

Sydenham Parish Council

Minutes of Parish Council Meeting 7th March 2019 at 7.30pm

Present: Alison Isherwood (AI) – Chair
 Mike May (MM)
 David Wilkins (DW)
 Janet Potts (JP)
 Heather Mullins (HM) – Clerk

Apologies: Rachel Blake (RB) – Vice Chair

The meeting was pleased to welcome three members of the public

Members' declaration of interests (for items on the agenda)	No interests declared	
Approval of minutes	The minutes of the previous meeting were approved and signed.	
Planning		
P19/S0062/HH	Burrows Farm House, Sydenham Road OX39 4LS Extension to existing dropped kerb and crossover to field entrance SODC decision: Planning permission granted	
P19/S0468/HH	The Old Bakery, Sydenham Road OX39 4NB Demolition of existing garage and part rear extension. Construction of single storey rear extension and alterations to fenestration Parish Council recommendation: No objection	
P19/S0482/LB	The Barn, Sydenham Road OX39 4LT Demolish derelict porch and build new porch Parish Council recommendation: No objection	
Finance	<p>The following items were approved for payment:</p> <p>£3.09 SSE Telephone box February account £347.30 Clerk's salary March £142.80 Crendon Motors – battery for van £138.97 Oxfordshire Association of Local Councils subscription £42.00 Oxfordshire Playing Fields Association membership renewal £7.96 Buzz Networks Limited, virtual landline (repay clerk)</p> <p>Having made numerous enquiries it was decided that Auditing Solutions Limited should be appointed to carry out the internal audit for the year ending 31.3.19. The letter of appointment to be signed and returned.</p> <p>The necessary bank mandates are being completed to update signatories to the account and to change the business address for statements.</p> <p>The draft budget for 2019/2020 was discussed. Amendments to be made and the revised budget to be circulated for approval at the April meeting.</p>	<p style="text-align: right;">HM</p> <p style="text-align: right;">HM</p>

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<p>NatWest Current a/c: b/f £13,562.51</p> <p>NatWest Reserve a/c: b/f £12,116.68</p>	<p>Payments:</p> <p>£3.09 SSE Telephone box January account £272.50 Harris Ecology – NP Environment Report £74.43 Clerk expenses - printer paper, cartridges and stamps £347.30 Clerk’s salary Jan £600.00 OCC – supply and installation of salt bins £13.09 SODC dog bins £102.66 L Greenwood Hughes - Neighbourhood Plan expenses £10.02 DW expenses – diesel for van Unpresented cheque - £120.00 Chris Cooper – hedge cutting</p> <p>Receipt: £1.86 interest</p>	<p>Closing balance at 28/02/19</p> <p>£12,139.42</p> <p>£12,118.54</p>
<p>SSE electricity supply</p>	<p>Awaiting further update from SSE’s solicitor.</p>	<p>MM</p>
<p>Speeding / Pinch point and van</p>	<p>Pinch point The consultation by OCC has ended, with six responses in favour and one objection. The objection means that a Committee decision will have to be made at County level before any further progress can be made on the project.</p> <p>Van parking Data will be downloaded from the VAS by Park House, and used in comparison with data to be obtained with the van providing a pinch point effect at that location. This will indicate the effectiveness of the van.</p> <p>Speeding on the Thame Road was discussed following the tragic accident in January. It was agreed that the parish council will contact County Councillor Jeannette Matelot and the Thame Neighbourhood Plan Continuity Officer to express our strong support of the location of a speed camera on the B4445, plus any other speed reduction measures that can be applied.</p>	<p>HM</p> <p>AI/HM</p>
<p>Playing Field</p>	<p>Munday’s Charity have kindly agreed to fund half the cost of the gate replacements. Approval was given to proceed with the quotation from Shaun Hunter.</p> <p>The edging to the bark areas around the swings is to be replaced. This can be accommodated in the approved hours for ditching/maintenance works.</p>	<p>HM</p>
<p>Road Drainage & ditches</p>	<p>Further to the silt clearance by Thames Water at the junction by the Inn it was agreed that clearing the ditches at this junction should be added to the maintenance work list for Adrian Nicholls, as this is the point of discharge for the road drains.</p>	
<p>Neighbourhood Plan</p>	<p>The Pre Submission Plan consultation ends on 15th March, at which point any objections will duly be considered.</p>	
<p>Virtual landline</p>	<p>This is now in place and is working well. The number is 01844 873690, which is displayed on the website and all correspondence.</p>	
<p>Succession planning</p>	<p>All existing councillors will step down as part of the election process and can stand for re-election. Two councillors have confirmed that they will not be standing for a further term. Four people have expressed an interest in joining</p>	

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	the Parish Council. Nominations can be submitted to SODC between 26 th March and 4 th April (deadline 4pm). Details of the election process plus the link to the nomination papers to be circulated to all interested parties, and in the newsletter.	
Sydenham Grove	The Planning Service have advised that the email alert service will give details of applications to discharge conditions. The Parish Council will then be able to submit views for consideration by the case officer. Residents who contacted SOHA to be asked for an update on any responses received.	HM
Thames Water silt clearance	The road sweeper has cleared the surface silt and the road drains have been jetted. Thames Water have made a payment of £50 to the Parish Council due to the length of time it has taken to resolve this issue.	
Dates for Annual Meeting and Annual Parish Meeting	It was decided that these should both be held on 9 th May, with the Annual Meeting to be held at 6.30pm, followed by the Annual Parish Meeting. Hall booking to be checked. The usual meeting on the first Thursday of the month will not be held due to the elections on 2 nd May.	HM
Matters Arising	Insurance renewal – the renewal documents have been requested in time for approval at the April meeting to ensure that the Fayre can provide proof of cover for the road closure application. CIL – The Infrastructure team are in the process of identifying any possible CIL monies paid between 1.4.18 to 31.3.19, and require a decision on whether the parish would like to receive the Parish CIL share if applicable. It was decided that the Parish CIL share should be paid rather than the Council to retain the monies on the parish's behalf. Clerk to advise South Oxfordshire, who will provide details of share amounts at the beginning of April. Review of key documents – to be carried out before the Annual Meeting in May. Clerk to circulate the relevant documents for review. Tree in Brookstones - A report has been obtained from a tree surgeon, who recommends that the tree be felled to ground level within the next couple of months. An application for tree works to be submitted to SODC accordingly. Salt bin at Holliers Close – this has been moved onto the pavement and needs to be put back into position.	HM HM HM DW
Correspondence	SODC – Community Infrastructure Levy Update SODC – Notification of property name for 2-3 Crossways	
Any Other Business	A Litter Pick was suggested for Sunday 12 th May. JP to book equipment from the waste team at SODC. Daffodil bulbs – it was suggested that planting gaps throughout the village be identified ready for planting in the autumn. Defibrillator checks – JP kindly volunteered to continue this undertaking. Better Broadband have advised that Emmington properties can now book fibre to premises. The celebration of the 600 th superfast broadband cabinet will take place at the Inn at Emmington on 15 th March at 11am.	
There being no other business the meeting closed at 21.40pm The next meeting date is at Thursday 4 th April 2019 at 7.30pm in the Old School Room.		

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