

# EVACUATION PLANNING

TWO CHOICES: SHELTER IN-PLACE OR EVACUATE.

THIS IS ABOUT EVACUATION.

**THIS IS A SERIOUS EVENT THAT WILL PLACE RESIDENTS/PATIENTS AT GREAT RISK.**

It includes moving residents/patients, medical records, medications, medical equipment, disposables, linens, clothing, & food & water.

You need a solid plan and command team

## WHO MAKES THE DECISION?

- Administrator, Owner, Corporate
- Local official
- State or Federal government
  
- Do not make the decision in a vacuum.
- Get input and advice.
  
- In the end, one person makes the decision.

## IS IT IMMEDIATE OR PLANNED?

- Earthquake
- Tornado
- Major fire
- Collapse
- Major gas leak
- Flood
- Plane crash
- Act of terror
  
- Pandemic
- Loss of power
- Loss of water
- Loss of heat or AC
- Loss of elevator
- Loss of built-in protection
- Strike

## TRANSPORTATION

- Who will move the people? What will they need to move people? Time frame?
- Group people by Status 1, 2, 3 - triage
- Status 1 need ambulance and medical staff 1:1
- Status 2 can use specialty vehicles and medical staff 1:3
- Status 3 can use buses, vans and staff 1: 6
- Have MOU with multiple agencies.
- How long will it take to evacuate?
- What is the total travel time to and from?
- Who will do the work?

## PLANS AND MOU'S

- The event will never follow your plan. You must be adaptable, flexible, and innovative.
- Plans are about meeting the players before the event.
- Plans are critical, but they usually stay on the shelf.
- Failing to plan will result in failure.

## DESTINATION

- Local – Laconia Middle School, LRGH, other facilities, churches
- Near-by – Franklin Hosp., Golden View
- Far away – Concord, Rochester, Manchester

## FACILITY STAFF

- Can staff make it to work – roads impassable, own problems
- Are they sick?
- Non-medical staff are needed
- Take care of own family
- Everyone needs to step-up
- Staff needs to plan for long-term work

## OTHER ASSISTANCE

- LRPPH
- LFD
- LPD
- DPW
- State DHHS Red Cross
- Medical reserve CERT
- Volunteers – football team, Boy Scouts
- On-the-job training

## SUPPLIES

- Non-perishable food                      7-10 days
- Drinking water 3 gals. each              7-10 days
- Medical supplies                              7-10 days
- Linens, mattresses
- Clothing
- Laundry facilities
  
- Contracts, change deliveries
- Increase regular needs for increased staff

## EXTERNAL FACTORS

- Nature of event
- Time/season/temperature
- Vulnerability
  - Ice storm, Blizzard, Plane crash,
  - Haz Mat, Terrorism, Loss of water
- Is it site specific or city-wide

## SAME RESPONSE – NO MATTER THE CAUSE

- Have depth in-house
- Have depth in suppliers
- Practice – Table Top
- Know the key players in the community
- Make sure your family is okay

## COMMAND – IMMEDIATE STEPS

- Activate EOP for facility
- Assign Command staff as needed
- Contact local EMD for situation status, critical issues & needs
- Contact local EMS providers
- Contact other health facilities:
  - Situation status    Surge capacity
  - Resident transfer/bed availability
  - Ability to provide resources – equipment/staff

## CRITICAL POSITIONS - LOGISTICS

- Finds the resources
- Distribute equipment & tracks assets
- Track staff
- Feed staff
- Communication system
- Transportation system

Laconia Fire Department

## CRITICAL POSITION - PLANNING

- Determines number of patients and triages – establish tracking system
- Determine staffing needs
- Transportation needs
- Forecast
- Set up work schedules
- Plan to demobilize