

- I. General Information
 - a. Background & History
 - b. Who is served: residential and commercial
 - c. Who covers what: Private agencies and ODF
- II. Summary of Current Condition
 - a. SWOT
 - b. Current providers with statistics
 - c. Tax base: Improved and Unimproved
 - d. Possible options
- III. Purpose of the RFP

Select a consultant who will work with the current Fire Protection Committee to product a Feasibility Study for a Fire Protection District for the currently uncovered areas of Josephine County. This Feasibility Study would serve as the basis for a ballot proposition.

- IV. Vendor Requirements
 - a. Knowledge of Southern Oregon
 - b. License to operate here (if any)
 - c. Previous experience in conducting feasibility analysis for rural fire and public safety district.
- V. Scope of Services
 - a. Hold 3-5 community meetings in conjunction with Fire Protection Committee
 - i. Explain current services in comparison to other districts
 - ii. Validate SWOT
 - iii. Act as focus groups on tax \$ to pay for services
 - b. Stakeholder Input (Fire Protection Committee, other districts in JoCo)
 - c. Feasibility Study for a Fire Protection/Public Safety District addressing SWOT
 - i. Background and History
 - ii. Overview of Current Service Environment, including what is included
 - iii. Review of Stakeholder Impacts
 - iv. Service Area
 - v. Services:
 - 1. Currently provided: structure protection, MVA, etc.
 - 2. New: code enforcement, burn restriction enforcement, fire prevention, other services currently performed by other County agencies
 - vi. Operational impacts: Standards, Service Levels, Insurance Rating, Policies, Agreements
 - vii. Capital Resource Impacts: Fire Stations, Fire Apparatus, Insurance, Capital Improvement Planning
 - viii. Financial: effective tax rate, potential future costs

- ix. Phase in from current including capital assets
 - d. A proposed media campaign to support the resulting ballot proposition.
- VI. Preliminary Schedule Dates
 - a. Release of RFP – 2/3/20
 - b. Pre-Proposal Conference – 2/17/20
 - i. Recommendation is to meet with Fire Protection Committee in 1 or more regularly scheduled meetings
 - c. Proposals Due – 3/2
 - d. Committee and BCC Review -- 3/10
 - e. Award Date – 3/11
 - f. Receipt of Feasibility Study – 4/11
- VII. Evaluation Criteria
 - a. Background and Experience for similar studies
 - b. Completeness and responsiveness to RFP
 - c. Capability to host public community meeting
 - d. Understanding of County culture
 - e. Ability to produce within 1-month time
- VIII. Format of proposal, who to send to, etc.

Feasibility Study Required Components

1. Background
2. Overview of Current Service Environment
3. Review of Stakeholder Input
4. Human Resource Impacts
5. Service Area
6. Operational Impacts: Standards, Service Levels, Insurance Rating, Policies, Agreements
7. Capital Resource Impacts: Fire Stations, Fire Apparatus, Insurance, Capital Improvement Planning
8. Financial Feasibility, including effective Tax Rate, potential future costs
9. Recommended Transition plan