administrative Board Meeting was called to order by Lani Forbes at 2:00 p.m. at Barry County Central Dispatch. Roll call: Members present: Forbes, Murphy, Redman, Smelker, Wilson, Rothenberger, Leaf, Hartough and Vujea. Members absent: Reid. Others present Fuller and Rose.

The Pledge of Allegiance was recited.

ADDITIONS/DELETIONS: There were no additions to the agenda.

APPROVAL of TODAY'S AGENDA: Motion made by Smelker and support by Wilson to approve today's agenda as printed. All in favor and the motion carried.

JULY 2016 MEETING MINUTES: A correction was noted to the July minutes under Nomination for Vice-Chair, the sentence "Vote was held on Redman and Murphy resulting in Smelker being named as Vice-Chair" *should read* "Vote was held on Redman and Smelker". Motion was made by Hartough and support by Smelker to approve the July Admin Board minutes as amended. All in favor and the motion carried.

LIMITED PUBLIC COMMENT: There was no public comment.

Skip to Budget Reports.

COMMITTEE REPORTS:

PERSONNEL: There was no meeting.

FINANCE: There was no meeting.

EQUIPMENT: There was no meeting.

9-1-1 PLAN REVIEW: Bill Redman noted that two board members had made comments on the prepared documents after last month's meeting. Changes were made to the Tentative Plan (pg. 4 Technical Considerations- regarding boundaries) and to the ByLaws (page 2 and page 3 Admin Policy Board).The changes were explained and discussed. There was no change made to the Ordinance. The committee is recommending that the Administrative Board pass the by-laws today. The Service Plan will be sent to the clerk to distribute to the municipalities for comments and to the Board of Commissioners. The Board of Commissioners can set a public hearing for the service plan. After that the Ordinance can be addressed by the county.

Motion was made by Redman and support by Murphy to approve the By-Laws as proposed. Roll call vote was taken with all in favor and the motion carried.

Motion was made by Redman and support by Murphy to send the Emergency Telephone Service District Tentative Plan as amended to the commissioners and the county clerk for distribution to the municipalities and that this board is recommending them. Roll call vote was taken with all in favor. The motion carried. (The copies will be cleaned up with minor changes that were pointed out prior to signing and Barry Central will get them to the clerk.)

Motion made by Redman and support by Wilson to send the Emergency Services Communication Ordinance of Barry County to the Barry County Board of Commissioners and that this board recommends the passage. Roll call vote was taken with all in favor and the motion carried.

DIRECTORS MONTHLY REPORT: A verbal report was given. Topics addressed were 1) the new hire at Barry Central to start in early September, and 2) a slight increase in the Technical Surcharge from 24 cents to 26 cents on all phones in Barry County.

OLD BUSINESS: **SMPA** – We have had two site visits. The first visit was from the AT&T rep and the second visit was from the installers to determine how they will get into the building with the fiber. US Signal is the provider. Time frame looks like early October.

Return to Committee reports.

BUDGET REPORTS:

JULY 2016 OPERATING BUDGET: The Operating Budget was reviewed and accepted without question. To date, 51.78% of the budget has been used.

JULY 2016 STATE BUDGET: The State Budget was reviewed and accepted without question. To date, 20.19% of the State Budget has been used.

Both budget reports were accepted.

AUGUST 2016 OPERATING EXPENSES: Motion was made by Murphy and support by Redman to pay the August 2016 Operating Expenses in the amount of \$8,720.72. Roll call vote was taken with all present in favor and the motion carried.

AUGUST 2016 STATE EXPENSES: Motion was made by Murphy and support by Hartough to pay the August State Expenses in the amount of \$42,205.24. Roll call vote was taken with all present in favor and the motion carried.

Phyllis added as a note that the 1st of 4 payments has been made to INdigital for our new CPE. The second payment is due upon installation of the equipment (possibly October or later). The first payment was for \$37,122.81 (upon signing the contract).

SEPTEMBER 2016 CONTINGENT REOCCURRING EXPENSES: Motion was made by Murphy and support by Redman to approve the September 2016 Contingent Expenses. All in favor and the motion carried.

MISCELLANEOUS:

It was noted by Sheriff Leaf that he has an upcoming new hire after background check is complete.

Lt. Rothenberger reported that he will have two new troops starting next week.

SECOND PUBLIC COMMENT: There was no public comment.

ADJOURN: Motion made by Murphy and support by Redman to adjourn. All in favor and the meeting adjourned at 2:45 p.m.