



REGULAR BI-MONTHLY BOARD MEETING MINUTES

January 8, 2020 8:00 AM

Resource Conservation District @ 2 Sutter Street Suite B. Red Bluff, CA 96080

A. Call to Order

Ron Keown called the meeting to order at 8:09 a.m.

Board Members Present: Ron Keown, Sam Mudd, Shane Overton, Larry Solberg and Martin Spannaus

Board Members Absent: None

RCDTC Staff Present: Vicky Dawley, Rob Rianda, Kris Lamkin, Brin Greer, and Emmy Westlake

Guests: Rebecca Tabor-California Central Valley Regional Water Quality Control Board and Bruce Houdesheldt Sacramento Valley Water Coalition

B. Public Comment / Correspondence

Introduction of the board.

C. Agency Reports

Rebecca Tabor California Central Valley Regional Water Quality Control Board reported on the schedule for the revisions to the Central Valley Irrigated Lands Regulatory Program.

Bruce Houdesheldt updated the board on changes coming in 2020 including the reduced monitoring in the upper watersheds, scheduled January 28, 2020 Strategic Planning Meeting, and cost containment for the upcoming year. He noted that the Irrigated Lands Regulatory Program is now in its 20th year.

D. Director Reports

Sam Mudd reported on the progress of the Tehama County Ground Sustainability Agency. The selection committee reviewed multiple proposals and selected Luhdorff & Scalmanini Consulting Engineers Inc. to develop the Tehama County Groundwater Sustainability Plan.

E. Approval of Minutes

The board reviewed the minutes of the November 7, 2019 Regular Bi-Monthly Board Meeting.

Motion: Sam Mudd motioned to approve the minutes of the November 7, 2019 minutes as presented.

Second: Larry Solberg

Vote: Unanimous

F. Accounting Reports

K. Lamkin led a finance discussion that included the general financial status report. The membership dues, contract services, expenditures and revenue of the Shasta Tehama Watershed Education Coalition as of December 31, 2019.

G. Action Items

The board reviewed the updated Management Agreement

Motion: Larry Solberg motioned to approve the updated Management Agreement as presented.

Second: Martin Spannaus

Vote: Unanimous

H. Discussion Items

1. Review of Irrigation Nitrogen Management Plan (INMP).

Bruce Houdesheldt presented the 2020 Irrigation Nitrogen Management Plan and Irrigation Nitrogen Management Summary. He presented the differences between the new INMP form and the current NMP. The board discussed the changes and various ways to make the new reporting requirement easier for the membership.

2. Updated on Credit Card Services Options.

Emmy Westlake reported on the progress of the new online bill payment system which is in the progress of being built and should be operational within weeks.

3. Discuss May Annual Meeting

The board began planning the Annual STWEC Membership Meeting. They noted highlights from past years and made suggestions for the upcoming year.

4. Discuss potential content/topics of 2019-2020 Winter Newsletter

Rob Rianda noted that the exceedance on Anderson Creek for Permethrin should be noted in an upcoming newsletter. The board reviewed the information on the exceedance and expressed a need to explain the potential cost to the membership for an additional exceedance which will then mandate a Management Plan for the Shasta Tehama Watershed.

I. Approval of Bills

- \$15,200.00 – RCDTC, November 2019 STWEC Management Services
- \$15,200.00 – RCDTC, December 2019 STWEC Management Services
- \$1,140 – Intermountain Insurance –General Liability
- \$50.00 – Tax Return Hayley Shaw
- \$676 - General Liability Insurance
- \$119,355.07 - Sacramento Valley Water Quality Coalition 1st installment

Motion: Martin Spannuas motioned to approve the Financial Reports as revised to include the General Liability Insurance, the Sacramento Valley Water Quality Coalition invoice and the correction to \$50.00 for the Tax Return to Hayley Shaw.

Second: Shane Overton

Vote: Unanimous

J. Reports

1. 2019 – 2020 membership renewals and invoicing update

Emmy Westlake presented the current progress on the 2019-2020 membership invoicing. The board discussed and reviewed the policy for members who have not paid initiation fees. They directed staff to provide a letter to those members with outstanding balances on initiation fees stating that they are not in compliance due to their outstanding balance.

2. Outreach and Deliverables update

Rob Rianda presented the early progress on the Nitrogen Management Plan reporting.

3. December 2019 STWEC Bi-Monthly Report

The board reviewed and discussed the December 2019 Bi-Monthly Report.

4. Land IQ Membership Database Tool Update

Emmy Westlake presented on the current status of the database and the membership progress with the annual reporting.

K Next Bi-Monthly and Annual Meeting

May 13, 2020 8:00 a.m.

Adjourn at 10:24 a.m.

Respectfully submitted,

Emmy Westlake
STWEC Coordinator

Shane Overton
STWEC Secretary