

Montville Selectmen's Meeting January 9th, 2007

1. Call to order at 7:02 pm: In Attendance – Amanda Walrad, Ami Stairs, Jay Legore, Abbie Hills, Herman Peaslee, Marlene Mirando, Tom Christiansen, Kathy Christiansen, Richard Barnard III, Adam Paul, Autumn Birt, Jonathan Thornhill, Richard Peavey, Jack Hills, Lester Turner, Earl Peavey, Greg Hills, John York and Hannah Hatfield.
2. Agenda **Amanda made a motion to accept the minutes Ami seconded, the motion passed unanimously.**
3. Minutes: **Amanda made a motion to accept the minutes Ami seconded, the motion passed unanimously.**
4. Treasurers Warrant #2 \$ 55,478.38
5. Open to the Public:
 - a. Lester asked to have the bill for Dave's world, for the use of the chipper, to be placed on the warrant. Jay will follow up with the details with Tammy Reynolds.
 - b. New Ireland Bridge: Amanda: the bridge is in severe disrepair, the fire department will not cross it; insurance and residents brought it to the attention of the board. To have the bridge passable it would cost between \$30and 50,000.
 - i. Richard Barnard III stated that the Lunn's would like to have the bridge replaced; they will be retiring in a few years and want to put in a second driveway near the bridge.
 - ii. Adam Paul stated flooding and severe erosion of the road, minimal traffic as reasons to not replace the bridge. Volunteered to build and maintain a bridge, as they still use it for ATV and need to retrieve their mail.
 - iii. Autumn Birt stated the snow plow has problems with the road.
 - iv. Amanda stated that the town could opt to open the bridge to minimal use
 - v. Lester suggested that Jenness Robbins be contacted for the bridge replacement.
 - c. Peaveytown Bridge: Amanda stated that with the research she has done it appears that the bridge has been abandoned. She asked if anyone knew when maintenance was stopped, who still uses it and why, and to what degree of repair should it be brought up to?
 - i. Richard Peavey stated that the bridge has been neglected for years, but the repairs (stringers and runners) made about 5 years ago were a "band aid" and the bridge was on the list to be completely rebuilt, but the work has yet to be completed. Further stated that at one point Freedom and Palermo both used the bridge and plowed their sections. If is not replaced it will land lock over 500 acres of his family's property, he cannot use the other end because both Palermo and Freedom have discontinued their portions.

- ii. Amanda asked if Richard would support rebuilding the road to standard and then close the road. Richard would like to see it rebuilt and maintained by the town.
 - iii. Other road work that needs to be discussed for next years warrant: Halldale Bridge needs work, a culvert on Burnham Hill Road is collapsing, Haystack Mountain road needs attention, Halldale Road by Hanlon's driveway needs to have the ditch cleared so water can get to the culvert.
 - iv. Lester asked what happened to old transfer truck, Jay stated that it had been sold.
6. Discussion of Temporary Road Closures: Jon Thornhill stated that Goosepecker Ridge Road is impassable. It was suggested to have it open to local traffic only.
 7. Future possible discontinuances: General discussion and speculation of what roads may qualify, as well as the pros and cons for discontinuance. Herman Peaslee stated concern for lack of land owner rights when a road is no longer maintained by the town, but the town at any time can come back and reopen the road to use.
 8. Selectman's Reports:
 - a. Ami: the new decals for the town trucks have come in. the company did not charge for the design/set up cost. Scott is working on trucks to prepare them for inspection.
 - b. Amanda: has been working on the Verizon application. The attorney will be present at the Planning Board Meeting; RF Engineer stated that the application was adequate.
 9. Correspondence: Ami has a General Assistance training.
 10. Adjourn: **Amanda made a motion to adjourn at 9:00. pm.**

Amanda Walrad, 1st Selectperson _____

Ami Stairs, 2nd Selectperson _____

Jay LeGore, 3rd Selectperson _____

Montville Selectmen's Meeting January 30th, 2007

1. Call to order at 7:02 pm: In Attendance – Amanda Walrad, Ami Stairs, Jay Legore, Abbie Hills, Herman Peaslee, Debi Stevens, Karen York, Linda Dartt, Shelley King, Dan Doyle and Hannah Hatfield.
2. Agenda **Amanda made a motion to accept the minutes Ami seconded, the motion passed unanimously.**

3. Minutes: **Amanda made a motion to accept the minutes Ami seconded, the motion passed unanimously.**

4. Treasurers Warrant #5 \$ 2087.53

7. Selectman's Reports: Taken out of order, waiting for Dan Doyle to come in to discuss the Town House; Warrant discussion was to be lengthy placed at end of agenda.

- a. Ami: the front universal joint in the packer was put in backwards, Maine Equipment to be called to check the warrantee; New scarifier is impressive
 - b. Jay: Gave Scott permission to order the new u-joint, if necessary, for the packer; Dig Safe training on 2/7 recommended Scott attend.
 - c. Amanda: Select Board has an official Amendment to the Personal Wireless Communications Ordinance. Amanda made a **Motion to place the Amendment on the Warrant** Ami 2nd, passed. There is an opportunity for a cell tower mapping of the town, that will be discussed more completely at a future meeting.
5. New Business: Town House Renovation
- a. Dan Doyle discussed the annex on the Town House, with material cost estimates.
 - i. 12 over 12 window replacement: \$ 262.00 each, estimates from Rankin's and Matthew Brothers; need 16 for Town House plus 1 for annex. After inspecting the windows found that only the sashes need replacement, no estimate at this time.
 - ii. Roof: recommended that the entire roof be stripped, of all materials, sheathing replaced as needed. Replace with ice and water shield, then tar paper and finish with architectural shingles. Estimate of \$10,000-12,000.
 - iii. Siding: recommended that siding be stripped of all materials. Replace with pre-stained clap boards. Red cedar is cheaper than clear pine. Estimate \$7000.
 - iv. Doors and windows: 2 doors for annex, plus window replacement, estimate \$5000-6000
 - v. Further recommended that the current structure(annex) be completely removed, including footings and replace from the ground up. The structure is now approximately 10' x 22' going back to the original dimension of 8' x 20'.
 - vi. Amanda proposed that Dan and Debi be available at the Informational Meeting to pitch the project. There is a potential issue with insurance liability that needs to be worked out. Recommended that Dan be designated as foreman. Suggested placing a request for "up to \$40000" for the project.
 - vii. Plumbing for annex could be an issue. Needs to be researched and estimates brought back for discussion.
6. Warrant Discussion. See attached draft of warrant with notes, changes to recommended amounts.
8. Correspondence:
9. Adjourn: **Amanda made a motion to adjourn at 9:00. pm.**

Amanda Walrad, 1st Selectperson_____

Ami Stairs, 2nd Selectperson_____

Jay LeGore, 3rd Selectperson_____

Montville Selectmen's Meeting February 13th, 2007

1. Call to order at 7:02 pm: In Attendance –Ami Stairs, Jay Legore, Abbie Hills, and Hannah Hatfield.
2. Agenda Verbal, approved by Ami and Jay.
3. Minutes: **Ami made a motion to accept the minutes Jay seconded, the motion passed unanimously.**
4. Treasurers Warrant #7 \$14367.36
5. Warrant:
 - a. **Ami made a motion to accept carried balances, as stated on attached sheet.** Jay 2nd, passed.
 - b. Jay brought an item for the warrant referencing Greenhouse gas emissions.
 - c. Jay also brought in requests from Liberty and asked for them to also be placed on the Warrant.
 - d. All further warrant discussion tabled until later date.
6. Selectman's Reports:
 - a. Jay: Had a new set of lights put on the grader, to solve the wiring/lights issue.
7. Open to the Public: Community Farm Share gave an overview of what the project entails.
8. Correspondence:
9. Adjourn: **Ami made a motion to adjourn at 7:55. pm.**

Amanda Walrad, 1st Selectperson_____

Ami Stairs, 2nd Selectperson_____

Jay LeGore, 3rd
Selectperson_____

Montville Selectmen's Meeting February 13th, 2007 DRAFT

10. Call to order at 7:02 pm: In Attendance –Amanda Walrad, Ami Stairs, Jay Legore, Abbie Hills, Karen York, and Hannah Hatfield.

11. Agenda: general approval by board
12. Minutes: general approval by board
13. Treasurers Warrant #8 \$3,587.12
14. New Business:
 - a. Amanda made a statement to the Board and Public Present: She was disappointed that there were not more people present. Amanda stated that due to health complications she would not be running for Selectman next year. She does “not presume that I have ultimate authority over anyone on the Board. All considerations were given to all requests received. All points that have been raised will be, or have been, addressed. The Warrant is still in Draft form and has not been voted on by the Board, until voted upon all Articles are subject to change. Articles with tables can be line item voted, unless dollar amount is specified in the body of the Article. There are no false figures, all are documented.”
15. Old Business:
 - a. Warrant: Articles taken in order and voted on by Board for content and amount. There were some edits made, as well as addition to the General Liabilities lines in several accounts (There may be slight monetary adjustments made to these accounts). Abbie questioned the legality of Articles 2 and 4, as there has been no previous vote taken to change how these positions are filled. Amanda stated she would call MMA. There may be a change in the number of Articles (Jay requested an additional 2 articles be placed on the warrant, as well as a possible deletion or rewrite of a couple of articles). The Amortization schedule needs to be verified. Amanda stated that there is no need to adjust the Financial Statement due to the number of loan requests, the amounts just need to be current at time of printing. See attached draft warrant for full details.
 - b. The Selectmen still need to: write Assessors Report, Letter to Town, and the Selectmen’s Report.
16. Selectman’s Reports:
 - a. Ami stated she ordered Weight signs for the roads.
 - b. Jay stated that he spoke with Steve Lucas about getting more salt, Ami verified and said he called her as well. It is meant to be delivered soon.
17. Correspondence:
18. Adjourn: **Ami made a motion to adjourn at 10:38. pm.**

Amanda Walrad, 1st Selectperson _____

Ami Stairs, 2nd Selectperson _____

Jay LeGore, 3rd
 Selectperson _____



Monday March 27, 2007

Present: A. Stairs, J. Legore, G. Widmer, A. Hills, A. Walrand, H. Hatfield

1. Call meeting to order – 7:03
2. Nomination and vote - Chair of Board – Amy Stairs (Legore/Widmer) Unanimous
3. Acceptance of Agenda as amended – (Stairs/Legore) Unanimous
4. Public Business
 - a. Reminder to appoint three new people to Comprehensive Planning Committee. Meetings on first and third Mondays
 - b. Road work. Problem on Burnham Hill, Center Road, culvert on Burnham Hill Road
5. Treasurer's Warrant
 - a. Accepted both 3/27 and 3/20/07
6. Clerk's report
 - a. Update of information
 - b. Sign out of keys
 - c. Set hours for select people in office
 - i. Amy – 4:00 Tuesday afternoons
 - d. Bonnie Hrichak registered two dogs, but refused to pay late fee of \$30.00
 - i. ACO will contact Ms. Hrichak to pursue late fee
 - e. Vault is in need of attention
 - i. Call the state archive office and they will help with process
7. Deputy pay – council met in closed session for discussion
 - a. Was decided that \$2000 a year per person would max out budget line, so that was what town could afford.
 - b. Hannah and Abbie will write job descriptions for deputy duties and submit for approval at next week's meeting
8. New business
 - a. Appointments
 - i. Deputy Road Commissioner – Lester addressed need to have authority to make decisions when required if he is to be considered
 1. 15% cushion beyond budget for project expenses
 - ii. Linwood Mitchell as Constable @ \$500 – (Stairs/ Legore) Unanimous
 - iii. John York as Fire Chief @ \$5,000 - (Stairs/ Legore) Unanimous
 - iv. Glen Widmer as E911 officer - (Stairs/ Legore) Unanimous
 - v. Greg McDaniel as planning board alternate, 1 year - (Stairs/ Legore) Unanimous
 - b. General Assistance Ordinance – signed by select people
 - c. Municipal Warrant for Prosecuting Unlicensed Dog Owners – signed by select people
 - d. New Position of Administrative Assistant
 - i. Thorough job description needed
 - ii. Need to determine job policies

- iii. Contact other towns to see if they are interested in sharing job
 - iv. Amy suggests we hire Amanda Walrand to help get us started
 - v. Amy will put an add in two local papers to advertise position
 - vi. Will continue discussion for next meeting
 - e. DEMO weekend and metal roll-offs
 - i. Amy suggests having metal pick-up weekends more than once a year because someone will pick-up scrap metal w/out charge
 - 1. May 4, May 18, June 1, June 15
 - a. First Saturdays are appliance drop-off days and Abbie will be in office to sell these
 - b. Third Saturdays are all other metal drop-off days
 - c. Roll-off days on July 13 and 14
 - d. We must send out notification to all town citizens to inform them
 - ii. Hazardous waste? Working with other towns and sponsoring a collection day
9. Tax Anticipation Note –
- a. Amanda Walrand will work @ \$20.00 per hour to coordinate TAN, up to \$200.00. Move to hire - (Stairs/ Legore) Unanimous
 - b. Camden National will be bank we work with
10. Selectman's report –
- a. Amy – none
 - b. Jay –
 - i. how to get members on committees – Budget, Climate, and Road committees
 - ii. Suggestion to send out newsletter that would:
 - 1. Tell about metal drop-off/roll-off
 - 2. seek candidates for three committees
 - iii. Road condition report
11. Motion to adjourn - (Stairs/ Legore) Unanimous
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Montville Board Meeting

Tuesday April 3, 2007

Present: A. Stairs, J. LeGore, G. Widmer, A. Hills, M. Pantalone, H. Hatfield., L. Turner, G. Walker, H. Peaslee,

- 11. Call meeting to order – 7:03
- 12. Acceptance of Agenda and minutes as amended – (Stairs/Widmer) Unanimous
- 13. Public Business

- a. Dan Doyle wants to start removal of shingles on town house. Need dumpster. Will revisit this issue once funds are allocated.
- b. Maine Solid Waste report/survey. Needs to be done ASAP, but Hannah will be gone. Ami agreed to complete the report.
- c. **Ami** will look into getting Amanda's vacuum cleaner. Question about buying vacuum cleaner vs. contracting with someone to do cleaning. Hannah stated she would prefer to have someone to clean quarterly and take care of weekly cleaning internally.
- d. Deputy Animal Control Officer while Mark is out of town. **Ami** will look into this.

14. Treasurer's Warrant

- a. Accepted 04/03/2007 (42,291.10)

15. New Business

a. Appointments:

- i. Mark Pantalone as animal control officer – (Stairs/LeGore) Unanimous
- ii. Appointed Virginia Walker to Comprehensive Plan Committee for one year - – (Stairs/LeGore) Unanimous
- iii. Code Enforcement Officer – discussion of Don Harriman and Jay Goober as potential officers. Decision to appoint Don Harriman with contingencies. – (Stairs/LeGore) Unanimous.
 - 1. Review duties with him
 - 2. Require monthly report and submission of checks
- iv. Appointment of Don Harriman as licensed plumbing inspector (LPI) – (Stairs/LeGore) Unanimous.
- v. Appointment of Tom Carter as Health Officer – (Stairs/LeGore) Unanimous.
- vi. Appointment of Tom Carter as Emergency Management Director - – (Stairs/LeGore) Unanimous.
- vii. Appointment of William Johnson as member of Comprehensive Plan Committee – (Stairs/LeGore) Unanimous
- viii. Appointment of Greg Hills as E-911 Officer – (Stairs/LeGore) Unanimous

b. Road Committee Update/Report

- i. Discussion of Burnham Hill Rd. – to pave or not?
- ii. List of projects to be covered by \$200,000 allocated for road projects
- iii. Erosion control projects around bridges and other areas. All chronic erosion problems around environmentally sensitive areas need to be fixed by 2010.
 - 1. Approaching SWLA re: matching grants funding for work around branch of Sheepscot River. **Glen** will do this
- iv. grading – idea of increasing the grading schedule. Lester suggests spreading calcium afterward to bind road.
- v. Road status and inventory to determine which roads need what and when to do it.

- vi. Training sessions offered by the state. **Jay** will look into these and let board/Scotty know of trainings.
- vii. **Lester and Jay and Ami** will try to ride roads to determine problem spots
- viii. Cold patch to fill holes – **Jay** will call Lane Construction to order a load.
- c. New Ireland Bridge
 - i. Will be visited during road assessment (see 5.d.vii)
- d. Bulletin board @ town office. **Jay** will look into this.

16. Old Business

- a. Vault is in need of attention. Reviewed bid request. **Abbie** will talk to someone who knows how to construct vaults and get a detailed accounting of what is needed.
- b. Discussion of back up of town's computers.
 - i. **Jay** will look into procedures for backup. Will check with Amanda regarding back up.
- c. Job descriptions for Road Commissioner and Administrative Assistant
 - i. We will review and revisit next week.
- d. Abbie and Hannah both have deputy descriptions. **Abbie** will e-mail these to board members. We will revisit at next meeting.
- e. Bulk mailing of Roll-off and call for committee members
 - i. **Glen** will talk with Glenn Couterier about using MSAD#3 bulk mailing permit to mail this out. Glenn want to add something about the schools.
- f. TAN note. **Ami** will contact Amanda regarding this.

Montville Board Meeting Tuesday April 10, 2007

Present: J. LeGore, G. Widmer, L. Turner, G. Walker, G. Hills, J. and B. Boulay, Sandy George, D. Chapin, H. Peaslee

- 17. Call meeting to order – 7:03
- 18. Reading of Ami Stairs' letter of resignation. Decision not to accept the resignation until we have discussed options.
- 19. Acceptance of Agenda and minutes as amended – (Widmer/LeGore) Unanimous
- 20. Open to the Public
 - a. Concern and discussion over Ami Stairs' resignation.
- 21. Old Business
 - a. TAN. Amanda Walrad recommended we borrow \$125,000. Jay recommends we borrow more, as interest on loan would be roughly equivalent to the interest earned on the money in the bank. Jay read TAN statement. Set amount to borrow at \$190,000.

- i. Motion One
 - ii. Motion Two
 - iii. Motion Three
 - iv. Motion Four
 - v. Motion Five
 - vi. Motion Six (All motions passed unanimously. See attached Article)
- b. Administrative Assistant Job Description
 - i. Suggestion of paying clerk and treasurer extra to act as administrative assistant
- c. Newsletter /Roll-off discussion
 - i. Find out the current disposal fee for items with refrigerant. **Jay**
 - ii. Donald York, Morse Rd. in Knox did the metal collection last year.
 - iii. Bulk mailing information. **Glen**
- d. Deputy Road Commissioner
 - i. Lester will write a description of the job and submit it to the Board.
- e. Road Committee/ Roads update
 - i. **Jay** will review current list of projects and figure budget for each item
 - ii. Discussion of bridges and involvement of state and DEP
 - iii. Set a date for Wednesday April 25 for Road Committee meeting and following 4th Wednesday of each month for additional meetings

22. New Business

- a. Agreed to hire Jackie Robbins as a consultant regarding assessments
- b. Appliance Fees for roll-off. We will determine this based on Jay's findings when he finds the disposal fee for refrigerants
- c. Short term consultant to help with administration for up to \$100
 - i. Contact Amanda Walrad (Unanimous)
- d. Firearms permit
 - i. Call state police to find out more information (**Jay**)
- e. Sign requests
 - i. Children Playing sign on Hidden Valley Road
 - 1. We will contact Maine Municipal Association to determine procedure in determining where signs go
 - 2. Suggestion of requiring written request with clearly delineated need before putting up signs
- f. Selectmen's Report
 - i. Grant's Lane – snow plowing
 - 1. Add to list of discontinued roads, as well as Penney Lane. This idea to be discussed further at Road Committee meeting
 - ii. General Assistance request

23. Correspondence

- a. None needing attention

24. Time and Date for next meeting

- a. Tuesday April 24 @ 7:00 at town office
25. Meeting adjourned at 8:10

Respectfully submitted by

Glen D. Widmer
Selectman, Town of Montville

Montville Board Meeting
Tuesday May 1, 2007

Present: J. LeGore, G. Widmer, L. Turner, G. Hills, Sandy George, D. Chapin, H. Peaslee, Phil Mancini, S. Lucas, J. Allen, Sharron Hibbard, Monique Kady, Hannah Hatfield

- 26. Call meeting to order – 7:00
- 27. Review and acceptance of 4/24/07 minutes. (Widmer/LeGore) Unanimous
- 28. Treasurer's Warrant and business
- 29. Open to the Public
 - a. Antaki road hard to pass. She called today.
 - b. New Ireland Road. Greg Hills brings up issue, asserting proper procedures not followed. Jay spoke with town lawyer Michael Clisham with Eaton Peabody regarding this and believes proper procedures were followed. Abutters are the only ones who can contest the decision, and it must be done within 30 days. Since Greg Hills is not an abutter and issue is past 30 days, town does not believe decision can be undone.
 - c. Steve Lucas expressed concern about work needing to be done on roads after the storm damage.
 - i. Halldale is highest priority. Lester will work on plan to address the situation on Halldale. Road committee will continue to come up with priority list for road work
 - ii. Monique Kady and Sharon Hibbard, both residents of Burnham Hill Road, expressed desire that Burnham Hill not be paved.
 - d. James Allen voiced concern about road condition in front of his house and also concern about winter discontinuance, as there are three houses on Pierce Hill Road.
- 30. Old Business
 - a. Assistant Road Commissioner – Nomination of Lester Turner (LeGore/Widmer) Unanimous
 - i. Lester accepts, asks that he start work tomorrow, which is confirmed.
 - b. Sign estimates for painting of two signs, one for town meeting hall and one for school
 - i. \$595. Hannah believes that money is to come from town budget. There is not a specific budget for school, but there is for town

meeting hall. Contact Peggy McKenna to get more information. Board will work with Hannah to determine where allocated money is.

31. New Business

- a. Monday, May 7 – 9:00 am – 11:00 am FEMA update
- b. Approving Town Warrant for special meeting to elect new selectperson positions (Widmer/LeGore)
- c. Appoint temporary General Assistance Administrator. Glen nominates Jay LeGore. (Widmer./Legore)
- d. Call Maine Department of Labor for free consultation regarding safety inspections. Moved to call state and arrange a consultation. (LeGore/Widmer) Unanimous.
 - i. Contact John York to let him know about this, as he has interest in ensuring town is ready in case of inspection.

32. Meeting adjourned at 7:53

Respectfully submitted by

Glen D. Widmer
Selectman, Town of Montville

Montville Board Meeting

Tuesday May 8, 2007

Present: J. LeGore, G. Widmer, G. Hills, Sandy George, D. Chapin, H. Peaslee, Monique Kady, Hannah Hatfield, V. Walker, John and Barbara Boulay

33. Call meeting to order – 7:10

34. Review and acceptance of 5/1/07 minutes and agenda. (Widmer/LeGore)
Unanimous

35. Open to the Public

- a. John Boulay addresses concern over culvert on Halldale Road. Would need to prepare space for culvert. American Concrete comes and lays concrete culvert. \$15,000 for the culvert. Question over how much the prep work would call.

36. Treasurer's Warrant

- a. Question about difference in prices for ads re: town warrant and admin assistant

37. Old Business

- a. Road Report – Given by Herman Peaslee.
 - i. Report from May 7 FEMA informational meeting. Federal reimbursement will cover approximately 90% of the damage done by the latest storm.
 - ii. Herman submits list of damages.

- iii. Diana Chapin brings up question of dust control on roads. Herman says he plans to address the issue with Lester and Scott. Jay will talk to Lester and/or Scott about this issue.
38. New Business
- e. Fuller Road – request that entire road be known as Mehuren Road.
 - i. Decision to change whole of Fuller/Mehuren Road to Mehuren Road for purposes of clarify road name for 911.
 - 1. OGIS form to be filled out and sent to OGIS, who will take care of everything else.
39. Selectman's report.
- a. Report on the Town Meeting Hall progress.
 - i. Herman Peaslee
 - ii. Suggestion to hire Bob Finney, architect in Monroe. \$90.00. Customary to have clerk of the works on projects.
40. Meeting adjourned at 7:50.

Respectfully submitted by

Glen D. Widmer
Selectman, Town of Montville

Town Board of Selectmen Meeting - May 22, 2007

Present: J. LeGore, G. Widmer, H. Peaslee, V. Walker, L. Turner, M. Pantalone, G. Hills

- 1) Call meeting to order – 7:02
- 2) Acceptance of Agenda (LeGore/Widmer – unanimous) and Minutes (LeGore/Widmer – unanimous)
- 3) Open to the public
 - a) Virginia Walker asks about cemetery maintenance
 - i. Concern about mowing of Mt. Repose. Glen has left a message with Sandy Palmer.
- 4) Treasurer's Warrant
- 5) Animal Control issues – Mark Pantalone
 - a) Deputy will be Peter Cote of Palermo. Funding will come from Animal Welfare fund. He will be paid for mileage and hours.
 - b) Transport to Knox County (594 – 2200) shelter and shelter fee. Typically there is a \$10.00 a day fee, which is paid directly to shelter, but the cost Montville incurs in delivery the animal is approximately \$40.00, so Mark suggests town of Montville ask Knox County Animal Shelter charge an additional \$40 -50.00 fee before a dog is released to the owner, which the shelter would turn over to town of Montville.
 - c) Mark states it would be good to have a list of all the dogs and their registration numbers and their owners to help him.

- d) Move to contact Knox County Animal Shelter and request that they assess a \$50.00 fee to cover animal control officer's transport of animals to the shelter. Amended to a \$45.00 fee. (LeGore/Widmer – unanimous)
 - e) Discussion of individuals who are late in paying their dog licensing fee.
 - f) Move to appoint Peter Cote as deputy animal control officer.
(Widmer/LeGore) – unanimous
 - g) Contact Peter Cote (993-2220 or 322-8044) to arrange his appointment.
 - 6) Bicentennial Committee Report – Hannah Hatfield
 - a) Upkeep on Grange Hall. Paul Natale will donate all but \$104 of labor to do work on the Grange. Estimates materials will be no more than \$250.00. Also, Joe Thornley said he can do some work on the concrete supports. Suggestion that committee get quotes in writing on work that needs to be done on the grange.
5/23 and 5/24 there is a group of volunteers who will be working on the town house.
 - 7) Hiring of Administrative Assistant. Motion to hire Susan Shell as administrative assistant. (Widmer/Peaslee) – unanimous. Does she need to be sworn in? Does she need a contract? Should there be a 90 day probationary period? Employee “at will”? Herman will check on this.
 - 8) Elect Board Chair - Motion to elect Jay LeGore as chair of the board of selectmen.
(Widmer/Peaslee) – unanimous.
 - 9) Sheepscoot River Grant – Town of Palermo is asking the Town of Montville to support a grant they are working on to address erosion issues and other non-point source pollution issues in the watershed. Grant is a 50%-50% match grant, meaning the town would commit to paying half of the money determined to be used for addressing these issues.
Motion to move forward in giving town support towards the application of this grant. (Widmer/LeGore) - unanimous. Jay will submit a letter of support.
 - 10) Motion to pay town officers: Animal Control Officer \$1000, Licensed Plumbing Inspector \$500, Moderator for town meeting \$100, and moderator for special town meeting \$25. (Widmer/LeGore) – unanimous.
 - 11) Motion to adjourn @ 8:42 (Widmer/Peaslee) – unanimous.
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Town of Montville Select Board Meeting May 29, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Virginia Walker

- 1) Call meeting to order – 7:07
- 2) Acceptance of Agenda (LeGore/Peaslee – unanimous) and Minutes of May 22, 2007 meeting (Widmer/Peaslee – unanimous)

3) Open to the public:

Hannah Hatfield reported on Bicentennial Committee notes from last meeting (May 14). Will send notes to Select Board electronically.

Bicentennial Committee is considering two portapotties for field day instead of one because of larger bicentennial celebration.

Webber Oil bill: Susan will look into payment possibilities for diesel and heating fuel.

Greg Hills, assistant 911 Officer, will look into whether the two sides of the New Ireland Road need to be renamed now that it is discontinued in the middle.

Incurring expenses for Bicentennial: Select Board instructed Bicentennial Committee to make its own spending decisions re. bicentennial celebration within confines of its budget.

Bids for painting Grange Hall. We've received one. Do we have to advertise/solicit bids? Glen will look into legal obligations for municipal bidding and will get back to Hannah.

Select Board approved treasurer's request to move \$34,000 from money market to checking account.

Hannah Hatfield and Select Board discussed timing of sending out lien notices. Select Board suggested that courtesy note be included in tax bill prior to sending lien notices.

4) Treasurer's Warrant #22 for \$59,463.21 was signed.

5) Roads. Do we need three bids for repair work on Halldale Road? What if we don't get three? Select Board will get together to just do FEMA on Monday, June 4 at 4:00 p.m.

Motion: Jay will continue as immediate supervisor for road crew (Peaslee/Widmer).

Other roads projects that need attention: summer projects, including four bad bridge reports: will be discussed on Monday meeting if there is time; Halldale culvert: Jay will contact engineer as well as Dave's World and Lucas to look at Halldale culvert; repaving half a mile of Center Road: Jay will talk to Lester Turner about ideas of how we should proceed.

6) Discontinuance of New Ireland Road. Town clerk hasn't signed certificate of discontinuance. Town voted in favor of discontinuance. Needs to be recorded with the county. Maine Municipal Association Legal Services said "preparation of the certificate is a ministerial duty assigned to the clerk by law and which the clerk does not have the discretion to refuse to perform." Select Board will send letter to Town Clerk.

7) Mowing. Some of the town cemeteries look as if they haven't been mowed much, if at all, this season. Herman will be the cemetery coordinator on behalf of the Board and come up with recommendations for how the cemeteries should be cared for.

8) There will be no meeting on June 5th because the Select Board will be attending a workshop.

9) Animal Control Late Fees. Herman will discuss with Mark Pantalone the possibility of calling people who are late in paying their animal registration fees just before the late fees are due.

10) Motion to adjourn @ 8:52 (Widmer/Peaslee) – unanimous.

Minutes taken by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – June 12, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Hannah Hatfield, Susan Shell, Shelley King, Karen York, John York, Debi Stephens, Richard Palmer

- 1) Call meeting to order – 7:10
- 2) Acceptance of agenda and 5-29-07 minutes as amended (Widmer/Peaslee – unanimous)
- 3) Open to the public:

Bicentennial Committee asks for electrical service at field for field day and perhaps permanently. Hannah will present written proposal with costs next week.

Transfer Station Scrap Metal. George Grotton is interested in it. Susan will call around to find someone who is interested in buying it and picking it up, as well as the old pump truck by the fire station and the discarded propane tanks behind the station.

Grange Exterior Painting. Motion: Jake Horton be hired to paint three sides of the outside of the grange with a signed contract saying work will not exceed \$3,350 (Peaslee/LeGore – unanimous). Grange pylons also need to be repaired.

Karen York: Town currently has no emergency management director. We need a formal letter of resignation from Tom Carter and we need books and information back from him, as well as to find out what he has done so far to write/update emergency management plan for town. Susan will stop by and see Tom, get books, find out what he has done.

Karen York: propane tanks accumulating behind fire station are an eyesore and need to be removed.

John York: old pump truck needs to be scrapped.

- 4) Treasurer's Warrant. #24 for \$7,428.90 was signed (#23 for \$37,256.99 was signed on June 5, 2007).
- 5) Budget Committee. Shelley King willing to be appointed to budget committee. Shelley thinks committee should be more involved than just developing budget prior to town meeting, but should meet monthly to review expenditures, and one member be at all board meetings at which financial matters are to be discussed. Need to see financial report from treasurer on monthly basis. Committee is advisory, not decision-making. John Bednarik and Sue Martin are possibly interested. Susan will contact John and Herman will contact Sue. Treasurer will be ex officio member of budget committee.
Motion: Shelley King appointed to budget committee (LeGore/Peaslee—unanimous).
- 6) Motion: Purchasing Policy for Town Office (Widmer/LeGore—unanimous). *See attached.*
- 7) Climate committee. Jay will contact the interested people and set up their first meeting.
- 8) Motion: Board ratify all acts that were taken while there were only two people on board in April and May 2007 (LeGore/Widmer—passed, Peaslee abstained).
- 9) Table for a week the request to purchase online vehicle subscription service for \$300/year in order to look into free online options and call other towns. (Hannah will do this).
- 10) Cost-sharing road repair with Kassens (Hidden Valley Road). Peter Kassen has asked town to pay half of culvert repair work that has already been done. Write letter: one time thing, exception to how town does business. Table until we get bill from Kassens.
- 11) Motion: Purchase network drive for \$329 (500 GB) as back-up computer system (LeGore/Widmer—unanimous).
- 12) Motion: approve Open Space applications for Sheepscot Wellspring Land Alliance (LeGore/Peaslee—passed, Widmer abstained).
- 13) Johnston abatement denied. See abatement form for details.
- 14) Rafuse abatement. Send him a note saying abatement will be considered after taxes come out.
- 15) New Ireland Road Suit (Lunn/Eccleston). Our MMA insurance doesn't cover attorney fees. Motion to hire Michael Clisham (LeGore/Widmer—unanimous). Clisham will file entry of appearance and talk to their lawyer to clarify what their complaint is.
- 16) Motion to adjourn @9:40 (Widmer/Peaslee – unanimous).

Minutes taken by Susan Shell, administrative assistant

Montville Board of Selectmen Meeting – June 19, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Hannah Hatfield, Susan Shell, Shelley King, Warren Ard and Debbie, Matthew Leavitt

1) Call meeting to order – 7:02
2) Acceptance of agenda (Widmer/Peaslee – unanimous) and 6-12-07 minutes as amended (Widmer/Peaslee – unanimous)
3) Liquor license. Warren Ard wants to be able to serve liquor at the old 10-4 diner and dance hall. He wants to start with beer and wine but would like a hard liquor license. He's hoping to open in August or September and will also serve food. Susan will research requirements for liquor license after tax commitment is complete.

4) Shelley King volunteered to research alternatives to online vehicle subscription service. Board tabled for one week request to purchase it.

5) Motion (Peaslee/LeGore): appoint Susan Martin to Budget Committee.

6) Grange painting. Painting needs to be readdressed - Jake Horton's bid increased because of a misunderstanding over what it included. Motion (LeGore/Peaslee): hire Triple R Construction's bid to paint exterior. Discussion ensued. Motion to call the question (Widmer/LeGore). Two in favor, Peaslee opposed. Vote on original motion: LeGore in favor, Widmer and Peaslee abstained.

Motion (LeGore): start bidding process again. Motion fails for lack of second.

Motion (Widmer): formally contact Jake Horton to let him know what last week's decision was and if he can abide by this, give him contract. Last week's decision: Motion fails for lack of second.

Herman: make sure painter is insured. Motion (Peaslee/LeGore): start bid process over again with two current bidders, requiring specifics such as how many coats of paint, how much repair, whether they are covered by insurance. Two in favor, Widmer abstained.

7) Treasurer's Warrant. #25 for \$11,508.52 was signed.

8) Board will meet with budget committee at 6:00 p.m. the 3rd Tuesday of every month.

9) Electrical service in field day field. Blair May will provide electricity for free this year. Hannah Hatfield suggests budget committee in 2008 consider permanent electricity for field.

10) FEMA. Jay met with FEMA representative today. He will come back in a week to figure out the monetary amounts the town will be reimbursed and granted.

11) Bridges. Jay met with person from Wyman and Simpson, and showed him the bridges on Morrill Rd, Halldale Rd, and Kingdom Rd. Engineering firm will give us

proposal for doing engineering work on Halldale bridge. Jay also consulted with Vikings about Halldale bridge.

12) Jay got bids for paving Center Road. \$64,311 from Marriner. \$74,719 from Lane (estimate, not bid). Both are for 3" of asphalt. Half-mile from town office up hill. Need to borrow the money. Would like to finish work by field day in August. We also need to replace culverts on Center Road before road is paved.

Glen will find out about logistics of taking out loan for Center Road paving, Halldale bridge, and Town House renovation work by next week.

13) Peavey Town Bridge. Herman will assess work needed to get Peavey Town up to specifications outlined in bad bridge report. Jay will have engineer look at Peavey Town Road bridge.

14) Town House. Can we put holding tank with plenty of lime on it in dumpster? Select board will look at town house at 9:00 on Thursday, June 21.

15) Select board and Susan will meet Thursday morning to work on tax commitment.

16) Motion to adjourn @ 9:11 (Peaslee/LeGore) – unanimous.

Montville Board of Selectmen Meeting – June 26, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Hannah Hatfield, Shelley King, Susan Martin, (Kevin Scott with Lane Construction), Sandy Palmer

- 1) Call meeting to order – 7:04
- 2) Acceptance of agenda (Widmer/Peaslee – unanimous) and 6-19-07 minutes as amended (Widmer/Peaslee – unanimous)
- 3) Kevin Scott with Lane Construction presented quote for Lane Construction's proposed work on the Center Road (\$66,216.40). Board compared this with quote from Marriner's Construction (\$64,311).
Motion to hire Marriner's to pave the Center Road. (LeGore/Peaslee) Unanimous.
- 4) Motion to allow Bicentennial Committee to spend up to \$300 for landscaping in front of schoolhouse. (Peaslee/Widmer) Unanimous
- 5) Sandy Palmer voices concern about culvert in front of his house. Wants a 24' culvert instead of a 20'.
- 6) Shelley King reminds everyone that budget committee will meet with the board from 6:00 – 7:00 on the third Tuesday of each month. Also reports that John Bednarik has not said no definitely to being on the committee. Committee so far consists of Sue Martin and Shelley King.
- 7) Treasurer's Warrant. #26 for \$9,535.66 was signed.

- 8) Climate Committee – 3rd Thursdays at 7:00 in the town office.
- 9) On-line Subscription Service for used vehicles. Abbie is checking with neighboring towns to see if they would like to share in the on-line subscription. Tabled until Abbie hears from neighboring towns.
- 10) Halldale Bridge and other bond-related road work. Jay is working on estimates, which he will have as soon as people get back to him.
- 11) Bonds. Is there a penalty for paying back the bond early? Does it make sense to borrow more than we need and pay back what we can? Glen will look into this. Should we put out the loan to bid? (Hannah's question) Shelley reports that Camden National is only paying us 2% interest. Union Trust has approached the town and wants our business. Glen will find out about logistics of taking out loan for both Center Road paving and Halldale bridge and Town House renovation work. \$200,000 for the roads and \$40,000 for the town house. Do we need a bond attorney to assist us in the process? Does it need to be a certified bond attorney? Who can legally prepare the bond? These are questions for MMA.
- 12) Town House Update. Person hired to do the grading will be at the town house tomorrow to meet with Herman and Jay at 5:00.
- 13) Grange Painting. Triple R is insured and \$1,000 less than other quote. Motion to accept Triple R as the painting company to paint the Grange Hall. (Widmer/LeGore) Unanimous.
- 14) Tax commitment update: Almost done. We are in the process of folding and stuffing.
- 13) Tom Carter's resignation. Motion to accept Mr. Carter's resignation. (Widmer/Peaslee) Unanimous.
- 14) Motion to table discussion of Newburgh's contract (Peaslee/Widmer) Unanimous.
- 15) Motion to adjourn @ 8:01. (Peaslee/LeGore) – unanimous.

Minutes taken by Glen Widmer, Second Selectman

Montville Board of Selectmen Meeting – July 3, 2007

Present: Jay LeGore, Glen Widmer, Hannah Hatfield, Shelley King, Susan Martin, Susan Shell

- 1) Call meeting to order – 7:02
- 2) Acceptance of agenda (LeGore/Widmer – unanimous) and 6-26-07 minutes as amended (LeGore/Widmer – unanimous)
- 3) Table until next week review of engineering proposals for bridges.
- 4) Budget Committee. Shelley: lease for photocopier seems high. Board authorizes Shelley to investigate possibly ending current lease and finding others. Newburgh Associates contract seems vague. Shelley will meet with Claude and us about problems with Newburgh program.

- 5) Shelley says we will have to buy MSRP program for vehicle valuations; no towns want to share cost with us. Motion (Widmer/LeGore) to approve \$300 for on-line subscription to NADA as requested by town clerk passed.
 - 6) Glen looking into bonds for roads.
 - 7) Susan reports that the select board must approve application for liquor license after a public hearing. Town must first authorize sale of liquor for on-premise consumption. Susan will ascertain whether Montville ever approved the sale of liquor and clarify the licensing process with MMA.
 - 8) Treasurer's Warrant #27 for \$85,011.26 was approved.
 - 9) The Selectmen decided to close the transfer station tomorrow because it is July 4th.
 - 10) Deck at town office has not yet been painted.
 - 11) Water pipe at Kingdom school house is broken. Jay will ask Scott to dig it up.
 - 12) Motion to adjourn @ 8:04. (Widmer/LeGore) – unanimous.
-

Montville Board of Selectmen Meeting – July 10, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Shelley King, Steve Lucas, Jack Hills

- 1) Call meeting to order – 7:02
- 2) Acceptance of agenda (Widmer/LeGore – Peaslee abstained) and 7-3-07 minutes (Widmer/ LeGore – Peaslee abstained).
- 3) Jack Hills reminds us that roll-off is this weekend 8-4 both days. Fee for tires, but no fees for appliances.
- 4) Jack suggests having transfer station open Saturday afternoon (12-4) and Sunday morning (8-12) field day weekend. This has worked well the last two years.
- 5) Mowing of area between town house and town office: Herman reports Moe Martin will bush hog it.
- 6) Mowing of Nash Lot: Herman has spoken to Diana Chapin about landscaping plan. Moe has already bush hogged some. Can Nash Lot Fund be used?
- 7) Halldale Road Culvert. Steve Lucas wants to know when it can be done. Needs to coordinate with crane operator, cement pourer, fire department. Road will be closed for two weeks.
- 8) Town House. Steve: Is tank too high? Lawn too bumpy. Herman recommends we put fill in around pear tree. Motion (Peaslee/Widmer): bring in fill to fix landscaping using money budgeted for town house—unanimous.
- 9) Photocopier. Shelley suggests we get a different copier because the one we have is expensive to lease and it is more than what we need. The only way we can get out of the lease is to find someone to buy it.
- 10) Newburgh Associates Contract. Shelley will see if Claude can ever stop by here to meet us and talk with him about clarifying the terms of the contract.
- 11) Treasurer's Warrant #28 was approved for \$22,223.11.
- 12) Engineering reports on bridges. We have two estimates for engineering work. One is preliminary work only; there could be additional engineering costs for finish work.

Jay recommends that the town hire Wyman & Simpson to do the Morrill Road bridge (estimate for preliminary analysis and design is \$1,000). Glen suggests getting an idea from them of what final cost will be. Time frame: mid-July to late September. We may not need engineering work on the Halldale Bridge other than design of the footing. Kingdom and Peavey Town bridges: can we post Peavey Town at two instead of six tons? What does it mean to post a bridge? Are we covered from liability?

13) Motion to adjourn @ 8:04. (Widmer/LeGore) – unanimous.

Submitted by Susan Shell, administrative assistant

Montville Board of Selectmen Meeting – July 17, 2007

Present: Jay LeGore, Herman Peaslee, Susan Shell, Hannah Hatfield, Shelley King, Alan Crichton, Lorna Crichton, Bridget McKeen, Pam McKeen, Sheldon Corson, Jenness Robbins, Ginny Walker

13) Call meeting to order – 7:00

14) Acceptance of agenda and 7-10-07 minutes as amended in items #2 and #6 (Peaslee/LeGore—unanimous).

15) Mobile asphalt plant in Kingdom. Sheldon Corson of Lane Construction presented his plan to put in plant to create asphalt for paving project on Route 3. He has graded Kingdom Road in preparation. Select Board asked him to notify them ahead of time next time he wants to work on the road, since it is a town road. He is hoping the plant will be operational after August 13 and completed by October 15. He expressed a concern about bridge on Kingdom Road: one truck is 6 inches wider than bridge. Request to cut off railing and then replace it. Select Board will wait to consider the request until and if Planning Board approves project. Alan Crichton, Pam McKeen, and Lorna Crichton asked about site plan review application process and expressed concerns about traffic and noise.

16) Copier Lease. Shelley reported that we can't get out of lease without finding someone to buy the machine. Board takes no action at present.

17) Newburgh Associates. Shelley reported that Claude has offered to come meet with us so we can ask him about the Municipal Advantage programs. Susan will coordinate time with Hannah and Abbie.

18) Treasurer's Warrant #29 for \$67,965.59 approved.

19) Bonds. We will get draft letter soliciting bids from banks from Mike Trainor of Eaton Peabody tomorrow. If approved by Select Board, letters will go out to banks tomorrow.

20) Appointment of General Assistance Administrator. Motion: Susan Shell shall be appointed as General Assistance Administrator (LeGore/Peaslee—unanimous).

21) Scrap metal collection. Susan presented list of options. She will follow up with a few more questions in order for select board to make decision about who to hire.

22) Motion to adjourn @ 8:29 (LeGore/Peaslee) – unanimous.

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Montville Board of Selectmen Meeting – July 24, 2007

Present: Jay LeGore, Herman Peaslee, Susan Shell, Hannah Hatfield, Shelley King, Susan Martin, Steve Lucas, Wayne Cram, Deborah Hughes

- 23) Call meeting to order – 7:04
- 24) Acceptance of agenda and 7-17-07 minutes (Peaslee/LeGore—unanimous).
- 25) Wayne Cram asked why his taxes increased so much this year. He was given an abatement application.
- 26) Deborah Hughes of Cozy Pines Campground discussed her taxes and submitted an application for abatement.
- 27) Halldale bridge culvert work will begin the week of August 13 and will be completed before school starts. Motion (LeGore/Peaslee): Hire Steve Lucas to do excavations and Joe Thornley to do concrete work.
- 28) Planning board will hold special meeting on August 1 to consider site review plan application for asphalt plant in Kingdom.
- 29) We need to put up handicapped parking spot sign, which we have, and get the space paved. Jay will call Marriners about paving the space while they are paving Center Road (this week).
- 30) Shelley will schedule a meeting with Claude about the contract and computer program use problems for a Tuesday at noon in September.
- 31) Shelley needs some numbers for LD 1 which Jay will give her next week.
- 32) Bond letters were faxed out to banks last Wednesday and bids are due Friday, July 27.
- 33) Hannah will ask Planning Board about town enrolling in National Flood Protection Association.
- 34) Board decided to pay outstanding bill to Unity Recycling Center from last year of \$506.
- 35) Treasurer's Warrant #30 in amount of \$7,143.81 was approved.
- 36) Motion (LeGore/Peaslee): We will hire Industrial Metal Recycling to pick up our scrap metal at the transfer station. Susan will set this up for a time when Scott can be there.
- 37) Roadside mowing needs to be done. Jay will look into hiring someone.
- 38) Motion (LeGore/Peaslee): Repair Peavey Town bridge in accordance with 12/8/06 state bridge inspection report. Herman will look into hiring someone to do this.
- 39) Motion to adjourn @ 9:15 (LeGore/Peaslee) – unanimous.

Montville Board of Selectmen Meeting – July 31, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Shelley King, Bonnie Hrichak

- 40) Call meeting to order – 7:10
- 41) Acceptance of agenda and 7-24-07 minutes (Peaslee/Widmer—unanimous).
- 42) Bonnie Hrichak expressed concerns about Burnham Hill Road issues. Road sign, two 25 mph signs, and curvy road sign are missing. She was concerned that sand that was accidentally spilled during winter plowing was not cleaned up and washed into Sheepscot River. Would like “6-ton limit” or “no thru truck” sign at top of road. Herman will look up legal requirements of posting road in *Municipal Roads Manual* before Select Board considers request.
- 43) Shelley King presented midyear financial review on behalf of Budget Committee. In big articles (schools, county, salaries, roads) we are running about the same as last year. Discussion about whether to pay off Tax Anticipation Note in August. Motion (Widmer/LeGore): pay half the Tax Anticipation Note in August—passed unanimously.
- 44) Meeting with Claude is set for Tuesday, September 11 at 12:00. Claude wants list of computer problems ahead of time. Abbie, Hannah, and Susan will each send list of problems to Claude directly.
- 45) Treasurer’s Warrant #31 in amount of \$91,120.44 was approved.
- 46) Roadside Mowing. State rate is apparently \$25.73/hour with equipment and gas. Mowing rate is 1-2 miles/hour. We will continue to look for someone to do mowing.
- 47) Peavey Town bridge. Discussion of materials (oak or hemlock) and vendor.
- 48) Jay will draft set of expectations of ditching and culvert work that needs to be done on Halldale bridge culvert.
- 49) Herman will call someone about getting crusher dust to surface handicapped parking space at town office.
- 50) Motion (Widmer/Peaslee): accept bid from Kay Bank with rate of 4.27%, total interest payment of \$29,890.00, for \$240,000 bond—passed unanimously.
- 51) Discussion of purchase of used calcium spreader ensued; no action taken.
- 52) Discussion of summer roads spending ensued; no action taken.
- 53) Meeting adjourned @ 9:08.

Minutes taken by Susan Shell, administrative assistant.

Montville Board of Selectmen Meeting – August 7, 2007

Present: Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield

- 54) Meeting called to order – 7:05
- 55) Acceptance of agenda and 7-31-07 minutes (Peaslee/Widmer—unanimous).
- 56) Hannah relayed inquiry from resident of Frye Mountain Road about FEMA money from '03 or '04 that was supposed to have been spent on Frye Mountain Road. Susan will look into it.

- 57) Grange hall needs work to maintain its structural integrity. Discussion ensued about some of the work that needs to be done on the building and the safety of the building.
- 58) Treasurer's Warrant #32 was accepted for \$116,006.97.
- 59) Hannah and Glen are looking into switching the town's checking account at Camden National Bank to account at another bank or credit union that offers better interest.
- 60) Halldale Road bridge culvert. Steve Lucas reported earlier in the day that culvert has been unearthed, may be removed tomorrow with crane, then old concrete will be removed.
- 61) Handicapped parking signs and places at public buildings (grange hall, town house, town office)—Susan will look into this; Glen will help with ordering signs.
- 62) The Select Board commends the many people who volunteered at field day and the bicentennial celebration. Glen will draft a thank you letter to run in the papers.
- 63) The bond closing is scheduled for tomorrow, August 8.
- 64) Glen will draw up a proposed plan for roadside mowing.
- 65) There will be a rabies clinic for dogs and cats on Friday, September 8 from 10:00-11:00 a.m. at the Montville Fire Department. Cost is \$10.00.
- 66) Glen will ask other towns about role of health officer. We need to appoint one.
- 67) Motion to adjourn @ 8:30 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, administrative assistant

Montville Board of Selectmen Meeting – August 14, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Jack Hills, Bruce Hutchins, Joan Sheldon, Glen Couturier, Sandy Palmer

- 68) Meeting called to order – 7:03
- 69) Acceptance of agenda and 8-7-07 minutes (Widmer/Peaslee—unanimous).
- 70) Request from resident for Select Board to call CMP on his behalf regarding a tree that he feels needs to be cut. Susan will call him and suggest he contact the PUC or the Public Advocate for help.
- 71) Motion (Peaslee/Widmer): pay Larrabee full amount for town house bathroom bill and ask them to come back later to move sink and privy before plastering takes place (full price includes moving)—passed unanimously.
- 72) North Montville Baptist Church requests that the town abate its 2006 and 2007 property taxes, as well as its taxes from 2003-05 for which they received a supplemental tax bill, and not be taxed in the future. Select Board suggests church register with the Secretary of the State as an official church. Motion (Widmer/Peaslee): table while board looks into legalities—passed unanimously.
- 73) Transfer Station issues. 1) Jack Hills asks for a third employee to fill in when Jack or Peanut is absent. Jay suggests Jack look for someone to work in that case. 2) Jack proposes constructing a big building (20' x 45') to cover trash truck with slab. Building should be at ground level with recycling buckets more accessible to

residents so that operation becomes more self service. Jack reminds Select Board that money has been approved by town for slab. Jay suggests possibly forming a committee to look into trash and recycling issues. Does it make sense to build bigger facility? Work in conjunction with other towns? Jay will check on DEP issues; Herman will check minutes from past town meetings for budget and expenditures for slab/building; Glen will check with other towns to see what they do.

- 74) Treasurer's Warrant #33 was accepted for \$63,270.57.
- 75) Glen came up with list of roads that need roadside mowing (Morse, Peavey Town, Halldale, North Ridge, Morrill, Choate roads). Motion (Widmer/LeGore): hire Bo Spaulding and Charles Bragdon to begin roadside mowing and pay state rate of \$25.73/hour (labor and equipment)—passed unanimously.
- 76) Peavey Town bridge. Motion (Peaslee/LeGore): Purchase hemlock planking from Viking and use town employee supervised by Jay to repair bridge—passed unanimously.
- 77) Work is continuing on Halldale Road bridge culvert.
- 78) Handicapped parking signs and places at public buildings (town house, town office)—Susan will call state to ask about appropriateness of crusher dust for surfacing. Susan and Jay will look at town house to see how it conforms to ADA requirements for polling places.
- 79) Herman was unable to find a clear answer to Bonnie Hrichak's July 31st request to close Burnham Hill Road to through trucks in the MMA Road Manual. He will call MMA for their opinion.
- 80) Glen spoke to Liberty and Freedom about role of health officer. They pay \$500 and \$250. What does health officer do? Glen will continue to pursue this as well as talk to John York about appointing emergency management director.
- 81) Town house gutter. Jay will get dark colored plastic gutter from Viking and put it up.
- 82) Roads: winter sand and plowing contracts. Susan will come up with list of possible sand vendors and draft a letter soliciting bids. Herman will approach the three current plowing contractors to see if they are interested in renewing their contracts for the same terms as last year.
- 83) Motion (LeGore/Widmer): approve opening of new high-interest checking account at Union Trust Company—passed unanimously.
- 84) Make sign to post on door saying Selectmen's hours are Tuesdays 4-7 followed by board meeting at 7:00.
- 85) Motion to adjourn @ 9:20 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – August 21, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Keith Cram, Virginia Walker

- 1) Meeting called to order – 7:03

- 2) Acceptance of agenda and 8-14-07 minutes (Widmer/LeGore—unanimous).
- 3) Wayne Cram submitted abatement application.
- 4) Virginia Walker expressed her opinion that North Montville Baptist Church should be taxed. Herman learned from MMA that the church should have applied for exempt status, giving reasons why they should be exempt, before April 1st in order to be considered for exempt status. He noted that an abatement could be considered reversing the decision of previous select board. A distinction was made between an abatement of past and present tax bills and exempt status for future tax bills. Motion (LeGore/Widmer): ask church to formally apply for abatement—unanimous. (Glen will send them form.) Discussion tabled until we receive abatement application.
- 5) Treasurer's Warrant #34 was accepted for \$13,161.96.
- 6) Glen reported on roadside mowing. Bo Spaulding suggests brush cutting in addition to mowing in certain areas. He will start with Morse Road. Glen will talk to him about the brush cutting part and coordinate with Jay about whether to use the town crew to chip.
- 7) Jay reported on work on Halldale Road bridge culvert. The road may be open by the middle of next week.
- 8) Jay will meet with Eric Dibner, ADA Coordinator for the state, next Monday to discuss handicapped accessibility issues at the town house, including parking. Herman will look into costs of crusher dust for town office parking lot.
- 9) Discussion about request to close Burnham Hill Road to through truck traffic. Glen will draft a letter to Bonnie Hrichak regarding board decision not to post Burnham Hill year round.
- 10) Health/Emergency Management Directors. Glen discussed position(s) with Karen and John York, who are taking responsibility for filling the Emergency Management position. Glen will talk to a couple of town residents to gauge their interest in the health officer position.
- 11) Gutters on town office are up!
- 12) Board okayed letter that Susan drafted to send to winter sand contractors to solicit bids for 2007-08 season.
- 13) Motion (Peaslee/Widmer): offer contracts identical to last year to snow plowing contractors for 2007-08 season—unanimous.
- 14) Jay suggested recycling receptacle trailer as economical alternate to building new transfer station building. Herman raised possibility of putting trailer in town garage for use on Saturdays. Glen will call Standish to find out about their trailer. He will also ask Freedom and Searsmont about how they deal with their recyclables. Jay will talk to Palermo and Morrill. The board is looking for volunteers to help look into options for the town's recycling program.
- 15) New Ireland Road: Lunn case against the town was dismissed. Adam Paul has said that he will gate road. Jay will explain to Mr. Paul that abutters cannot legally bar public use of a road that has a public easement. Discussion ensued about how extensive bridge repairs should be. Motion (Widmer/LeGore): replace planks that are in need of repair (only) to open

bridge to recreational vehicle and foot traffic as was discussed in the order of discontinuance that was approved at our 2007 annual Town Meeting— unanimous.

16) Motion to adjourn @ 9:34 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – August 28, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Steve Lucas, Shelley King, Scott Randall

- 1) Meeting called to order – 7:04
- 2) Acceptance of agenda and 8-21-07 minutes (Peaslee/LeGore—unanimous).
- 3) Board asks Steve Lucas to lay screened gravel alongside newly paved section of Center Road for shoulder.
- 4) Halldale bridge culvert will be completed tomorrow night and then needs to be paved. Steve Lucas will find someone to do the paving.
- 5) Morrill bridge: Jay will set this up to be repaired soon.
- 6) Treasurer's Warrant #35 was accepted for \$20,614.69.
- 7) Roadside mowing: Scott will talk to Peanut.
- 8) Herman and Jay will construct surface of handicapped parking space and erect sign at the town office.
- 9) Board will research possible signs for dead-end roads, including New Ireland Road.
- 10) Board signed concealed firearm permit.
- 11) Jay reports on site visit from MMA Risk Management last week. She looked at both insurable values and safety of Kingdom Schoolhouse, town office, town house, grange, town garage, and sand shed. We will receive written report.
- 12) Meeting adjourned at 8:40.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – September 4, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Hannah Hatfield, Shelley King

86) Meeting called to order – 7:10

87) Acceptance of agenda and 8-28-07 minutes (Widmer/Peaslee—unanimous).

88) Shelley King –

- a. Reported noise issues from Camp NEOFA last Friday evening. United Bikers of Maine was at the camp for the weekend. The question arose about groups gathering – do big groups playing loud music late into the night need a permit? What process is in place in Montville, if any? Shelley will look into state guidelines for large groups gathering.
- b. Neighbor has rooster that is crowing every morning as early as 3:30 in the morning. Has written two letters to neighbor. Town Board does not think anything can be done at this time because there are not ordinances relating to this.

89) Treasurer's Warrant #36 was accepted for \$68,611.75.

90) Charles Bragdon is working on mowing the six roads identified as in need of mowing.

91) Discussion of recycling trailer continues.

92) Motion to approve \$150.00 for stipend for Health Officer for rest of the year (Widmer/LeGore)—unanimous. Glen has contacted Jen Gunderman-King to see if she is interested in the position. She will review the job description and give a decision by the end of this week.

93) Susan will order road sign for East New Ireland Road.

94) The board feels there could be a problem with drivers possibly damaging their vehicles on the sections of roads that have been discontinued to maintenance. We need to determine which roads need to be posted: South Trotting Park, New Ireland roads. Motion: Put “End of town maintenance” and “dead end” signs at end of two aforementioned roads (LeGore/Peaslee) Widmer/LeGore in favor, Peaslee opposed.

95) Board recognizes that some lots in Montville may not be able to be built upon, yet are being taxed as houselots. Susan will look into state guidelines regarding unbuildable lots to determine how we should best deal with these special cases.

96) Motion to adjourn @ 8:42 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Glen Widmer

Montville Board of Selectmen Meeting – September 11, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Richard Palmer, Chris Dyer

- 1) Meeting called to order – 7:07
- 2) Acceptance of agenda and 9-11-07 minutes (Widmer/Peaslee—unanimous).
- 3) Mr. Palmer asked about how the Kingdom Bridge will be repaired.
- 4) Mr. Dyer plans to formally appeal the denial of his abatement application. He also expressed concern about FEMA money that he thought was appropriated for Frye Mountain Road after a winter storm in 2001, 2002, or 2003. He would like to see FEMA application (Freedom of Information Act request). He also expressed displeasure about the condition of the Morrill Road.

- 5) Discussion about chain saw and brush cutting. Should town buy chain saw or continue to rent one?
- 6) Treasurer's Warrant #37 was approved for \$61,589.90.
- 7) **Motion:** Appoint Jennifer Gunderman-King to be health officer and fix compensation at \$150 for the remainder of the year (Widmer/Peaslee). Susan will ask Ms. Gunderman-King to come to the office to be sworn in.
- 8) Snow plow contracts. Susan will arrange to have Jack Martin and Steve Lucas sign contracts for one year. Jonathan Thornhill is beginning the second year of his 2-year contract.
- 9) The three sand-salt bids were opened and the bid from Lucas Construction was accepted for \$8.50/yard for delivery of sand/salt and .60/yard for pushing sand/salt into shed (Widmer/Legore)—unanimous.
- 10) Missing signs on Hidden Valley Road will be ordered and replaced.
- 11) Peter Kassen has asked for partial reimbursement for work he did on the Hidden Valley Road. The Selectmen denied his request, citing a negative precedence to allow property owner to pay for work up front and ask to get refunded by the town because it necessarily moves the repairs to the road in question to the front of the line when it may not have been scheduled for work yet.
- 12) The Select Board set a fee schedule for providing copies of town ordinances. We will charge our normal photocopy charge per page (currently .25) and actual postage costs.
- 13) A letter will be sent to Mr. John Hills apologizing for mistakenly sending him a tax bill for Lot 37/1; a refund of what he paid will be mailed to him.
- 14) Discussion ensued about putting money to buy a new calcium spreader in next year's budget.
- 15) Motion to adjourn @ 9:06 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – September 18, 2007

Present: Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Carla Messer, James Lawrence, Shelley King

- 1) Meeting called to order – 7:07
- 2) Acceptance of agenda and 9-11-07 minutes (Peaslee/ Widmer —unanimous).
- 3) True's Pond Dam. Ms. Messer and Mr. Lawrence of Camp NEOFA want to repair the dam and are requesting tax assistance from the town. They estimate three hundred thousand dollars to repair the dam. They were given an abatement application.
- 4) The Selectmen notified Ms. Messer and Mr. Lawrence that the town has received complaints about noise from events at Camp NEOFA, including one recent event late at night. They were unaware of the problem and appreciated

- hearing about it. They will speak to their rental committee about establishing policies to moderate the noise level and end music at an earlier hour.
- 5) Treasurer's warrant #38 in the amount of \$106,820.03 was accepted.
 - 6) The deed for Lot 7/3, the half-acre parcel that was donated to the town in lieu of taxes, has been registered and we now need to organize a sealed bid auction to sell it. Susan will research the process. We will send letters to the abutters.
 - 7) The Palermo Snowmobile Club has asked permission to reroute a trail that will go by the town's sand-salt shed. Herman will ask the club to flag trail so we can see where it would go before we decide whether to grant permission.
 - 8) The town will change its long distance telephone server from Fairpoint to TouchTone because it offers lower rates.
 - 9) Today the town office received several phone calls notifying us of a ferocious dog guarding a dead dog on the side of the North Mountain Valley Highway. The deputy animal control officer investigated and, despite spending an hour with the dog, was unable to approach it in order to catch it. Susan Shell will investigate further options tomorrow.
 - 10) Motion to adjourn @ 8:30 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – September 25, 2007

Present: Jay LeGore, Herman Peaslee, Susan Shell, Hannah Hatfield

- 1) Meeting called to order – 7:00
- 2) Acceptance of agenda and 9-18-07 minutes (LeGore/Peaslee —unanimous).
- 3) Treasurer's Warrant #39 for \$9,934.16 was approved.
- 4) Freedom of Information Act Request from two weeks ago was completed. Susan informed Christopher Dyer that Maine Emergency Management Agency has a 50-page report listing all the roads in Montville that were funded in the storm of December 2003 and Frye Mountain Road was not on it. She also told Chris that she searched the Select Board office and found no documentation of FEMA/MEMA assistance from that storm.
- 5) The new computer administrator for MuniAd programs will be Jay LeGore.
- 6) We have received two quotes for paving Halldale Bridge for \$3,425 and \$4,500. Jay will investigate to see if we can possibly find a lower price and, if not, will go with the \$3,425 bid from Bard Paving.
- 7) Road update: Morrill Road bridge is done. FEMA work on Morrill Road (ditching) will start soon. Also to be done this fall are North Ridge, North Trotting Park, Berry Road, and Penney Road. The Halldale FEMA work is completed. Scott Randall has begun to do some grading. Charles Bragdon has finished mowing. Materials have been ordered for Peavey Town Bridge. Handicapped accessible parking space at town office is completed and sign is erected.

- 8) Motion to adjourn @ 7:38 (LeGore/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – October 2, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield

- 1) Meeting called to order – 7:00
- 2) Acceptance of agenda and September 25, 2007 minutes (Widmer/Peaslee – unanimous).
- 3) Discussion ensued about North Montville Baptist Church's request for abatement of their 2003-07 taxes and their request for tax-exempt status. Regarding the abatement request, it was decided that more information is needed from the former select board. Motion: give North Montville Baptist Church property tax-exempt status (effective today and beginning in 2008 tax year) as requested in their letter dated August 11, 2007, acknowledging that they have recently registered with the Secretary of State as a domestic corporation/independent local church (Widmer/LeGore)—unanimous.
- 4) New Ireland Road name change: Reconsider decision to name east end of road East New Ireland Road because of potential confusion for emergency vehicles and instead name it Sewell Road after Marni Sewell, longtime resident of the Kingdom (Widmer/LeGore)—unanimous. The west side of New Ireland Road will maintain same name. House numbers will stay the same for both sides of road.
- 5) Treasurer's Warrant #40 for \$63,100.12 was approved.
- 6) Jay gave report on recent road work.
- 7) Meeting adjourned.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – October 9, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Steven Hughes, Debra Hughes, Melvin McCarrison

- 1) Meeting called to order – 7:00
- 2) Acceptance of agenda and 10-2-07 minutes (Widmer/LeGore—unanimous).
- 3) Debra and Steven Hughes of Cozy Pines Campground (Lot 44/18) came to discuss their taxes and recent abatement, which was partially approved. They were given another abatement application.
- 4) Mr. McCarrison came to discuss the past and present taxes issued to the North Montville Baptist Church. Motion (Widmer/LeGore): Supplemental tax bill

for years 2003-05 be abated based on Maine Revised Statutes, Title 36, section 652 (citation below)—passed unanimously.

An organization or institution that desires to secure exemption under this section shall make written application and file written proof of entitlement for each parcel to be considered on or before the first day of April in the year in which the exemption is first requested with the assessors of the municipality in which the property would otherwise be taxable. ***If granted, the exemption continues in effect until the assessors determine that the organization or institution is no longer qualified.*** Proof of entitlement must indicate the specific basis upon which exemption is claimed.

Motion to table consideration of 2006 and 2007 taxes (LeGore/Peaslee).

- 5) Treasurer's Warrant #41 for \$15,043.54 was approved.
- 6) Motion: Change newly named Sewell Road (east side of previous New Ireland Road) to Kingdom Road and change short portion of current Kingdom Road south of intersection of Kingdom Road and New Ireland Road to Sewell Road (Widmer/LeGore)—Widmer and LeGore in favor, Peaslee opposed.
- 7) Discussion of transfer station: Jay suggested moving recycling operation to town garage and getting rid of trailer. Hannah will ask about single stream recycling when she goes to the next regional recycling meeting. Table discussion of moving transfer station to next week.
- 8) Motion: give Palermo Snowmobile Club permission to reroute trail behind town salt shed (Peaslee/Widmer)—unanimous.
- 9) We have received bid from Colonial Plastering for plastering two entryways and bathroom of town house for \$600. Motion: accept bid unless other expected bid comes in by Tuesday, October 16 under \$600 (Peaslee/Widmer)—unanimous.
- 10) Herman will be in charge of draining the pipes at the town house.
- 11) Scott and Jay started work on Peavey Town Bridge today, may finish tomorrow (cement around I-beams, new planks). Select Board meeting Thursday to look at Choate Road. Marriners quote of \$4,500 for covering culvert on top of Burnham Hill Road with pavement and paving new Halldale bridge was accepted.
- 12) Motion to adjourn @ 9:20 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – October 16, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Shelley King, Jack Hills, Glenn Couturier, Melvin McCarrison, Sandy Palmer

- 1) Meeting called to order – 7:00

- 2) Acceptance of agenda and 10-9-07 minutes (Peaslee/Widmer—unanimous).
- 3) North Montville Baptist Church. Mr. Couturier submitted a letter from Stephen Hayes, counsel for the American Baptist Churches of Maine (attached), asking the town to abate the church's taxes for 2006 and 2007. Motion: abate 2006 and 2007 taxes based on the fact that they were meeting regularly as a church (Widmer/Peaslee)—unanimous. Discussion of whether to reconsider abatement of 2003 and 2004 taxes granted last week. MMA attorney advised us this week that a church building can be taxed if there are no regular services being held. Last week's decision was not reconsidered.
- 4) Hannah asked to use Peach Tree as the support service for the Peach Tree accounting program rather than Newburgh Associates. Request granted.
- 5) Treasurer's Warrant #42 for \$8,043.43 was approved.
- 6) Transfer station. Jack will form committee to look into future possible modifications to the transfer station. Stairs of current transfer station pose a safety concern and will have to be replaced in order to keep using trailer. Motion: Move transfer station to town garage starting this fall or winter to alleviate stair danger and to avoid heating both spaces (Widmer/LeGore)—unanimous.
- 7) MMA Risk Assessment report. Jay reviewed the action plan with recommendations on identified hazards from the August 16th site visit by Ann Schneider. Susan will send letter tomorrow saying we plan to complete recommendations by proposed dates. Jay will be responsible for sand-salt shed and garage and Glen for the grange.
- 8) Herman will coordinate additional work that is needed at town house, such as interior painting.
- 9) Foreclosure procedure: Hannah has sent out 40 foreclosure notes for 2005 taxes. The property automatically forecloses on November 16 unless taxes and fees are paid in full. Hannah and the Board will work with property owners to pay their taxes before the foreclosure date.
- 10) Road Report. Finished Peavey Town Bridge. Repaired New Ireland Bridge. Started culvert repair on North Trotting Park Road.
- 11) Glen reviewed task list from last week.
- 12) Motion to adjourn @ 8:56 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – October 23, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Greg Hills, Corie Dimmitt

- 1) Meeting called to order – 7:00
- 2) Acceptance of agenda and 10-16-07 minutes (Peaslee/Widmer —unanimous).

- 3) Motion: appoint Greg Hills and Corie Dimmitt to be on Budget Committee (Peaslee/Widmer)—unanimous.
- 4) Hannah reported that there are about 20 pending foreclosures. Deadline is November 16.
- 5) Treasurer's Warrant #43 for \$11,758.18 was approved.
- 6) The Department of Labor report on workplace safety and health was reviewed and assignments made. Jay will take responsibility for the recommendations for the salt shed, garage, and transfer station, Glen for the grange, Susan for the town office, and John York for the fire station.
- 7) Herman will take care of getting Town House ready for Election Day.
- 8) Motion to adjourn @ 7:50 (LeGore/Widmer) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – October 30, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Jonathan Thornhill

- 1) Meeting called to order – 7:05
- 2) Acceptance of agenda and 10-23-07 minutes (Widmer/Peaslee —unanimous).
- 3) Treasurer's Warrant #44 for \$45,654.72 was approved.
- 4) Foreclosure update: Hannah reported that there are now eighteen 2005 tax bills that have not been paid in full.
- 5) Jonathan Thornhill came in to discuss the ditching he is doing with the town crew on the Halldale Road, questioning how far to continue. It was decided to wait until next year to continue due to budgetary constraints.
- 6) Discussion ensued about how to negotiate an increase for snowplow contractors now that diesel fuel has gone above \$3.00/gallon. Selectmen will investigate options. Possibilities include an across-the-board percentage increase and a reimbursement for actual costs.
- 7) John and Karen York met with the board to discuss the town's Emergency Operations Plan. The Board will review it further and discuss it next Tuesday. John is willing to be the Emergency Management Director until we can find someone interested in filling the position. Motion: appoint John York as Emergency Management Director (Widmer/Peaslee).
- 8) Susan, Glen, and Hannah will work on producing an updated E-911 database.
- 9) Motion: adopt U.S. Mayors Climate Protection Agreement (Widmer/LeGore)—unanimous. A copy of the agreement is attached and can also be viewed at <http://www.usmayors.org/climateprotection/documents/mcpAgreement.pdf>.
- 10) The General Assistance Ordinance Appendices A-C and F were adopted unanimously.
- 11) Motion to adjourn @ 8:50 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – November 6, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield

- 1) Meeting called to order – 7:00
- 2) Acceptance of agenda and 10-30-07 minutes (Peaslee/Widmer—unanimous).
- 3) Town House firewood. Judd Jones offered to cart the firewood in the field day field to the town house for heating. Herman will call Judd to thank him and let him know where to put it, after consulting with the historical society.
- 4) Treasurer's Warrant #45 for \$15,778.01 was approved.
- 5) Foreclosures Update: Glen will contact the two taxpayers with whom Hannah has not had direct verbal contact. The Select Board will draft payment agreements to the three taxpayers who have said they can't pay by November 16.
- 6) Discussion of the town's Emergency Operations Plan: Karen York is making revisions to the plan as discussed in meeting with Select Board earlier in the afternoon. Decision on voting on it tabled until next week.
- 7) Plowing: Board is waiting to hear from the town's plowing contractors on fuel adjustment before it makes a decision.
- 8) Motion: compensate Dan Doyle for costs associated with renovation of the Town House, such as dumpster rental, site evaluator, and plumbing permit (all non-labor costs), pending his giving us the receipts for work (Widmer/Peaslee—unanimous). Total is \$2,447.05.
- 9) The Select Board will attend a meeting in Waldo next Tuesday to discuss the 2008 state valuation figures. There will be a brief select board meeting at the regular time.
- 10) Road Report: Berry Road ditched and culvert installed (FEMA project). Penney Road will be ditched tomorrow (FEMA). North Ridge Road will have fabric and gravel laid soon in a few spots (FEMA).
- 11) Motion to adjourn @ 8:45 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – November 13, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Hannah Hatfield

- 97) Meeting called to order – 7:00
- 98) Acceptance of agenda and 11-6-07 minutes (Peaslee/Widmer—unanimous).
- 99) Treasurer's Warrant #46 for \$69,536.78 was approved.

- 100) Foreclosures Update: Board approved payment plan for a property owner to pay off the amount owed to town (\$333.85). Susan will draft a letter outlining the payment plan. Letters outlining plans for two other residents were signed.
- 101) Motion to adjourn @ 7:05 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Glen Widmer

Montville Board of Selectmen Meeting – November 20, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield, Greg Hills, Shelley King, Corie Dimmitt

- 1) Meeting called to order – 7:09
- 2) Acceptance of agenda and 11-13-07 minutes (Peaslee/Widmer —unanimous).
- 3) Treasurer's Warrant #47 for \$12,878.70 was approved.
- 4) The last two letters outlining payment agreements regarding foreclosures due to nonpayment of 2005 taxes were signed today and will go out tomorrow.
- 5) Snowplowing Contractors: Herman reported that Jack Martin is willing to submit receipts and get reimbursed for extra fuel costs. Glen suggested either that contractors keep track of mileage or that we increase the contracts by a flat amount. Issue tabled until the Selectmen talk with Steve Lucas.
- 6) Emergency Management Director pay: Motion: Pay \$1,000 budgeted for Emergency Management Director (EMD) to John York for his role as Acting EMD and EMD for this fiscal year (Widmer/Peaslee)—unanimous. The budget committee and Select Board will review the amount paid to the EMD next year, to be included in the 2008 warrant.
- 7) Hannan Road culvert: After conferring with Mike Hannan to make sure it doesn't need to be replaced this fall, Select Board decided that culvert that is corroding on Hannan Road may be replaced next year.
- 8) Approve Emergency Operations Plan (Widmer/LeGore)—unanimous.
- 9) Road report: The worst of the Center Road holes was repaired. The top of the New Ireland Road was repaired by the state this week; Jay will check the rest of the New Ireland Road for washouts. The only summer roads work left is to put some gravel on the North Ridge Road where fabric was recently laid down.
- 10) Glen reported on a meeting last week of local selectmen on county jails.
- 11) Mowing of cemeteries and town office: tabled.
- 12) Herman reported that he stopped by the transfer station and found Jack Hills was quite upset about moving the transfer station to the town garage. Jack stated that he had only 24-hours notice that the recycling was being moved into the garage. Herman reminded him that we had been discussing the move for over a month and that Scott Randall stopped by Jack's home on his way home on Thursday after Jay couldn't reach Jack by phone to tell him the move would happen this week. Herman told Jack that he had learned that Jack had hired a third person to work at the station. Herman said that the board did not

feel it was necessary so he phoned and canceled. The Board agreed to let Jack continue to store recyclables in the old trailer. The Board decided to move the packer truck to the other side of the garage so it is closer to the transfer door and less confusing for residents.

Motion to adjourn @ 9:20 (LeGore/Widmer) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – November 27, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield

- 1) Meeting called to order – 7:00
- 2) Acceptance of agenda and 11-20-07 minutes (Widmer/Peaslee — unanimous).
- 3) Treasurer’s Warrant #48 for \$17,272.12 was approved.
- 4) The Board will start preliminary work on the 2008 town meeting warrant at the December 11 meeting.
- 5) Discussion of transfer station. Glen and Hannah will call Unity Regional Recycling Center to find out how they want Montville’s recyclables delivered in an effort to make our recycling program more efficient.
- 6) Mowing of cemeteries and town office. The Board discussed putting the work out to bid or hiring someone by the hour for next summer’s mowing.
- 7) The Board voted not to refund excess motor vehicle excise tax credits, as allowed by a recently enacted state law (Widmer/Peaslee).
- 8) Holiday Schedule: There will be no Select Board meetings on Tuesday, December 25 and Tuesday, January 1, 2008. The Selectmen will come in to sign the treasurer’s warrant on Wed., Dec. 26 at 10:00 a.m. and Wed., Jan. 2 at 9:00 a.m. Susan will be off the week of December 24-28.
- 9) Glen reported on his conversation with Don Harriman, Plumbing Inspector and Code Enforcement Officer. Don agreed to give us at the end of each month all the plumbing permits and checks associated with permits that he collects as requested.
- 10) The Board was made aware that last year’s Board gave Christmas bonuses to three town employees and two elected officials. They questioned the legality of a municipality giving Christmas bonuses to elected officials and discussed that it is not standard procedure for governmental entities to do so for its employees.
- 11) Kingdom Schoolhouse. The Montville Community Foundation has disbanded. The Board discussed allowing the Montville Historical Society to use and care for the building. No decision was made.
- 12) Motion to adjourn @ 8:35 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – December 4, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Susan Shell, Hannah Hatfield

- 1) Meeting called to order – 7:00
- 2) Discussion of snowplowing contract increase because of elevated fuel prices. Steve Lucas suggested increasing per mile rate by \$72 (\$35/mile for plowing, \$37/mile for sanding). Glen will ask some surrounding towns how they are compensating for the increase in fuel costs.
- 3) Acceptance of agenda and 11-27-07 minutes (Widmer/Peaslee – unanimous).
- 4) Treasurer’s Warrant #49 for \$22,357.45 was approved.
- 5) The tax anticipation note must be paid off by the end of December. There is about \$98,000 remaining. Hannah will call Key Bank to find out what the procedure is for paying off part of the roads/bridge/Town House bond early and what the pay schedule would look like.
- 6) Opening of bids for sale of Lot 7/3. Lance Philbrook submitted bid for \$1,000.00. Gerald and Lori Davidson submitted a bid for \$565.00. The Selectors voted to accept the Philbrook bid (Widmer/Peaslee) – unanimous.
- 7) The Selectors received a couple of complaints about inadequate snow plowing during the snow storm that occurred yesterday and today, one on the Burnham Hill Road and one on the Cemetery Road. In the case of the Burnham Hill Road, the contractor was called by a Selectman who stated he was on his way there. In the case of Cemetery Road, the contractor was also called.
- 8) Motion to adjourn @ 8:15 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Susan Shell, Administrative Assistant

Montville Board of Selectmen Meeting – December 11, 2007

Present: Jay LeGore, Glen Widmer, Herman Peaslee, Shelley King, Hannah Hatfield, Greg Hills

- 1) Meeting called to order – 7:00
- 2) Acceptance of agenda and 12-04-07 minutes (LeGore/Peaslee – unanimous).
- 3) Steve Gray contacted Jay to request the town plow from bridge on Peavey Town Road to town line. The town has been stopping at the bridge, but Mr. Gray claims we used to plow to the town line. The distance from the bridge to the town line is approximately half a mile. Steve Gray is a resident of Palermo. Topic will be tabled until Jay has a chance to look into our legal obligation.

- 4) Herman reported on meeting with fire department. They would like a new propane furnace. They are also thinking of making some physical changes to the interior of the fire building to better accommodate their meetings. They wanted to know if they could use the recycling trailer for storage. Board decided that both fire department and transfer could use the trailer for storage. Jay will let Jack know of this decision.
- 5) Board approved changing the mileage reimbursement to \$.505 per mile to meet the IRS recommended reimbursement rate starting in 2008.
- 6) Discussion of when to schedule our annual audit. Board agreed to give Hannah authority to schedule the meeting at a time convenient for her.
- 7) Treasurer's Warrant #50 for \$154,557.28 was approved.
- 8) Motion to transfer balance of bicentennial account to town house account and take \$5,000 out of town house account to be applied towards paying off the bond. What remains in town house account will be carried over to next year (LeGore/Peaslee).
- 9) Board decides that money in Grange, Transfer Station, and Town Office accounts should not be carried as designated funds for those specific accounts for next year. Hannah reports that MMA recommends that unless there is a specific project that has not been completed, unused funds in specific accounts go back to undesignated funds.
- 10) Shelley will be in charge of updating and creating warrant for March. Changes will be addressed to her; she will change the document, and then send updated copies to Hannah, select board, Susan, and budget committee. Consensus is we will stick with format used last year. The Budget Committee and the Select Board will meet next Tuesday, December 18 and go through updates together, making changes as we go through the updated version of the warrant. Meeting will not necessarily have a strict 7:00 ending time.
- 11) Citizens Energy Oil Heat Assistance provides 100 gallons for individuals who qualify. Jay has asked Susan to contact people on general assistance and let them know.
- 12) Motion to adjourn @ 8:15 (Widmer/Peaslee) – unanimous.

Respectfully submitted by Glen Widmer, 2nd Selectman
