

Course#

Course Name

C-I05348

VA Contractor's Basic Business Course

C-I05350

Obtaining VA Trade and Contractor's Licenses

C-I05351

VA Contractor's License Exam Prep

C-I05352

VA Builders License Exam Prep

C-I05358

Blueprint Reading

C-I0559

OSHA Construction 10 Hour Outreach Training Program

E-105419

Master Electrician's Exam Prep—Accelerated

E-I05275

Electrician Continuing Education

E-I05417

Electrical License Exam Prep Course

C-105348 VA Contractor's Basic Business Course

This class is necessary so that you are eligible to become a licensed contractor in Virginia. Everyone planning to obtain any contractors' license must take an approved 8hr "PRE-LICENSE" class. This class is approved by the Virginia Board for Contractors to fulfill that requirement whether you are seeking Class A, B or C in the Commonwealth of Virginia. You must bring a government issued ID to class. See enclosure for state data requirements. Class A and Class B license candidates must take a business exam. Course [C-105351](#) will help you pass that business exam. Class C contractor applicants should also take [C-105351](#) because it helps you know the business practices needed so you can be successful and be ready when the business grows and you need to upgrade to a Class B or Class A license. All contractor candidates must also have or obtain a trade certification. Examples: Master electricians, and Master plumbers have their trade certification via their master's license. Builders must take a DPOR exam on the building code. This class makes you eligible to apply for a license. Course [C105352](#) should be taken if you are seeking a building contractor's license. **1 session @ 8 hrs.**

* Textbooks are not optional. Please arrive 10 minutes before class for check-in. You must be on time, there is no late admittance. During registration we MUST HAVE your SOCIAL SECURITY NUMBER (or Virginia Driver's license #), BIRTH DATE and FULL NAME, First, Middle, and Last per state requirements for filing with DPOR. If you register on-line you need to call in your ID # to 703-941-4841. Students often also take [C-105351](#) Class A prep and [C-105352](#) Builders prep. If you also take [C-105351](#) be sure to compare the listed textbooks and only purchase any that are different.

C-105350 Obtaining VA Trade and Contractor's Licenses

*For anyone with little knowledge about where to begin in the Virginia trade licensing process. Discover how to get trade (Journeyman and Master's) and a contractors' license for Fairfax County and Virginia. Information applicable to general contracting, mechanical (HVAC), electrical, plumbing, and home improvement. **1 session @ 3 hrs.**
every second Saturday*

C-I05351 VA Contractor's License Exam Prep

*This class helps you pass the contractors' business exam that is required for everyone who is seeking the Class A or Class B VA contracting license. Many highly competent contractors have failed because they were not prepared for the needs and challenges of running a business. This class will help you to understand the unique challenges of running a contracting business. This class is highly recommended Class C contractors also so you can start and run your business applying successful business practices for contractors and as you grow you will later be required to upgrade to a Class B license. Course content: Review contractor business concerns, including mechanic's liens, labor laws, construction contracts, and risk management. PSI materials not used in class. Contents of [C-I05348](#) Contractors 8 hour Basic are not included. **5 sessions @ 3 hrs each.***

* Home improvement, remodeling, and builder contractor often also take [C-I05352](#) Builders Prep course.

C-105352 : VA Builders License Exam Prep

Especially important for those seeking a general contractors or home improvement contractors license. Review for VA State building contractor's license and Fairfax County home improvement contractor's license. Text: 29 CFR 1926 OSHA Construction Industry Regulations ISBN 9781619462410 required, but not included. **6 sessions @ 3 hrs each.**

* This course is offered in the Fall and Winter terms only. Students often also take [C-105351](#) Class A prep and [C-105348](#) Contractors Basic 8 hr classes.

C-105358 Blueprint Reading

*Master basic blueprint reading -- from symbols to construction materials. Course covers architectural, plumbing, structural mechanical, electrical, and plot plans. **8 sessions @ 3 hrs each.***

C-I05598 OSHA Construction 10 Hour Outreach Training Program

Earn your "OSHA 10 Hr Card" in construction via 10 hours hands-on and personal instruction. Topics include residential and commercial hazard avoidance for falls, electrical, cranes and struck-by. Also includes protective equipment, harness, high-visibility clothing, etc. Instructor has worked with ACE for 7 years, and 26 years with OSHA. 2 sessions @ 5 hrs each.

* Great for apprentices (APO courses) and students taking Property Maintenance Certificate Program courses [C-I05581 to C-I05595.](#)

E-I05275 Electrician Continuing Education

Comprehensive, three-hour review of the 2011 National Electric Code (NEC). Class fulfills the continuing education requirement for electricians holding either journeyman or master license in the Commonwealth of Virginia. You are required to bring government issued photo ID to class and provide your trade license number and birth date when you register or when you arrive at class. You may not enter the classroom once class has started. Workbooks will be distributed at class. 1 session @ 3 hrs.

NOTE: For PG County Continuing Ed take class TI05419

* When registering online place your DPOR Tradesman License # in the DMV field.

E-I05419 Master Electrician's Exam Prep--Accelerated

This is a fast-paced, intense, rigorous review of NEC Ideal for a quik refresher, to keep up with changes, or to prep prior to taking a license exam in another jurisdiction. Instructor is a master electrician with many years of teaching experience and even more years in the field. Approved for Prince George's County continuing education requirement. Please request class completion certificate from instructor at last class session. Bring a lunch. 2 sessions @ 7 hrs each.

E-I05417 Electrical License Exam PrepCourse

includes topical study of NEC: Layout and proper use of the code to find what you need quickly and easily. Includes common installations and materials, general design, calculations, services, feeders, branch circuits, rules for general circuits, grounding various equipment, and practice test. 2014 NEC

required--not included. 10 sessions @ 3 hrs each •

