

**Recycling Coalition of West Virginia
Committee Meeting Minutes
August 3, 2017
WVDEP Headquarters**

Present: Paul Hayes, Tom Aluise, Charity Fellure, Mike Grunau, Carol Throckmorton, Niki Davis, Kathy McKinley, Robin Sizemore (on phone).

The meeting was called to order at 10:30 a.m. by Chairman Paul Hayes. He then went around the room for introductions.

Approval of Minutes:

Chairman Paul Hayes asked for a motion to approve the minutes from the June 27, 2017 meeting. Tom Aluise made a motion to approve the minutes. His motion was seconded by Carol Throckmorton. The motion carried.

Statement of Condition:

Treasurer Kim Smith was not present at the meeting to summarize the financial report. Chairman Hayes reported a general operating bank balance of \$3,280.85 as of June 30, 2017. Because of various errors in the July statement of condition, the latest available at the time, Chairman Hayes did not ask for a motion to approve the financial report.

Committee Reports:

Carol Throckmorton reported that she had received a proof of the newspaper insert from Charleston Newspapers. She also said she planned to add an article about West Virginia's new litter laws to the insert. Carol Throckmorton made a motion to use \$73.44 from the Recycling Coalition budget to help cover costs for the newspaper insert. Her motion was seconded by Kathy McKinley and the motion carried.

.... Tom Aluise made a motion to spend \$6,565 of the REAP Grant to pay for internet advertising on 10 newspaper sites around the state. Kathy McKinley seconded the motion. The motion carried.

Education Committee:

Robin Sizemore, from the West Virginia Department of Education, reported that she had not had a chance to review the 2016-2017 teacher lesson plans

Miscellaneous:

Chairman Hayes shared a copy of a letter he wrote to the IRS, explaining to the agency that he is resubmitting an incomplete 2016 return. Chairman Hayes did not complete Schedule A, Part III of Form 990EZ in the 2016 filing, nor did he correctly fill out Part II.

Next Meeting:

No new date was announced for the next meeting.

Adjournment:

Tom Aluise made a motion to adjourn the meeting. His motion was seconded by Mike Grunau.

Respectively submitted by Tom Aluise