

REGULAR BOARD MEETING MINUTES
August 2, 2024

Date: August 2, 2024
Place: Leisure Time RV Park (Clubhouse Library)
514 N. Sawyer St.
Cascade, ID 83611
Time: 7:00pm

Meeting Called to Order: 6:59pm By: Paul Davis

Roll Call: Paul Davis, Fairn Foshay, Tracy Leinen, Mary Wilkinson, Shelly Heath

Quorum Has Been Established

Proof of Notice: The notice will be filed with the meeting records.

Sole Purpose of Meeting: Paul Davis

Paul advised that the sole purpose of this meeting is to perform formalities that are necessary after the Annual Election of Directors.

Appointment of Officers: Paul Davis

Paul explained that any newly elected Director terms started August 1st. Pre-existing Directors terms continue. Officer & Director positions must be assigned by the Board. They will assume their positions immediately.

Three (3) Directors were elected at the July Annual Meeting with the positions to take effect on August 1st. Paul Davis & Fairn Foshay were carryover Directors.

The Board of Director terms are:

Tracy Leinen (3 yrs)
Shelly Heath (3 yrs)
Paul Davis (2 yrs remaining)
Mary Wilkinson (2 yrs)
Fairn Foshay (1 yr remaining)

Is there a motion to appoint a President of the Board?

Motion: Shelly Heath 2nd: Tracy Leinen

“ I motion the Board of Directors appoint Paul Davis to be President of the Leisure Time HOA Board of Directors.”

Discussion: None

Call for Vote: 4 Approve --0-- No **Decision:** Unanimous

Is there a motion to appoint a Vice President of the Board?

Motion: Tracy Leinen 2nd: Shelly Heath

“I motion the Board of Directors appoint Fairn Foshay to be Vice President of the Leisure Time HOA Board of Directors.”

Discussion: None

Call for Vote: 4 Approve --0-- No **Decision:** Unanimous

Is there a motion to appoint a Secretary of the Board?

Motion: Shelly Heath 2nd: Fairn Foshay

“ I motion the Board of Directors appoint Mary Wilkinson to be Secretary of the Leisure Time HOA Board of Directors.”

Discussion: None

Call for Vote: 4 Approve --0-- No **Decision:** Unanimous

Is there a motion to appoint a Treasurer of the Board?

Motion: Mary Wilkinson 2nd: Fairn Foshay

“I motion the Board of Directors appoint Tracy Leinen to be Treasurer of the Leisure Time HOA Board of Directors.”

Discussion: None

Call for Vote: 4 Approve --0-- No **Decision:** Unanimous

Remaining seat on the Board: Paul Davis

Paul advises that the remaining seat on the Board is not an officer position.

Shelly Heath will be the Director-At-Large on the Board. This position is for any member who has been elected or appointed to the Board but does not have Officer duties as prescribed by the Leisure Time Bylaws.

Appointment of Employee Liaison

Is there a motion to appoint an Employee Liaison?

Motion: Tracy Leinen 2nd: Fairn Foshay

“I motion the Board of Directors appoint Paul Davis to be the Liaison to the Leisure Time employees and affirm that said employees report directly to the Liaison.”

Discussion: None

Call for Vote: 4 Approve --0-- No **Decision:** Unanimous

Code of Ethics: Paul Davis

You have all had the opportunity to review the Code of Ethics. It is unchanged from last year. Please sign and return to the Secretary of the Board.

Bank Documents: Paul Davis

The Secretary has the necessary bank documents that require your signatures. They are an annual update needed after an election or when there is a resignation from the Board. They are provided to Umpqua Bank. They indicate signators, debit cardholders, removal of signators and any new debit cardholders. The signators on the documents will authorize the necessary changes. A driver's license and other info will need to be provided to the bank if any signator will be new to any of the Umpqua accounts.

Please see the Secretary to sign these documents.

Adjournment: Paul Davis

Is there a motion to adjourn the meeting?

Motion: Mary Wilkinson 2nd: Fairn Foshay

“I motion the meeting be adjourned.”

Discussion: None

Call for Vote: 4 Approve --0-- No **Decision:** Unanimous

Meeting Adjourned: 7:11pm By: Paul Davis, President

Respectfully submitted by:
Mary Wilkinson, Secretary