

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING
RED RIVER GROUNDWATER CONSERVATION DISTRICT**

THURSDAY, NOVEMBER 2, 2017

**GREATER TEXOMA UTILITY AUTHORITY
BOARD ROOM
5100 AIRPORT DRIVE
DENISON TX 75020**

Members Present: Chuck Dodd, David Gattis, P.E., Mark Gibson, P.E., Harold Latham, Mark Newhouse, Mark Patterson, Billy Stephens

Members Absent: None

Staff: Drew Satterwhite, P.E., Allen Burks, Paul Sigel, Wayne Parkman, Theda Anderson, Velma Starks, Carolyn Bennett

Visitors: Kristen Fancher, Fancher Law
James Beach, LBG Guyton

1. Call to order, establish quorum; declare meeting open to the public, and take roll.

President Patterson called the meeting to order at 10:02 am, established a quorum was present, and declared the meeting open to the public.

2. Public comment

Board and staff introduced themselves. Drew introduced Paul Sigel, the new Technical Lead for the District.

No public comment.

3. Administer Oath of Office

Carolyn Bennett administered Oaths of Office to Chuck Dodd, David Gattis, P.E., Mark Newhouse and Billy Stephens.

4. Consider and act upon approval of Minutes from the July 13, 2017 board meeting.

Board Member David Gattis made a motion to approve the minutes of the June 22, 2017 meeting. The motion was seconded by Board Member Newhouse. Board Members Chuck Dodd and Billy Stephens abstained, as they were not members of the Board at that time. The motion passed.

5. Review and approval of monthly invoices.

General Manager Satterwhite reviewed the monthly invoices with the Board of Directors. Board Member David Gattis made a motion to approve Resolution 2017-11-02-01. Board Member Mark Gibson seconded the motion. Motion passed unanimously.

6. Receive monthly financial information

General Manager Satterwhite reviewed the monthly financial information with the Board.

7. Consider and act upon election of Officers

General Manager Satterwhite reported that the Nominating Committee was appointed at the last Board meeting. David Gattis and Mark Newhouse were appointed to the committee. David Gattis reported the Committee met, and it is the recommendation of the Committee that Mark Patterson be nominated as President, Harold Latham as Vice President, and Mark Gibson as Secretary-Treasurer. The motion was seconded by Board Member Mark Newhouse and passed unanimously.

8. Consider and act upon Resolutions of Appreciation for Previous Board Members

General Manager Satterwhite stated it has been protocol in the past for the Board to adopt a resolution of appreciation for past board members. Additionally, Mr. Satterwhite requested permission from the Board to purchase plaques expressing gratitude of the Board for the past members' service to the District. It was the consensus of the Board that plaques be purchased for past Board Members to express appreciation for their service. Board Member Mark Gibson moved to approve the resolutions of appreciation for Board Members Don Wortham and William Purcell. The motion was seconded by Board Member Chuck Dodd and passed unanimously.

9. Receive Quarterly Investment Report

General Manager Satterwhite reviewed the Quarterly Investment Report with the Board of Directors and discussed the current investments.

10. Receive Quarterly Report

General Manager Satterwhite reviewed the Quarterly Report with the Board of Directors.

11. Rules and Bylaws Committee Update

General Manager Satterwhite stated the Rules and Bylaws Committee met last month, and participated in the preparation of the presentation that will be provided under Item 17.

12. Consider and act upon 2018 Administrative Services Contract with Greater Texoma Utility Authority

General Manager Satterwhite reviewed the Administrative Services Contract with the Greater Texoma Utility Authority for 2018. Board Member David Gattis moved to approve the contract for administrative services for 2018 with the Greater Texoma Utility Authority. The motion was seconded by Board Member Mark Newhouse and passed unanimously.

13. Consider and act upon Engagement Letter for Audit Services for Fiscal Year Ending December 31, 2017

General Manager Satterwhite informed the Board of Directors that the engagement letter presented is for the fiscal year ending December 31, 2017. Proposals were solicited in 2013 for audit services, with McClanahan and Holmes of Bonham being selected as the auditors for the District. The contract entered into in 2013 was for up to five years, with this year's contract being the fourth year. The fees for the engagement letter for the current fiscal year will be \$4,650.00, an increase of \$150.00 from 2016. McClanahan and Holmes, LLP has provided thorough and quality audits during their tenure with the District. Mr. Satterwhite stated the staff recommends the Board

