

## **Business Systems Analyst - I (Full Time - Permanent role)**

### **Job Code # 018**

#### **JOB DESCRIPTION**

The Business Systems Analyst will part of iPurple Lab's innovative product development group working on requirement analysis, planning and budgeting for Mobile Information Device Profile Projects. The BSA is expected to take initiative and provide innovative approach to technical problems on an interactive basis.

- Responsible for analysis of complex business systems requirements, user acceptance testing, and successful deployment of solutions.
- Constructs the BRD with scope statements, business requirements, use cases, business process flows, and implementation needs to support the desired end-state.
- Serves as the business user advocate for innovative product development projects.
- Documents user needs to develop or modify information systems to meet the needs of the business.
- Facilitates BRD reviews with the IT team and revises the BRD as needed based on scope, timelines, and technical feasibility feedback.
- Facilitates User Acceptance Testing with end-users to ensure the developed solution meets the business needs and existing system capabilities have not been negatively impacted.
- Provides any test case failures back to IT for review and correction.
- Uses business and technical knowledge to provide automated solutions that met/exceed both current and future business objectives.
- Participates in special projects such as acquisition conversions or technology initiatives.
- Travel for up to 50 % may be necessary at times depending on the project needs.

#### **QUALIFICATIONS**

- Bachelor's Degree or preferably a MBA degree
- Experience collaborating with internal and external resources to develop strategies that meet department goals within budget and established timelines.
- Advanced level skill in Microsoft Excel (for example: using AVERAGE function, merging and centering cells, printing centered page and/or creating a pivot table).
- Advanced level skill in Microsoft PowerPoint (for example: changing picture styles, customizing animation and/or setting automatic slide timings).
- Advanced level skill in Microsoft Word (for example: adding developer tab, creating a macro, formatting table style, inserting comments and/or creating a mail merge).
- Quality workmanship with an eye for detail.
- Excellent communication skills (both verbal and written) and superior human relation skills.

Send your copy of resume with subject line Job Code # 018 to [hr@ipurplelabs.com](mailto:hr@ipurplelabs.com)