

The Moran City Council met in regular session on Monday, July 5, 2021. Mayor Jerry Wallis called the meeting to order at 7:00 PM.

ELECTED OFFICIALS PRESENT

Mayor

Jerry D. Wallis

Council Members Present

Bill C. Bigelow
Kenneth D. Kale
Corliss E. Lynes
James A. Mueller
~~Kris R. Smith~~

Council Members Absent

Kris R. Smith

City Staff Present: Bret Heim, City Attorney; Craig Miller, Asst City Superintendent/Fire Chief; Shane Smith, Police Chief; and Lori Evans, City Clerk

Visitors Present: Phillip Jarred and Lee Roberts

CONSENT AGENDA

Council member Mueller moved to approve the July 2021 consent agenda as follows:

- June 2021 Minutes
- June 2021 Petty Cash Report
- July 2021 Pay Ordinance totaling \$61,433.45
- June 2021 Utility Audit Trail Report
- June 2021 Certificate of Deposit Report

Lynes seconded the motion, motion passed with all approving.

BID OPENING – 1966 Chevy Fire Truck

Mayor Wallis opened and read the following bids:

- | | | | |
|--------------|---------------|--------------|---------------|
| 1. \$2600.00 | Larry Johnson | 5. \$1000.00 | Dorsey Carey |
| 2. \$ 875.00 | David Tidd | 6. \$1466.00 | Chris King |
| 3. \$2301.00 | Mitch Bolling | 7. \$2100.00 | Bill Lamb |
| 4. \$3600.00 | Paul Earnest | 8. \$ 576.99 | Corey Emerson |

Council member Lynes moved the City accept Paul Earnest bid of \$3600.00. Kale seconded the motion, motion passed with all approving.

VISITORS

All visitors were present for agenda topics or had no business to bring before the Council.

OLD BUSINESS

2022 Proposed Budget – Phil Jarred reviewed the new Revenue Neutral Rate (RNR) as set by the State of Kansas and explained the RNR is defined as a property tax rate in mills that would generate the same property tax revenue in dollars as levied during the previous tax year using the current tax year’s total assessed. Mr. Jarred noted the proposed 2022 budget will meet the RNR requirements. He noted the

Council could increase the mill rate above the RNR by setting a hearing date and notifying the Council Clerk that the City will hold a Revenue Neutral Rate Hearing. The County Clerk would then send public notices to Moran residents informing them of the hearing. After hearing and reviewing public comments the Council could then approve the budget. The proposed 2022 budget includes a \$15000.00 capital outlay line for the general fund. Mr. Jarred noted there is not much change when compared to the current year budget. Mayor Wallis called for a motion. Council member Mueller moved to publish the proposed budget and to set a hearing for the August 2nd meeting. Lynes seconded the motion, motion passed with all approving.

Council member Bigelow moved to approve agreements with Jarred, Gilmore, and Phillips to conduct the 2021 audit for \$5000.00 and to prepare the 2023 budget at a cost of \$1600.00. Kale seconded the motion, motion passed with all approving.

Travel Trailer Permit – The Council reviewed Veronica Worthington’s application to set a travel trailer at 522 N Locust St. Ms. Worthington application was found to be in order. Council member Lynes moved the Council approve the permit. Kale seconded the motion, motion passed with all approving.

Fire Chief Position – Council member Mueller moved the Council meet in executive session for 15 minutes at 7:27 PM to discuss personnel matters of non-elected personnel pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1). Bigelow seconded the motion, motion passed with all approving. Craig Miller and Bret Heim were invited to attend the session. Miller returned to open meeting at 7:35 PM and Clerk Evans was invited to join the session. Council returned to open meeting at 7:42 PM. Council member Bigelow moved that all fire department mail, email, and information be given directly to Chief Miller for processing. Lynes seconded the motion, motion passed with all approving. The Council also noted that all department heads are in charge of their individual departments.

Water Project Update – Council member Kale moved the City execute an agreement with Schwab Eaton for \$6000.00 to provide engineering assistance in preparing the Kansas Department of Health and Environment loan and the Community Development Block Grant. Bigelow seconded the motion, motion passed with all approving. Clerk Evans invited the Council to attend the Kansas Interagency Advisory Committee (KIAC) meeting at 9:00 AM on July 13, 2021.

Moran Museum – Topic tabled until the August meeting.

Moran Day’s Fireworks Display – The Council discussed a request for approval to have a fireworks display at the City park for Moran Days. Council member Bigelow moved to approve the request as long at the event was insured and approved by the fire and police departments. Kale seconded the motion, motion passed with all approving. Council member Bigelow suggested the Council consider sponsoring a community fireworks display next year.

NEW BUSINESS

Library Appointments – Mayor Wallis moved to appoint Angela Heim and Jenny Spillman to the Library Board as Rayna Kidd, Joyce Storrer, and Lark Walker have recently resigned from the board, Council member Mueller moved to approve the appointments, Bigelow seconded the motion, motion passed with all approving.

LMI-Utility Drawing – Mayor Wallis invited Lee Roberts to draw names for the five prizes to be awarded. Roberts drew the winning names as follows:

\$200.00	Viviane Peavey	\$150.00	Arnold Miller
\$75.00	David Bolander	\$50.00	Sherry Henry
	\$25.00	Bruce Jackson	

KMEA EMP3 Board Representative – Council member Lynes nominated Jim Mueller to replace Chad Lawson as Moran’s representative to the EMP3 Board.

Bill Bigelow seconded the motion. Motion passed with all approving.

Water Conservation Plan – Council member Bigelow moved to approve the proposed revisions to Moran’s 2021 Water Conservation Plan. Kale seconded the motion, motion passed with all approving.

Emergency Response Plan – Council member Lynes moved to approve the proposed revisions to Moran’s Emergency Response Plan. Kale seconded the motion, motion passed with all approving.

Bulk Water Meter Setting Fee – Council member Bigelow moved the City charge a \$50.00 meter setting fee for bulk water customers. This cost will cover the employee’s time to set and read the meter daily along with wear and tear on the hydrant meter. Kale seconded the motion. Motion passed with Lynes, Bigelow, and Kale approving, Mueller abstained from the vote.

DEPARTMENTAL REPORTS

Police Chief – Chief Smith relayed a request for speed bumps to be placed in the 500 block of west Randolph St. Discussion followed including the option to place stop signs on Randolph St at the Park St intersection. No action was taken. Chief Smith reported the patrol car needed minor repairs that were done at Millers Gas Body Shop, otherwise the patrol car is running well.

Superintendent – Not present.

City Clerk – Clerk Evans reported income for the month of June as follows:

General Fund		Water Fund	
Charges For Services	0.20	Sales To Customers	12,469.29
Refuse	1,759.00	Water Protection Fee	30.77
Court Fines	3,633.00	Connect Fee	150.00
Tax Disbursement-General	19,129.97	Water Tower Fee	50.00
ATV/Building Permits	205.00	Bulk Water Sales	369.89
Franchise Fee	281.05	Penalties	444.02

KS Sales Tax	5,848.55	Reimbursed Expense	13.34
54 Fitness Fee/Fobs/Ovvpd	980.00	Reconnect Fee	75.00
Interest Earned Checking/CDL	50.77	Sewer Fund	
Dog Tag	82.00	Sales To Customers	7,014.94
Reimbursed Expense (Fire)	144.90	Debt Collection Fee	29.70
Dog Pickup Fee	20.00	Sales Tax	
Reimb Exp POL	5.00	Sales Tax Receipts	1,214.44
Electric Fund		Special Hwy	
Sales To Customers	33,785.16	Tax Receipts	1,133.53
Connect Fee	147.42	Emp Benefit	
Overpaid	424.15	Tax Disb-Emp Benefit	3,132.52
Fuel Adjustment	7,893.82	Gross Sales	<u>102,116.76</u>
Light Rent	173.25	<i>Add: Interest to CD 44526614</i>	<i>11.01</i>
Reconnect Fee	73.71	Gross Receipts	<u>102,127.77</u>
Reimbursed Expense	136.76	<i>Less: LIEAP Credit</i>	<i>442.52</i>
Library Fund		<i>Setoff Credits</i>	<i>46.64</i>
Tax Disbursement-Library	1,215.61	<i>Utility Credits</i>	<i>652.53</i>
		<i>54 FC Credits</i>	<u><i>110.00</i></u>
		Net Receipts	100,876.08

Council member Mueller moved to reimburse the Petty Cash account for \$599.97 spent to purchase QuitckBooks accounting and payroll software from Newegg on July 1st. Evans noted the software subscription had expired and the City could no longer process payroll checks necessitating the purchase of the software. Lynes seconded the motion, motion passed with all approving.

There being no further business to discuss, Council member Bigelow moved, seconded by Lynes, to adjourn the regular meeting at 9:37 PM. Motion passed with unanimous approval.

***Corrections made by Council 8/2/2021**