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## In-Home Tutoring Agreement

The scheduling of a student for in-home tutoring sessions at a set day and time requires agreement to the following. Please initial next to each item below to acknowledge understanding and acceptance.

- \_\_\_\_\_ The school year is defined as the time period beginning August 20, 2018 and ending May 30, 2019.
- \_\_\_\_\_ Payment for sessions will be made on a monthly basis with the payment for a given month being made at the first session of that month.
- \_\_\_\_\_ The following dates will be considered holidays by Haude Tutoring and not count as cancellation by either party: November 19-November 23, December 20-January 5, February 14, and April 19-21. Any additional days will be considered holidays only if agreed upon in writing by the client and Haude Tutoring.
- \_\_\_\_\_ No refunds or credits will be issued for missed or cancelled sessions by the client. Based on availability, up to three sessions may be rescheduled during the school year by the client.
- \_\_\_\_\_ Although Haude Tutoring does not plan on cancellations or rescheduling sessions, cancellations or rescheduled sessions by Haude Tutoring will not be counted toward the three sessions mentioned in the previous statement.
- \_\_\_\_\_ Due to travel and other considerations, the client acknowledges a minimum of a 15-minute allowance before or after the scheduled start time of a session for the arrival of Haude Tutoring. In such an event, the client will still receive the full session duration scheduled.
- \_\_\_\_\_ After three sessions missed or rescheduled by the client, a client may be subject to removal by Haude Tutoring from the in-home schedule.
- \_\_\_\_\_ Should a client desire to change the weekly day and time selected for in-home services, such change will be subject to availability and approval of Haude Tutoring. Guarantees are neither expressed nor implied as to the ability to reschedule a client during the school year.

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Client Name (Printed): \_\_\_\_\_



For Haude Tutoring personnel use:

Student Name: \_\_\_\_\_

Day of the Week: \_\_\_\_\_ Time: \_\_\_\_\_