

Boys & Girls Clubs of Elko

COVID-Operating Procedures

Opening Phases: The Boys & Girls Club will open in phases due to the amount of children we are able to serve based on the social distancing restrictions mandated by the Governor. Phase I will begin May 18, 2020 and will serve kindergarten – fifth grade as this is the age that needs care to allow parents to resume work. The Boys & Girls Club is able to serve six groups for a total of 54 children in phase I. Priority will be given to first responders children and current members that have all guardians in the household working. Phase II: Additional groups and increased participants will be added when mandated guidelines are loosened.

Daily Pre-Entrance Screening: All children will have their temperature taken before admittance into the Club. Any child that registers a temperature of 100 degrees or above may not attend the program that day. Guardian will answer and sign a daily screening check sheet verifying that the child does not have any COVID-19 symptoms. Every child will properly disinfect hands after completing screening and before entering building. Screening checks will be conducted in the front of the building by a full-time director wearing proper protective equipment. The ramp will be divided into sections to allow for social distancing while waiting in line for the pre-screening.

Checks: Temperature checks will be taken at entrance and after lunch. Any child with a temperature of 100 degrees or higher or showing any COVID symptoms will be placed in isolation and the parent will be notified for immediate pick-up.

Drop-Off: It is highly encouraged that children are dropped off before 9:00 AM as the screening personnel will be out front to conduct the prescreening. You must call the front desk at (775)738-2759 if you are dropping off after 9:00 AM.

Pick-Up: Please call (775)738-2759 to pick-up your child and he/she will be brought to you outside. ID is required for pick-up.

Parents Entering Club: Only participants will be allowed to enter the Club. Parents may call the front desk at (775)738-2759 for communication. Front doors will remain locked at all times.

Accepted Items: Members are only allowed to bring to the Club reusable water bottle, medications, lunch/snacks in approved container, phone, and personal computer for school and homework. Personal items must be sanitized before entering the Club. All items must be labeled with the child's name.

Allergies: Air transmission is a major concern. Children with allergies that may cause excessive sneezing will be required to wear a mask or bandana supplied by the parent while within the Club.

Ratios: By the Governor's guidelines there will be only nine children per group and per area. The building will be broken into six separate areas. Children will be broken into six age-appropriate groups and will be located in one of the six designated areas for the week to minimize contact with other participants. Due to the limited amount of children that can be served at this time, the Club will be open to participants in kindergarten – fifth grade in phase I. Priority will be given to first responders children and current members that have all guardians in the household working.

PE/Outside Play: Children will leave their designated group space two hours per day for PE and outside play. These spaces and equipment will be thoroughly sanitized before next group enters the area. There will also be time allowed between groups to minimize air transfer opportunities.

Hygiene: Children will be supervised as they wash their face and hands upon entering the building, one time in the morning, lunch and snack times, one time in the afternoon, when leaving and entering the program area, and after sneezing. Hand sanitizer will be administered every hour. Children must wear fresh/clean clothes everyday they attend.

PPE: All staff will be required to wear protective mask at all times. Masks will be provided by the Boys & Girls Club. Gloves will also be provided for staff.

Lunch/Snack: Children will eat lunch and snack in their designated home room. Children may not share food or drinks. Tables must be sanitized before and after eating.

Food/Water: Every child is required to bring their own water bottle. All drinking fountains will be turned off. Lunches and snacks must be provided and be secured in an enclosed lunchbox. No plastic or paper bags are permitted.

Bathroom Policy: Only one child may utilize a bathroom at any given time. Children will be supervised while washing and sanitizing hands after bathroom use. Every child will be given a disposable toilet cover when using the restroom. Bathrooms will be divided among groups to limit cross-contamination. Bathrooms will be cleaned and sanitized three times per day.

Touching: Children will be directed to avoid touching other participants and staff. Members need to remain one-arm length away from other members and staff at all times. Social distancing will be strictly enforced. Any child that repeatedly breaks this rule may be expelled.

Curriculum: Curriculum has been modified with a goal of eliminating activities that require closeness or touching. Equipment and supplies that are over challenging to sanitize have been removed from the program.

Room Setup: Rooms have been redesigned as much as possible to allow adequate space between participants. The goal is to keep children one arm length away from each other at all times.

Doors: All inside doors will remain open to reduce touching of high traffic areas.

Disqualifying: Any child that does not meet the pre-screening requirements may not enter the Club that day.

Quarantine: Three steps will be enforced in the unfortunate circumstance that any member attending the Club tests positive for COVID-19. Step one will be to utilize tracing to determine all individuals that may have come into contact with the infected individual. Step two will be to notify the guardians that their child/children have been identified through tracing, that they may have been exposed to COVID-19. In Step three all individuals that have been identified as possibly being exposed to COVID-19 will not be able to attend the Boys & Girls Club for 14 days and must obtain an approved doctors note verifying that is safe for the individual to return. The Health Department and government officials will be notified regarding any positive test result and have the authority to enforce more stringent guidelines including a full building closure and quarantines.