

# The Historic 1894

105 OLIVE ST, TEXARKANA, AR 71854

VENUE RENTAL INFORMATION

## TEXARKANA HISTORIC PROPERTIES

*We're so excited you've chosen to inquire about our unique spaces! Explore Historic Downtown Texarkana and create timeless experiences!*

Built in 1894, our historic building is home to some of the most unique event and venue spaces in Texarkana. Decorated with salvaged materials during renovation, The Historic 1894 brings a one-of-a-kind experience for any occasion.

	<u>VENUE</u>	<u>PRICE</u>
R E N T A L  C O S T	1923 Banana Club	\$2100 (during regular business hours)
		\$1050 (outside regular business hours)
	Studio 71	\$1350 you clean-up / \$1500 walk-away
	The Gallery at 1894	\$750
	Studio 71 + The Gallery	\$2100 you clean-up / \$2300 walk-away
	Sitting Area on First Floor	\$100 (can be added to The Gallery or Studio 71)
	Exhibit Hall #1 or #2	\$150
	Exhibit Hall #3	\$175
	Table Cloths	\$30 (Dot's has better pricing if you
	Napkins	\$2 want to pick up and return there)

Bar services can be provided at your request for an additional \$125 to set up a cash bar.

This includes the bartender & bar set-up with your choice of beer/wine/liquor options.

*No outside alcohol beverages may be brought into any venue space.*

Note:

The table and chairs from Studio 71 are not available for rent downstairs.

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### VENUE RENTAL AGREEMENT INFORMATION

#### TERMS & CONDITIONS OF RENTAL:

1. A non refundable deposit of half the rental fee is due at the time of booking.
2. The balance will need to be paid no later than 10 business days before the event.  
If writing a check, you will need to pay the balance 30 days before the event.
3. The Renter shall have access to and use of the venue the day of the event for decorating during gallery hours. If additional time is needed, please obtain permission from the owner or staff.
4. Decorations are not allowed to be hung or attached to the ceiling, walls, or artwork, unless using blue non-stick residue tape (painter's tape).
5. Leftover food can only be left in the refrigerator with consent of the owner or staff of The Historic 1894 and The Gallery. If left, it will be disposed of as the owner/staff sees fit, & additional cleaning fees could apply.
6. Renter shall remove all personal property, trash (*put in dumpster on Front Street*), and all other items that were not present in the venue when Renter took control of it.
7. Renter will be liable for any physical damages, legal actions, and/or loss of reputation or business opportunities that Owner may incur as a consequence of the actions of Renter of any of Renter's guests while Renter is in control of the venue, and shall indemnify and hold harmless the Owner against any and all legal actions which may arise from Renter's use of the venue.
8. The Gallery can only be rented with approval of The Gallery.
9. All events in all event spaces, except 1923 Banana Club, must end before 11p.m.
10. Linens are available for additional fees.
11. Smoking is not allowed inside the building.
12. No outside alcoholic beverages may be brought into any venue. It is against the law to provide alcoholic beverages to minors under 21. Guests may be asked to show identification if Renter uses Bar Services.

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### RENTAL AGREEMENT

DATE: \_\_\_\_\_ EVENT DATE: \_\_\_\_\_ TIMES: \_\_\_\_\_

RENTER NAME: \_\_\_\_\_

CELL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

SPACE RENTING: \_\_\_\_\_

EVENT NAME: \_\_\_\_\_

TYPE OF EVENT: \_\_\_\_\_

# OF GUESTS ATTENDING: \_\_\_\_\_ NAME OF CATERER: \_\_\_\_\_

TABLES - # \_\_\_\_\_  
Included

CHAIRS - # \_\_\_\_\_  
Included

TABLE CLOTHS - # \_\_\_\_\_  
Additional Cost \$30/each

NAPKINS - # \_\_\_\_\_  
Additional Cost \$2/each

(Dot's has cloths at a lower cost if you choose to pick up and return there)

**BAR SERVICES - ADDITIONAL COST \$125 (CASH BAR & YOUR CHOICE OF DRINKS)**

BEER: \_\_\_\_\_ WINE: \_\_\_\_\_ LIQUOR: \_\_\_\_\_ MIXER: \_\_\_\_\_

BEER: \_\_\_\_\_ WINE: \_\_\_\_\_ LIQUOR: \_\_\_\_\_ MIXER: \_\_\_\_\_

BEER: \_\_\_\_\_ WINE: \_\_\_\_\_ LIQUOR: \_\_\_\_\_ MIXER: \_\_\_\_\_

Drink Costs are priced the same as The Banana Club

RENTER AGREES TO THE ABOVE TERMS AND CONDITIONS.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

NOTES: \_\_\_\_\_

\_\_\_\_\_