

## GUIDELINES

### The Donchez Family Scholarship

*A component fund of The Pittsburgh Foundation*

The following criteria are applicable to **The Donchez Family Scholarship of the Ligonier Valley Endowment**, which was created at The Pittsburgh Foundation:

1. Student must be a graduating senior at the Ligonier Valley High School.
2. Student must plan to attend a four-year college majoring in Education.
3. Student must have a minimum Grade Point Average of **3.0**.
4. Applicant must submit two letters of recommendation from teachers.
5. Applicant will be required to write a short essay.

Final selection of the scholarship winners will be decided (subject to the approval of the Board of Governors of The Ligonier Valley Endowment) by a Scholarship Advisory Committee. The decision will be ratified by the Board of the Pittsburgh Foundation at their June meeting. ***No member of the Advisory Committee, or his or her immediate family, is eligible for scholarship assistance during his or her tenure on the Advisory Committee.***

The Ligonier Valley Endowment and the Pittsburgh Foundation shall notify the chosen scholarship recipient of its decision annually in May. The scholarship payment will be made after The Ligonier Valley Endowment's August Board Meeting, and after the student verifies the school he or she will be attending. Payment will be made directly to the school for the student.

For students seeking financial aid (see information below), scholarship award payment is usually disbursed over the first year but may be disbursed over one year and up to four years depending on the advice you receive from the institution you choose.

### **IMPORTANT INFORMATION:**

**If you are a student applying for financial aid, each scholarship applicant is strongly advised to contact the financial aid office of each of the post-secondary school(s) applied to for admission to determine how scholarship awards may impact a financial aid package. Each school entity has its own policy guidelines so it is very important to contact each school. Ask for written verification of school policy and make sure you understand the guidelines.**

# The Donchez Family Scholarship Application

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

## **SCHOOL INFORMATION:**

High School Grade Point Average: \_\_\_\_\_

Institution at which to use scholarship: \_\_\_\_\_

Do you anticipate any other scholarships/grants? If so, what and how much.

\_\_\_\_\_

## **ESSAY:**

In a concise way (500 words or less), please help the committee get to know you better by telling us why you want to be a teacher. What experiences have led you to that plan? What area of teaching do you plan to pursue?

## **LETTERS OF RECOMMENDATION:**

Include two letters of recommendation from teachers telling the committee about you and your education and experience.

## **REQUIRED DOCUMENTATION:**

1. Completed, signed application form
2. Official school transcript
3. Essay (500 words or less)
4. Two letters of recommendation from teachers

Signed: \_\_\_\_\_

Date \_\_\_\_\_

**Mail Completed Application Packets by March 15 to:**

The Donchez Family Scholarship of the Ligonier Valley Endowment

ATTN: Scholarship Advisory Committee

Town Hall

120 East Main Street

Ligonier, PA 15658

CREATED 2/1/2018