

NCRTAC Executive Council Meeting  
September 17, 2020  
Teleconference

Members present: Sara Steen, Penny Radlinger, Corey Smith, Linda Vollmar, Gina Brandl, Ken Marg, Steve Bakos, Amanda Tabin, Mark Schroeder

Recorder: Michael Fraley

|                      |  |
|----------------------|--|
| Call to order        | Meeting was called to order by Fraley. A quorum is present (9/16)  |
| Election of Officers | <p><u>Chair</u><br/>Floor was opened for nominations for chair. Sara Steen nominated herself. No other nominations were received. Motion by Brandl to close nominations and cast a unanimous ballot for Steen. Second by Marg. Unanimously APPROVED.</p> <p><u>Vice-chair</u><br/>Floor was opened for nominations for vice-chair. Gina Brandl nominated herself. No other nominations were received. Motion by Smith to close nominations and cast a unanimous ballot for Brandl. Second by Bakos. Unanimously APPROVED.</p> <p>Steen assumed chair duties.</p> |
| Correspondence       | None   |
| Minutes              | Motion by Brandl to accept the April 15, 2020 minutes as posted. Second by Smith. Unanimously APPROVED.  |
| 2019-2020 Budget     | Michael reviewed the expenses to date. \$29,236.37 spent, leaving \$1.53 unspent for the year. Discussed the online education that the money was spent on after other projects & spending was not done due to COVID. Group asked Michael to follow up with members that were given online education funding.   |
| 2020-2021 Budget     | Michael reviewed the expenses to date.   |
| Other Business       | Michael received one project grant application. The application and scoring sheet will be sent to members that volunteered to review applications.   |
| Future agenda items  | None   |
| Adjourn              | Meeting adjourned by Steen.  |