

Town of Grant
9011 County Road WW
Monthly Board Meeting
October 4, 2017

Present: Schwab, Winkler, Yetter, Luecht and Zimmerman.
Chairperson Schwab called meeting to order at 6:30pm.

Announcements/Correspondence:

- Portage County Bank will be closing Kellner Branch Bank as of 12-31-2017
- Synagro applied for a Weight Limit Permit.
- Appellate Court ruled in favor of Portage County vs Town of Grant for EMS Levy regarding Ambulance Services.
- Wis. Rapids East Side Compost Site (Hwy 54/CTH W) fall hours begin October 16th as follows: Mon. & Wed. 10am-6pm, Sat. 8am-5pm. On Nov. 6th closing on Mon. & Wed. will be 5pm. Season Closing will be in November, no date set as of October 4th, 2017.
- Portage County Treasurer, Thomas Mallison invited Municipal Treasurers & Clerks to annual meeting to go over the upcoming tax year on October 17, 2017 from 5-6pm.
- Joe Brandt, Director of Portage Cty EMS would like to welcome Amber Osowski as new EMS Coordinator, effective September 26, 2017.

Minutes:

- **Motion: (Yetter, Winkler) Move to accept Monthly Board Meeting minutes from June 14, 2017 as corrected. Unanimous Ayes. Carried.**
- **Motion: (Schwab, Yetter) Move to accept Monthly Board Meeting minutes from September 13, 2017 and reconvened Monthly Board Meeting minutes from September 20, 2017 as corrected. Unanimous Ayes. Carried.**

Officers' Report:

- Chairperson Schwab attended Kellner Corn Fest in August and would like Town of Grant to show support for Corn Fest by participating in parade with a town vehicle next year.
- **WTA-Portage Cty Unit:** Pro/Cons about ATV Routes in Town of Pine Grove, Plover, Stockton and Grant. LRIP Grants due date is January 15, 2018.
- Representative Katrina Shankland talked about Violent Sex Offenders being released in rural areas and not returned to area that they were charged with crime.
- Treasurer Luecht thought the ATV presentation was good. Also, indicated that Representative Shankland reported that Realtors are getting \$3,000.00 a month from the STATE for Sex Offenders housing.

Committee/Commission Minutes or Reports:

- **Ambulance:** In order for providers to advance to Paramedic/Critical Care status a certified Paramedic in Critical Care must be on rig at all times.

- **Fire:** No report
- **First Responders:** Working on updating SOP's as part of training. Town Board members invited to attend next meeting on October 9th, 2017 re: 1st Responder.
- **Green, Clean Action:** No report
- **Greater Kellner Area Business Group:** No report
- **Groundwater Citizens Advisory Committee:** Working on Groundwater Management Plan, concerns of nitrates. Schwab will check to see why we aren't receiving agenda and minutes any more.
- **Historical Committee:** No report
- **Plan Commission:** Schwab reported that Conditional Use Permits (CUPs) have no follow ups to conditions and end dates. Going to look at Zoning Administrator responsibilities re: CUPs.
- **Zoning:** New legislation ACT 211 application/reporting new residence building permits to the State. Building permits for the month of August totaled \$265.00, September permits not available.

Extension of Conditional Use Permit:

- Deb LaBarge would like extension of CUP to temporarily live in a recreational vehicle during construction of permanent residence at 12933 80th St. S.
- Installation of septic system, electricity and water system are complete, construction not finished, will live in basement. Asking to amend CUP for 2 more years until July 17, 2019, concurrent with the length of her building permit.
- **Motion: (Yetter, Winkler) Move to accept Amended Conditional Use Permit # 2017-02 for Deb LaBarge till July 17, 2019. Unanimous Ayes. Carried.**

Financial Report & Updates:

- Treasurer Luecht provided August Reconciliation with deposits totaling \$82,795.66, which included August Tax Settlement. Cash on hand: \$271,107.99.
- September Reconciliation included deposits of \$711.74 with cash on hand of \$249,288.92.
- Treasurer and Clerk were in balance for the months of August and September.
- A total of \$250.00 was used from Grant 150 Fund as follows: Lincoln High School Band \$100.00 for participating in parade, \$50.00 towards ribbons for parade participants and \$100.00 to Mark Krohn for organizing parade.
- Treasurer Luecht contacted Ace Hardware about using credit card for tax exempt purchases instead of charging, since amounts are small to be writing out monthly checks. Moving forward purchases will be put on credit card.
- Clerk Zimmerman provided copy of Budget Sheet to board members, with caution on Hwy Repairs & Parts over budgeted amount and hopefully we won't have much snow in 2017 since we are over budget for Snowplowing also.

- Engagement Letter from Schenk for 2017 Review was signed by Chairperson Schwab. Total amount for Review will be \$5,200.00. (Basic FS-\$4,275.00 & Form C-\$925.00).
- Discussion was kicked around on using Direct Deposit for select employees. Clerk Zimmerman reported that it would cost \$1.75 per pay check and that checks would need to be done ahead of time in order for deposit to be in accounts by pay day. Idea was dropped after discussion by board members.
- Treasurer Luecht reminded Board Members that 2 CD's came due on October 2, 2017 and a decision needs to be made before Oct. 12th if we were going to keep CD's at Portage County Bank. Also, looking at renaming Building Fund Account to Equipment Fund Account and adding budgeted \$10,000.00 to account.

Public Participation:

- Town Hall rain gutters will be brought back at next meeting.
- Winkler would like watering roads and fixing agriculture driveways to be included again in next year's IOH letter.

Roads/Equipment/Garage:

- Joint/Crack-sealing work: Supervisor Winkler reported that certain roads need repairs, not satisfied with work. Fahrner check will be held until repairs are done.
- Culvert work on 100th St. S & 90th St. S done by Ladick are good to go.
- October 16th starting date for 88th St. dip by Altmann, road work will be done ½ at a time so residents can get out.
- Washington Ave. (just east of 80th St), has a bump.
- **Equipment:** JCB Kingpin replacement OK to have fixed, estimate of \$250.00.
 - Grader carbide bits to be replaced in spring 2018.
 - Tiller tines to be replaced in spring 2018.
 - Truck 21 @ Monroe Trucking since Sept. 26th haven't heard results of hydraulic pump and fuel tank strap.
 - Wood County will inspect trucks for winter season regarding needed maintenance.
- **Motion: (Schwab, Winkler) Move to purchase 55 gallon drum of motor oil for garage. Unanimous Ayes. Carried.**
- Clerk Zimmerman reported on call from Nick Keyes @ Grays, Inc. out of Milwaukee. Company sells to municipalities in area, deliver purchasers with their own trucks. Sells grader blades, snowplow equipment, etc. Contact number: 414-762-4752.
- **Road Materials:**
 - White Pine Court check with Ladick to see when starting project.
 - Juniper Lane stub on hold for now.
 - Class 1 Notice for Deer Road, never voted on Supervisor Yetter had to leave for work.

- **Motion: (Winkler, Yetter) Move to award Ladick Road Material Bid for Deer Road (100th St.-1900 LF to the west). Unanimous Ayes. Carried.**
- Mill Road (100th St.-CTH F) apply for TRIP-D Grant for 2018.
- **Supervisors Winkler & Yetter agreed, if no TRIP-D Grant is awarded for Mill Road (100th St.-CTH F), Town will still do Mill Road in 2018.**

- **Public Works Employees:** Doing fall mowing
- Snowplow Operators Roster: Brian Steinke-? Bob Prickard-Small Truck, Jim Yetter, and Marty Rutz.
- Grader training for Marty Rutz, 28 hours to date.

Town Hall: Valley Unit Steps checked out back steps on September 26, 2017 and applied a sealer to help protect steps from chipping.

Transfer Station: Need sign for Filter barrel; residents are also putting oil in barrel so better signage will be placed. Need to replace non-skid strip on steps used for dumpsters.

Board/Employee training dates:

- WTA Convention- October 8th-10th, 2017 @ Holiday Inn Stevens Point.

Upcoming meeting dates/topics:

- October 25th, 2017 Work on Budget Proposal
- Tentative Nov. 1st if not completed on Oct. 25th.
- Tentative Budget Hearing Nov. 29th, 2017

Motion: (Winkler, Yetter) Move to adjourn @ 9:25 pm. Unanimous Ayes. Carried.

Respectfully submitted by,

Vicky Zimmerman

Vicky Zimmerman, Town Clerk

Approved: November 8, 2017