



**Sunday, October 18, 2020**

**Hutchinson Square • Historic Downtown Summerville SC**

June, 2020

Ciao!

While October may seem very far away, we are planning our annual **Summerville Italian Feast** while we stay apart and stay safe. We hope you are doing the same. Attached you will find a vendor application.

As we continue to monitor the current Covid-19 health concerns, the board members of the Summerville Italian Feast have established new guidelines for the festival on October 18, 2020.

1. Each booth space will be 10' x 10'. Vendors may reserve additional spaces, at \$75 per 10x10 space.
2. Booth space(s) will have a 10' space between each vendor.
3. All vendors will be required to wear face masks and if serving food, gloves are required.
4. Hand sanitizer is required at each booth.
5. Vendors are required to provide their own supplies, including trash bags, disinfectant, hand sanitizer at each booth.
6. All food trucks will be located on W. Doty Ave.
7. Trailers must fit within the 10' x 10' space. You must purchase an additional space if the trailer exceeds 10'.

We will be limited in the number of vendors that we can accommodate due to social distancing. We ask that you complete a vendor application, and upon approval, an invoice will be issued. Only electronic payments can be accepted, such as PayPal or Venmo.

In the event the festival is cancelled due to Covid-19, refunds will be issued, less any electronic processing fees. Please be safe...we are looking forward to seeing you this fall.

*i tuoi amici alla festa italiana di Summerville  
(from your friends at the Summerville Italian Feast)*



Sunday, October 18, 2020  
Hutchinson Square • Historic Downtown  
Summerville SC 29483

## VENDOR SPACE APPLICATION

Name of Business \_\_\_\_\_  
Name of Applicant \_\_\_\_\_ Email \_\_\_\_\_  
Address \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Space Availability:** Summerville Italian Feast areas are \$75 per 10' x 10' space. Check here if you need electricity

Total # of spaces needed: \_\_\_\_\_ x \$75 = \_\_\_\_\_ Total Vendor Fee payable to Summerville Italian Feast when application is approved.

Product or Services Vendor will be providing **(be specific, please)**. \_\_\_\_\_

### Terms and Agreements

**Important: Please read the attached letter regarding additional requirements for 2020.**

- All booths must be set up between 7-9:30 a.m. the day of event.
- No vehicles will be permitted onto the street(s) known as "Little Main," West Doty and W. Richardson Avenues (in the area of Hutchinson Square) after 9:30 a.m. the day of the event.
- Only one business may exhibit per booth.
- Each booth must be staffed between 11 a.m. and 6 p.m.
- All booths will be torn down and fully cleaned before 8:00 p.m. A \$25 charge will be assessed if items are not disposed of properly.
- Any displays must be within the assigned booth space and will not extend into other assigned spaces.
- Use of sound equipment is approved by the Feast Director for each applicant and will be determined prior to the event.
- Late Vendor arrivals past 9:30 a.m. must be coordinated with the Feast Director if vehicles are needed to travel on "Little Main," West Doty and W. Richardson Avenues (in the area of Hutchinson Square)
- The Feast will provide a twenty-yard trash container for disposal and the Vendor is responsible for removing the exhibit and any garbage.
- Vendors will comply with Town of Summerville regulations which require that accommodation tax be collected. Vendors will be personally liable to other participating Vendors and members of the public for their own acts.
- Vendors must have or obtain a special event Business License from the Town of Summerville **at least 1 week prior**.
- Vendor shall and will hold harmless the Summerville Italian Feast, its affiliates and its members from and against any and all claims, liabilities, demands, expenses, fees, penalties, suits, proceedings, actions, and causes of action of any and every kind and nature arising from or out of, or in any connected way with Vendor use, occupancy, or activities in or related to the event.
- Vendor understands neither Summerville Italian Feast nor its members will be held responsible for loss and/or damage to Vendor's personal property caused by any reason, and will not assert any such claim against them.
- Vendor understands that they are not covered by any insurance policies on behalf of Summerville Italian Feast, or any entity affiliated with the event.
- Summerville Italian Feast reserves the right to decline acceptance of any application or to ask any Vendor to leave the event if they misrepresent information on this application, or if their product or conduct is deemed inappropriate to this family-oriented event.
- There is no rain date and no refunds will be issued. The Summerville Italian Feast reserves the right in their sole discretion, to cancel the event in whole or part due to inclement weather and no refund will be issued.
- All Vendors are independent agents.
- Tents and tables are NOT provided by the event.
- Make payment to **Summerville Italian Feast**
- A \$35 charge will be assessed on any returned checks.

**Application Deadline: September 24, 2020. Cancellation policy: 75% refund if canceled by September 24, 2020.**

Signature \_\_\_\_\_

Amount \_\_\_\_\_

Date \_\_\_\_\_