

# Williston Shooter's Club Emergency / Injury Procedure

Accidental injuries on the Range fall into two categories:

1. Non-serious injuries NOT including any actual bullet wound.
2. Serious injuries and ANY injury involving an actual bullet wound.

Non-serious injuries should be documented on an Incident Report Form and the Executive Officer should be notified as soon as possible. If no emergency response is warranted or desired, the Incident Report Form should include the injured party's statement that he/she has refused emergency treatment, and assumes responsibility for caring for the injury.

Serious injuries and ANY injury involving an actual bullet wound are to be handled as follows:

The Range Master or Event Director/Chairperson delegates and assigns the following duties:

- Call 911. Give them a brief description of the wound/injury ("shot through lower leg, bleeding, but not arterial spurt..." etc.) Give the Range address: 1975 SW 8<sup>th</sup> Terrace, Williston. Have someone STAY ON THE LINE, as the responders can help talk the on-site people through first aid procedures.
- Get the first aid kit. For bleeding wounds, apply a bandage, gauze, towel, etc. to the wound and hold firm pressure on it/them. If possible, elevate the wounded part of the body, and treat for shock.
- Send someone out to the road/gate to guide the responders to the range.
- Assign one person to be the liaison with the responders.
- Make a list of the names and contact info of the witnesses.
- Ask the injured person for contact info of person(s) to notify about the incident.
- If a gunshot injury, locate and mark the gun, locate and mark the brass. Do Not Touch or move either item if possible. The police will probably want these items, plus the bullet, for their investigation. Have one person maintain custody of all these items. This is treated as a possible crime scene by police personnel.
- Get all other guns and ammo put away and secured.
- Call the club Executive Officer [currently-Al DeBella (352) 528-2072 Home; (352) 665-0594 Cell].
- Once the emergency has been handled, fill out an Incident Report Form. If possible, hold a "debrief" and have the witnesses point out what they think went wrong; what should have been done differently; etc. List witnesses on the Incident Report Form.