

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF
DIRECTORS MEETING
Regular Meeting February 15, 2016**

Present Directors – Mr. Schaiberger, Mr. Wade Wills, Mr. Mike Davis, Mr. Melchi

Absent Directors – Mr. Wally Rice

Others - Chief Steve Bennett, Captain Jim Beach, Mr. Mark Reeves

Call to Order

The meeting was called to order at 7:12 p.m. by Mr. Schaiberger, who chaired the meeting.

Roll Call

Roll call was taken and present members were introduced.

Approval of Agenda

Mr. Schaiberger asked for any additions or changes to the meeting agenda. None noted.

Motion to approve Meeting Agenda for February 15, 2016 as posted.

Motion: Mr. Wills
Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi
Nay: None

Receive or Act on Board Correspondence

None.

Public Comments on Non-Agenda Items

The Rye Fire Protection District

None.

Approval of Minutes

Mr. Schaiberger asked for approval of the minutes of January 18, 2016 Regular Meeting.

Motion to approval of the meeting minutes for the January 18, 2016 Workshop Meeting.

Motion: Mr. Wills
Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi
Nay: None

Mr. Schaiberger asked for approval of the minutes of January 18, 2016 Workshop Meeting.

Motion to approval of the meeting minutes for the January 18, 2016 Workshop Meeting.

Motion: Mr. Schaiberger
Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi
Nay: None

Mr. Schaiberger asked for approval of the minutes of February 1, 2016 Workshop Meeting.

Motion to approval of the meeting minutes for the February 1, 2016 Workshop Meeting.

Motion: Mr. Schaiberger
Second: Mr. Wills

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi
Nay: None

Treasurer's Report

The Rye Fire Protection District

Accounts Receivable. Revenues were reported at \$15,706.26, primarily from Ambulance Billings. Chief Bennett is in contact with Pueblo County Clerk on scheduling of payments and amounts anticipated to be disbursed.

Accounts Payable. Expenses were reported at \$44,801.67. Until the first large tax payment is received, items will be very tight.

Motion to accept Accounts Receivable and Accounts Payable

Motion: Mr. Wills
Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi
Nay: None

EMA Activity. Captain Beach noted that insurance collections for the first month of 2016 were \$14,774.38, down 2.59% from projections or \$392.29. Typically, the first month of a quarter results in lower payments from insurance companies.

Fire Chief Report

Statistics. In the Month January 2016, Rye Fire responded to 56 calls for service of which 48 were EMS related and 8 were fire related. In comparison with previous year this is an increase of 13% from 2015 and an increase of 21% from the 5 year average of 44.

Administration/Operations. AFG and Colorado Safety Grant opened up, a grant request was submitted to the State for SCBA equipment.

Participation with other Emergency Responders within the County and School District 70 is on-going with mock drills and exercises.

K-12 saw capable of cutting metal, wood and concrete was donated to Rye Fire. Thank you letter and donation receipt provided to Firefighter Nick Dudik.

Provided Mutual Aid Assistance to Pueblo County Sheriff Emergency Services for a structure fire on Reno Road. Fire was extinguished prior to ESB arrival they took control once they arrived.

Prevention. We continue to provide Mitigation assessments for various homeowners throughout the District.

Station Tours have been provided to the Public at both stations.

Personnel have assisted schools with their monthly fire and all hazard drills.

Provide a location for bountiful basket to be delivered and prepared for the public to pick. This is done on a monthly basis.

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Training. Training has been ongoing throughout the month. Fire training covered fire fighter safety, Personal Protective Equipment, fire behavior and map testing in the District. EMS training is ongoing with a new topic every 6 days providing continuing education for annual requirements.

Task List.

- MSEC. PTO policy information to be reviewed. Mr. Schaiberger provided updated numbers to board members for their review. Total hours for full-time to be corrected.
- PowerPoint. Power point complete. Updated mill levy tax numbers on page 8, completed.
- Fire Hydrants. Colorado City will partner up with Rye Fire in the spring and test all hydrants in Colorado City.
- Call for nominations. Posted on January 25th and will remain in place until February 18th. Published in the paper.
- Ballot. Mr. Schaiberger and Chief Bennett working on ballot wording for mill levy.
- IGA Agreement. This is the IGA Agreement with Pueblo County where Pueblo County helps coordinate the election. Mr. Schaiberger and Mr. Davis signed the agreements during the meeting.
- County IGA's for Election. Pueblo and Custer holding coordinated election and will add us with IGA. Huerfano is still trying to see if they will be holding or not.
- SDA Renewal. To be completed Third week of February.

Old Business

Hatchet Ranch Updates

Only item still pending is the special drain valve for the 30,000-gallon tank is still on order and will be replaced once it arrives.

PTO Policy

At last month's Regular Board Meeting, Mr. Schaiberger passed out information for the Board to review for possible inclusion into the proposed Employee Handbook. The definition of Full-Time was changed to have 2,756 hours. The definition of Part-Time will not be included in the Employee Handbook until after the Mill Levy vote and the extra funds incorporated, if approved by the Board, into the budget. Chief Bennett will update the Employee Handbook and distribute to staff. The Board will review any comments from Staff regarding this change and the other changes that have occurred. No vote was taken as the other changes have been voted on by the Board.

New Business

Ballot

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This was discussed briefly in the Workshop Session. Two (2) possible wordings were passed out in the Workshop Session and members were asked to quickly review each and come up with final language. Chief Bennett and Mr. Schaiberger will work on this item this week to comply with the deadline for the Proposed Ballot Election in May 2016.

IGA Agreement for Coordinated Election with County

This was discussed with the Task List.

Adjourn

Motion to adjourn was made at 7:48 P.M.

Motion: Mr. Wills
Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi
Nay: None

Dated this 15th February 2016.

A handwritten signature in cursive script, appearing to read "Beach".

Submitted by Jim Beach, Captain