
Dadlington Village Hall Management Committee

MINUTES OF MEETING HELD May 9th 2019

Present:

Michael Dix, Sam Johnson, Phil Kiteley, Glenis Kitley, Rachel Rees-Jones, Simon Rees-Jones, Sarah Roberts, Diane Rowbotham, John Whitehead

1. Apologies

Ben Sockett and Sally Ann Faulks

2. Election of Chair

Phil Kitley was nominated by Michael Dix and Seconded by Simon Rees-Jones.
Phil gave the committee advance notice that this would be his final year as Chair of DVHMC.

3. Election of Vice Chair

Michael Dix was nominated by Rachel Rees-Jones and Seconded by Sarah Roberts

4. Election of Secretary

Rachel Rees-Jones was nominated by Michael Dix and Seconded by Glenis Kitley.

Election of Treasurer

Diane Rowbotham was nominated by John Whitehead and Seconded by Michael Dix.

5. Co-opton of Committee members (up to 3)

Sally Ann Faulks was nominated by Sam Johnson and seconded by Rachel Rees-Jones.
Ben Sockett was nominated by Sarah Roberts and seconded by Glenis Kitley.
Simon Rees-Jones was nominated by John Whitehead and seconded by Phil Kitley.
Sam Johnson agreed to continue as Bookings secretary and was thanked for her hard work.

6. Declaration by Committee

All present committee members signed the Declaration form. Sally Ann and Ben to sign at the next meeting.

7. Minutes of meeting held on March 14th 2019

Accepted with no amendments.

8. Issues arising from the minutes

None

9. Correspondence / Communication

None

10. Financial report

Detailed report distributed prior to the meeting.

C/A £9957.75 Defib £221.16

Diane is currently investigating quotes for electricity supply for the next contract.

11. Bookings

The Bookings sheet had been shared prior to the meeting.

- a. Discussion about the use of the AV system by external hirers. Agreed to continue on a case by case basis and monitor any requests. An extra charge would be made of £10.

Instructions for using the AV system to be prepared by Michael.

Blue tooth music instructions to be prepared by Simon.

ACTION MICHAEL AND SIMON

- b. Key to the bifold doors to be kept in the internal safe.
- c. Owl evening – some guano was on the back of the chairs after the event. Sam to remind the organisers to check the furniture.

12. The Village Hall development and maintenance

- a. Water heater needs replacing. Quotes have been received. Committee agreed for Ed Sutton to install a new ceramic heater (approx cost £700). To be done in the next few weeks.

ACTION SIMON

- b. Upkeep of internal walls and woodwork. August 17th set as a working party date for as many committee members as possible to help out. To email date to all. **ACTION RACHEL**
To install a dado rail on the extension.

13. Shed and Water butt

- a. Shed has been installed. It was agreed not to lock the shed with a padlock and monitor any problems if they arise. 25 orange chairs stored for use on the Green or the grassed area.

- b. Water butt to be purchased and installed.

ACTION MICHAEL AND SIMON

14. Signage

- a. Dadlington Village hall has been installed. Michael was thanked for organising this.
- b. Noticeboard – see AGM minutes. Donated by Tracey and Tim Hood. 3 sets of keys, 2 of which will be held by Phil, Rachel and 1 set kept in the hall with the other keys.
- c. Letter of thanks and a bunch of flowers to be sent to the Hoods as a note of the committee's appreciation.

ACTION RACHEL

15. Lottery

Current uptake is 49 for this year. Payment for next year is due this month. 22 payments received so far.

16. Screen on the Green

- a. Autumn programme to be planned. Michael to arrange a meeting over the summer.
- b. Adult matinees to be finished as the uptake is very low.
- c. Children films to continue.
- d. To continue showing recently released films

ACTION MICHAEL

17 BT phone box and Defibrillator

Nothing to report

18 Event Feedback

Quiz evening was excellent. 64 attended, approx £900 taken.

19 Future events

Summer Ball

- 2 tickets remaining. Maximum 60.
- Preparation group to meet at 5pm on Friday evening to set hall up
- Marquee to go up on Friday evening. Simon to organise a team of helpers. **ACTION SIMON**
- Prosecco on arrival – 1 glass each 10 bottles to be bought.
- Gin bar discussed. Simon to sort logistics.
- Caterers using the marquee for the meal, tables can then be put in there after the meal.
- Puddings – Strawberries and cream,
- Raffle prizes to be given to Sally Ann, Tracey and Tim have offered a meal out prize. Sarah to approach the 2 hairdressers. **ACTION SARAH**
- Napkins to be purchased.

Quiz

- Saturday November 16th 2019

20 AOB

- SCPC (Sarah). After the latest elections the Council is as follows:
Dadlington – Linda, Sarah, Julia
Shenton – Ambrose and 1 vacancy
Sutton Cheney - 2 vacancies
- Clerk to SCPC has indicated that SCPC agreed that Dadlington Neighbourhood Plan can go ahead and has given a contact at HBBC.

21 Date of next meeting

Thursday July 11th at 7pm

22 Agenda items for next meeting

- Meeting dates for the following year
- The Trust Deed
- Events for the year

Meeting closed at 9.05pm.