

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
COUNCIL MEETING**

**MEETING MINUTES
November 19, 2018**

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Marie Hendel, present; President Pro-Tem, Mr. John Huffman, present; Ms. Kelly Huffman, present; Mr. Greg Iiams, present; Ms. Joan Maxwell, present; Mr. Dave Wallace, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Mr. Roger Brown, Code Enforcement Officer
Ms. Sharon DeVault, 209 Elliott, Russells Point
Mr. Tim Reese, Street Superintendent
Ms. Dianne Gauder, Clerk of Court

Minutes: **November 5, 2018 Council Meeting**

Mr. John Huffman moved to approve the November 5, 2018 Council Meeting Minutes as submitted. Ms. Marie Hendel seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays

Reports: **Fiscal Officers Report -**

Mr. Weidner referred Council to the October 2018 bank reconciliation, cash summary reports, and payment register. The reconciliation report shows the Village books reconciled with the bank statement. The Village has a pooled cash balance of \$4,058,718.14.

The two certificate of deposits that were issued last year will mature at the end of the month.

Council agreed that the CD's would be closed and placed back into the Osgood Money Market account. Three new applications were received for the open position on the village maintenance team, the deadline to submit applications is tomorrow.

Mr. Greg Iiams moved to approve the Fiscal Officers Report as submitted. Mr. John Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

BPA Report –

The board is entertaining entering into a contract with Hull & Associates to help the water department complete an EPA mandated Asset Management Program at a cost of \$5,250. The contract has been forwarded to the solicitor for review.

Police Report –

Officers have been fitted for their new bullet proof vests. The department was given a \$2,000 donation from the JR Memorial Cruise for a Cure that the chief would like to put toward a new camera for one of the cruisers.

Code Enforcement Report –

Mr. Brown reported on recent zoning permits, notices of violation, and contractor registrations. They are working on a final property tax assessment for the end of the year. Mr. Brown was asked if he has noticed any repairs that may need to be done to the streets, drainage, sidewalks, etc. along Main Street that could be repaired through funds in the Main

Street account. ADA compliant pads at intersections, and flashing lights on stop signs were suggested.

Ms. Gauder updated council on the research regarding dock installation and reconstruction. Through a records request to ODNR it was found that 29 permits were issued by ODNR but only 8 of those permits were issued a zoning permit through the village. Letters were sent to all known contractors that perform this type of work, placing them on notice that they are required to be a registered contractor and are required to get a zoning permit. The Logan County Auditor, ODNR attorney, and Indian Lake State Park Manager were also notified. The listing of permits from ODNR has been forwarded to the LC Auditor, at his request, to determine if the properties are being properly assessed in value.

There have been 127 golf cart permits issued to date, and the 17 street lights that were submitted for repair, all but a few have been completed.

Maintenance Department Report –

Various paving jobs have been completed by Quality Paving to repair streets from various water digs. Twelve notice of violation mow orders have been completed and the mowers have been cleaned up and ready for winter. They are working on getting Christmas decorations out of storage to get ready for display. The department also received a large number of utility locates from DP&L as they will be removing or replacing some of the old poles.

Mayor Reames noted that she contacted a representative from DP&L about the new regulations DP&L intends on placing banners and flags on poles. DP&L has not worked out the final regulations or costs at this point.

Parks Report –

OPWC has approved the notice to proceed for the third phase of the John & Mary Rudolph Nature Area and the contract with J&J Schlaegel has been signed. The architect for the project, Mr. Pat Beam of Beam Designs notified the village and the contractor, based on another project that he is involved with, that a permit may be required by the Army Corps of Engineers before the canoe launch area can be installed. Mr. Beam will be contacting an environmental biologist familiar with these types of permits to see if one is needed.

Indian Lake EMS Report –

Mayor Reames reported on the October 24, 2018 meeting. Council gave permission to store one of the ambulances in the village building, if needed, until the new building is complete. The EMS board will be using council chambers for their November 28, 2018 meeting.

Finance Committee Report –

Mr. Wallace reported on the November 6, 2018 meeting and council was provided with a copy of the minutes. The committee recommended the following changes in pay splits for certain individuals:

Fiscal Officer: Pay will be split and paid 60% from water and 40% from the general fund and insurance benefits will be paid from the general fund.

3 Maintenance Team Workers: The two highest paid employees will be paid from the water fund and the third employee paid from the street fund. All three employee's insurance benefits will be paid from the general fund.

Court Clerk/Mayor's Asst.: All payroll and insurance benefits will be paid from the mayor's court section of the general fund.

Mr. Greg Iiams moved to approve the committee's recommendation of the pay structure as recorded. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

The committee is also reviewing the structure of the health insurance, developing pay scales, and working on the 2019 budget. The committee also recommended that the starting wage for the open position on the maintenance team be set at \$12.00 per hour.

Lands & Buildings Report –

Council was provided a copy of the meeting minutes from the November 8th meeting. The committee is working on getting updated costs for a yard waste dumpster and dumping charges. Three of the members also met with Link Construction regarding repairs to the exterior of the municipal building. Link Construction is preparing an estimate.

ORDINANCES & RESOLUTIONS: None

CITIZEN COMMENTS:

A. Sharon DeVault

Ms. DeVault noted that the harbor bridge lighting ceremony will be held on Sunday, December 2, 2018 at 6:00 p.m.

OLD BUSINESS: None

NEW BUSINESS:

A. Golf Cart Parade

Golf Cart World will be holding a Christmas Golf Cart Parade through Russells Point. Council was asked if they would like to waive the permit requirement for one day to allow carts to enter the parade. *Mr. Dave Wallace made a motion to waive the golf cart permit requirement for Saturday, December 8, 2018 to allow other golf carts to enter in the parade. Ms. Marie Hendel seconded the motion.*

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

EXECUTIVE SESSION:

Mr. John Huffman made a motion to go into executive session at 8:22 p.m. pursuant to ORC 121.22, section G1 to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and include the presence of the Ms. Dianne Gauder. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Mr. Greg Iiams made a motion to come out of executive session at 8:28 p.m. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Mr. Greg Iiams made a motion to allow the temporary assistance of Ms. Shannon Reese to assume the duties of Mayors Court Clerk during Ms. Gauder's absence at a rate of \$12.00 per hour. The amount of hours worked will be at the discretion of the Mayor based on case load. Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Marie Hendel, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea; Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Mr. Dave Wallace, yea.

The motion passed: 6 yeas – 0 nays.

Ms. Joan Maxwell made a motion to adjourn the meeting and seconded by Ms. Kelly Huffman. The meeting was adjourned at 8:31 p.m.

Scheduled Meetings:

- A. **Council Meeting: Monday, December 3, 2018 at 7:00 p.m.**
- B. Board of Public Affairs Meeting: Monday, November 26, 2018 at 6:00 p.m.

Fiscal Officer Jeff Weidner

Mayor Robin Reames

Date Passed