

# WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Josef G. Obernier, Sr.- Chairman

J. Richard Weaver, Jr.- Treasurer

Sandra G. Martin – Asst. Secretary/Treasurer

William R. McAdoo- Vice Chairman

Joseph S. Boldaz- Secretary

## Meeting Agenda for February 12, 2015

**Call to Order** (time: \_\_\_\_\_)

**Pledge of Allegiance**

**Roll Call of Board Members**

Joseph Boldaz \_\_\_\_\_ Sandra G. Martin \_\_\_\_\_ William R. McAdoo \_\_\_\_\_ Josef G. Obernier, Sr. \_\_\_\_\_

J. Richard Weaver, Jr. \_\_\_\_\_

**Others Present**

Solicitor \_\_\_\_\_ Engineer \_\_\_\_\_ Operator \_\_\_\_\_

**Public Notification**

- The Municipal Authority convened in Executive Session on January 28, 2015 to discuss personnel matters
- The Municipal Authority convened in Executive Session on February 12, 2015 to discuss financial issues with PAWC

**Action on Minutes of Previous Meeting(s)**

- January 8, 2015 Reorganizational Meeting
- January 8, 2015 Regular Meeting
- January 28, 2015 Special Meeting
  - Proof of Publication of Notice in DLN – January 27, 2015

**Public Presentation**

**Public Comments** (individuals requesting to be on agenda)

**Correspondence/Communications** (information to note and or act upon)

Information to Note:

1. Receipt of correspondence (1/13/15) from Mrs. Wm. Richards re quarterly billing periods; payments current through 2014.
2. Receipt of The Portnoff Reporter, Winter 2015.
3. Receipt of correspondence dated January 19, 2015 from John E. Good, Esquire re Authority/ Township Proposed Agreement (discuss in Old Business).

4. Receipt of correspondence dated February 2, 2015 from Buckley, Brion, McGuire & Morris LLP re WBMA and WBT v. Pulte Homes of PA, LP (discuss in Old Business).
5. 2015 PMAA Board Member Training registration form.

#### Information to Act Upon:

1. Receipt of proposal packages from Carroll Engineering, Entech Engineering and Great Valley Consultants in response to RFP for Engineer (discuss in Old Business).
2. Receipt of correspondence dated January 16, 2015 from Gibbel, Kraybill & Hess LLP with enclosed executed Municipal Authority Agreement and \$2,000 check for Highspire Ventures, LLC (discuss in Old Business).
3. Correspondence received February 2, 2015 from U.S. Department of Commerce requesting submittal of 2014 Annual Survey of Local Government Finances.
4. Correspondence dated February 1, 2015 from PA American Water requesting completion of Identification of Potential Sources of Contamination survey as part of their source water protection plan.
5. Maintenance Agreement between West Brandywine Township Municipal Authority and Modern Group Power Systems (discuss in Old Business)
6. Receipt of correspondence dated January 18, 2015 from Sandra C. Brock, Bookkeeper and Right-To-Know Officer, tendering her resignation as of January 23, 2015.

#### Reports

1. Secretary – new member training
2. Treasurer – bank accounts, bond payments
3. Engineer

#### Old Business

1. Modern Equipment – renewal of maintenance contract.
2. Payment Agreement between the Township and the Municipal Authority regarding Open Space property (Beaver Creek).
3. The Authority received a review letter from Herbert E. MacCombie's office regarding the Brandywine Meadows Final Plan Submission. The Authority is awaiting a finalized agreement before any action is made on this issue.
4. Tri-County Water Services, Inc. continues to attempt to install meters at the remaining homes on Monacy and Connies Drive (meter installed on 47 Connies Drive, meter replaced on 104 Andover Road).
5. The Authority is establishing its own website.
6. Determination of worth for used equipment at Kimberwick site.
7. Township to act as the Authority's Supplemental Contact for the PA One Call system.
8. Discussion with Gorman Rupp regarding required repairs on pumps at Friendship Village Pump Station.
9. WBMA and WBT v Pulte Homes of PA, LP – pending litigation.

10. Air release valves at Friendship Village.
11. Netherwood Drive properties tied into public sewer.
12. Frank Keegan's grading issues (Culbertson Run Road).
13. Highspire Ventures, LLC
14. Hiring of Authority Engineer.
15. Hiring of Authority Operator.

**Old Business from the Floor**

**Old Business from the Board**

**New Business**

1. Residents wishing to purchase new water meters.

**New Business from the Floor**

**New Business from the Board**

**Public Comments** (individuals not requesting to be on agenda)

**Payment of Bills**

1. Friendship Village Sewer District- \$72,161.63, and Ratified Payments of \$2,444.34 on 1/25/15.
2. Kimberwick Sewer District- \$292.88, and Ratified Payments of \$439.09 on 1/25/15.

**Dates of Upcoming Meetings**

1. Board of Supervisors, Thursday, February 19, 2019 and March 5, 2015 at 7:30 p.m.
2. Municipal Authority, Thursday, March 12, 2015 at 7:30 p.m.

**Adjournment** (time: \_\_\_\_\_)