

**HAMPTON TOWNSHIP COMMITTEE  
MINUTES  
OCTOBER 9, 2012**

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING.**

**FLAG SALUTE:** Led by Mayor P. Yetter at 7:08 P.M.

**ROLL CALL: Present:** Committeeman D. Coranoto, Committeeman T. Dooley, Committeeman K. Gourlay, Committeeman D. Hansen, and Mayor P. Yetter. **Also Present:** Township Administrator E. Klose and Township Attorney S. Roseman.

**STATEMENT** – Mayor P. Yetter stated that the meeting was being held in compliance with the provisions of P. L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

**CONSENT AGENDA** – Mayor P. Yetter stated that all items with an Asterisk (\*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – September 25, 2012
- **Correspondence**
  1. Hampton Township Open Space Committee – August 6, 2012 Minutes
  2. Harold E. Pellow & Associates, Inc. – Re: Subdivision for Cage Investors, Block 3501, Lot 44
  3. Hampton Township Planning Board – September 20, 2012 Agenda; August 16, 2012 Minutes
  4. Sussex County Solid Waste Advisory Council – May 8, 2012 Minutes
  5. Hampton Township Board of Education – September 12, 2012 Minutes; August 29, 2012 Minutes
  6. Sussex County Solid Waste Advisory Council – October 9, 2012 Agenda; September 11, 2012 Minutes
- **Reports**
  1. Hampton Township Construction Official's Permit Activity Report – September 2012

**APPROVAL OF THE CONSENT AGENDA**

A **MOTION** was made by Committeeman K. Gourlay and seconded by Committeeman T. Dooley, with all members in favor, to approve the Consent Agenda as listed above.

**REGULAR AGENDA**

**ORDINANCE**

***FINAL READING AND PUBLIC HEARING***

**HAMPTON TOWNSHIP ORDINANCE #2012-06 – AN ORDINANCE  
AUTHORIZING SALE OF MUNICIPAL LAND NOT NEEDED FOR  
PUBLIC USE BY PUBLIC AUCTION**

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto to table Ordinance 2012-06 until the next regularly scheduled meeting of the Township Committee scheduled for October 30, 2012.

**ROLL CALL VOTE:** Committeeman Daniel Coranoto, yes; Committeeman Timothy Dooley, yes; Committeeman Keith Gourlay, yes; Committeeman Dave Hansen; yes, and Mayor P. Yetter; yes. Motion Carried.

**NEW BUSINESS**

**MCDONALD'S USA, LLC – SITE PLAN APPROVAL – ACCEPTANCE  
OF PERFORMANCE BOND IN THE AMOUNT OF \$81,090.84 AS  
RECOMMENDED BY PLANNING BOARD ATTORNEY ROBERT  
MORGENSTERN**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, with all members in favor, to accept a Performance Bond for McDonald's USA, LLC in the amount of \$81,090.84, as recommended by Township Planning Board Attorney R. Morgenstern.

**AMENDMENT TO THE REVALUATION SERVICES CONTRACT**

The Township Committee reviewed an amendment Township Attorney S. Roseman made to Hampton Township's Revaluation Services Agreement with Appraisal Systems, Inc. Township Attorney S. Roseman confirmed that the Sussex County Board of Taxation is allowing Hampton Township to postpone the revaluation process until FY 2014. A provision in the Agreement allows for an extension of the contract without it affecting the initial quote.

A **MOTION** was made by Committeeman D. Hansen and seconded by Mayor P. Yetter, with all members in favor, to authorize an amendment to the Agreement between Hampton Township and Appraisal Systems, Inc. by postponing the start date for Revaluation Services from FY 2013 to FY 2014, and to hold the price of the contract at the initial bid amount of \$195,000.

**PRE-CONSTRUCTION MEETING RE: DRAINAGE REPAIRS ON KEMAH  
MECCA LAKE ROAD, BLOCK 1001, LOT 14**

Township Administrator E. Klose stated that she met with Township Engineer H. Pellow and representatives from the Savage Equipment Company for a preconstruction meeting to discuss drainage repair work that is scheduled to be done on the Block 1001 and Lot 14. Although it is not necessary, Engineer H. Pellow suggested that township officials consider replacing a spruce tree located on the property, which will be taken down to make the repairs.

A **MOTION** was made by Committeeman D. Coranoto and seconded by Mayor P. Yetter, with all members in favor, to purchase a replacement tree for the homeowners located at Block 1001, Lot 14, placing a \$300 price cap, and if possible, to have the Township DPW plant the new tree.

**REQUEST FROM DPW MANAGER D. BAYLES TO HIRE A TEMPORARY  
LOADER OPERATOR DURING THE WINTER MONTHS**

Township Administrator E. Klose presented the Township Committee with a request from DPW Manger D. Bayles to hire a loader operator on a per diem basis during the winter months. The objective is to create added efficiency by utilizing the entire Township DPW crew to plow roads during a storm, as well as expedite the refilling process by having a loader operator stationed at the sand/salt shed.

Prior to the Township Committee making a final determination regarding this matter, Township Administrator E. Klose stated that she would like to discuss the matter further with DPW Manger D. Bayles and report back to the Township Committee at their October 30, 2012 Meeting.

#### **DONATION MADE BY LOWES TO TOWNSHIP DPW**

Township Administrator E. Klose noted that Lowes Home Improvement Center donated \$800 worth of Quarry Process to Hampton Township. Administrator E. Klose stated that she intends to send a letter of appreciation on behalf of the Township Committee.

#### **RENEWAL OF SHARED SERVICES AGREEMENT FOR TRUCK WASHING SERVICES**

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman K. Gourlay, to renew a Shared Services Agreement with Sandyston Township for Truck Washing Services from November 1, 2012 through October 31, 2013.

#### **UPDATE REGARDING SEWER SERVICE MAP AREA**

Township Administrator E. Klose stated that in FY 2008, Sussex County had an agreement with the NJDEP to impose a county-wide sewage limit of twenty-thousand gallon per day as part of their Waste Water Quality Management Plan. The NJDEP was able to lift that restriction with the creation of the new Sewer Service Area Maps. New regulations make it feasible for a developer to construct a packaging plant in certain areas of Hampton Township's commercial district.

Administrator E. Klose suggested that the Township Planning Board might want to consider the impact the new regulations might have on commercial development in the township.

#### **TOWNSHIP COMMITTEE MEETING DATES FOR NOVEMBER 2012**

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman K. Gourlay, with all members in favor, to cancel the Township Committee Meetings scheduled for November 13, 2012 and November 27, 2012, and to carry all business to a meeting scheduled for November 20, 2012 at 7:00 PM in the Hampton Township Municipal Building.

#### **MUNICIPAL LAND SALE**

Township Administrator E. Klose noted that a Hampton Township Municipal Land Sale is scheduled to be held at the Hampton Township Municipal Building on November 20, 2012.

#### **DISCUSSION**

Mayor P. Yetter stated that he has received a few calls from residents inquiring about the removal of soil on parcel of land along Route 206 previously occupied by the Subaru Dealership. After a brief discussion, township officials made a determination that the property owner is in the process of moving soil millings.

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Township Administrator E. Klose gave an update regarding the placement of traffic markings at the main intersection within the Hampton Mall to prevent motorist from blocking the area. State funding is available to finance the project through the NJDOT Trust Fund, *Walkable Community Grant*. Hampton Township has already applied for this grant to help finance another road project in the township. Administrator E. Klose stated that she would like to apply next year for the Hampton Township Mall Project.

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman T. Dooley, with all members in favor, to authorize Township Administrator E. Klose to submit an application to the NJDOT in FY 2013 for the *Walkable Community Grant* to finance the installation of traffic markings at the main intersection within the Hampton Township Mall.

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Committeeman D. Coranoto asked Township Administrator E. Klose to confirm whether township officials submitted a permit application to the NJDOT to display the holiday banners along Route 206. Township Administrator E. Klose stated the necessary applications were filed and she is waiting for a response from the NJDOT. The banners will be purchased once the permits are issued.

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Township Committeeman D. Hansen stated that Hampton Township Fire & Rescue, Inc. recently received First Place at the Sussex County Firemen's Parade in several categories including, 1<sup>st</sup> Place Tanker, 1<sup>st</sup> Place Marching Unit, and 1<sup>st</sup> Place Best Overall Fire Department.

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Committeeman D. Hansen stated that the Hampton Township Volunteer Fire & Rescue, Inc. is holding a Tricky Tray Fundraiser on Friday, November 9, 2012. If anyone would like to make donations, they should contact Leah Korver at the Hampton Township Tax Office.

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Committeeman K. Gourlay recognized the efforts of Hampton Township Volunteer Fire & Rescue, Inc. and congratulated them on all the accolades they received at the Sussex County Firemen's Parade.

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Township Committeeman T. Dooley raised the issue of enforcing Hampton Township's Code relating to sidewalk displays by local businesses, as well as the interpretation of the Codes associated with a change in use for commercial locations.

Township Attorney S. Roseman suggested that the Township Planning Board provide a letter of interpretation to local business owners detailing Hampton Township's Code pertaining to sidewalk displays and change in use in order to provide them with the opportunity to fully comply with township regulations.

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Committeeman D. Coranoto raised concerns about the timeframe a large balloon has been displayed on the roof of the Hampton Plaza to promote the grand opening of the new hair salon, *Great Clips*. Township Administrator E. Klose explained that she contacted the owner of Great Clips and informed her that the balloon was permitted temporarily for grand opening purposes, however, the permitted timeframe had expired. The owner of the shop agreed to take it down immediately.

Mayor P. Yetter noted that an increasing number of local businesses are placing promotional signs in front of their businesses in the commercial district.

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Township Administrator E. Klose confirmed that Hampton Township's Annual Recognition Dinner is scheduled for December 8, 2012.

#### **PUBLIC SESSION**

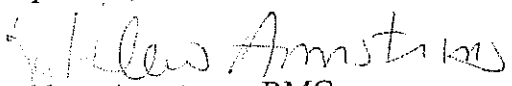
No public comment.

#### **PUBLIC SESSION CLOSED**

ADJOURNMENT

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to adjourn the meeting at 7:47 P.M.

Respectfully submitted by,

  
Kathleen Armstrong, RMC  
Township Clerk