

**Flagler Estates Road and Water  
Control District**

**Audit Report**

**September 30, 2017**



**CRI** CARR  
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# Flagler Estates Road and Water Control District

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## INDEPENDENT AUDITOR'S REPORT

Board of Supervisors  
Flagler Estates Road and Water Control District

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of the Flagler Estates Road and Water Control District (the "District") as of and for the fiscal year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the District as of

September 30, 2017, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and the budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole.

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued a report dated August 31, 2018 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*Carly Riggs & Ingram, L.L.C.*

St. Augustine, Florida  
August 31, 2018

## Management's Discussion and Analysis

This discussion and analysis of the Flagler Estates Road and Water Control District's financial performance provides an overview of the District's financial activities for the fiscal year ended September 30, 2017. Please read it in conjunction with the District's financial statements, which follow this section.

The following are various financial highlights for fiscal year 2017:

- The District's overall net position decreased by \$330,111.
- Total ending unrestricted net position was \$2,029,071.
- The District had total expenses for the year of \$1,506,395, compared to revenues of \$1,176,284.

### OVERVIEW OF THE BASIC FINANCIAL STATEMENTS

This annual report contains government-wide financial statements that report on the District's activities as a whole and fund financial statements that report on the District's individual funds.

#### ***Government-wide Financial Statements***

The first financial statement is the Statement of Net Position. This statement includes all of the District's assets and liabilities using the accrual basis of accounting. Accrual accounting is similar to the accounting used by most private-sector companies. All of the current year revenues and expenses are recorded, regardless of when cash is received or paid. Net position – the difference between assets and liabilities – can be used to measure the District's financial position.

The second financial statement is the Statement of Activities. This statement is also shown using the accrual basis of accounting. It shows the increases and decreases in net position during the fiscal year. Over time, the increases or decreases in net position are useful indicators of whether the District's financial health is improving or deteriorating. However, other non-financial factors, such as road conditions or changes in the tax base, must also be considered when assessing the overall health of the District.

#### ***Fund Financial Statements***

Following the government-wide financial statements are the fund financial statements.

- Governmental funds are accounted for using modified accrual accounting. Modified accrual accounting focuses on available cash and other financial assets that can readily be converted to cash. This provides a shorter-term view of the governmental funds' financial assets. A reconciliation is provided with these statements, which helps to explain the difference between the fund financial statements and the government-wide financial statements.

The District has two governmental funds. Information is presented separately in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balances for the General Fund and Capital Projects Fund, both of which are considered to be major funds.

## Flagler Estates Road and Water Control District

### Management's Discussion and Analysis

The following presents condensed data about net position and changes in net position.

<i>As of September 30,</i>	<b>Net Position</b>	
	2017	2016
<b>Assets:</b>		
Non-capital assets	\$ 2,052,270	\$ 2,165,466
Capital assets	5,140,257	5,343,361
<b>Total assets</b>	<b>7,192,527</b>	<b>7,508,827</b>
<b>Liabilities:</b>		
Current liabilities	23,199	9,388
<b>Total liabilities</b>	<b>23,199</b>	<b>9,388</b>
<b>Net position:</b>		
Net investment in capital assets	5,140,257	5,343,361
Unrestricted	2,029,071	2,156,078
<b>Total net position</b>	<b>\$ 7,169,328</b>	<b>\$ 7,499,439</b>

<i>Year ended September 30,</i>	<b>Change in Net Position</b>	
	2017	2016
<b>Program revenues:</b>		
Charges for services	\$ 1,174,463	\$ 1,043,163
<b>General revenues:</b>		
Investment earnings	1,821	1,294
<b>Total revenues</b>	<b>1,176,284</b>	<b>1,044,457</b>
<b>Program expenses:</b>		
Physical environment – water control	737,433	663,476
Transportation	768,962	648,019
<b>Total expenses</b>	<b>1,506,395</b>	<b>1,311,495</b>
Change in net position	(330,111)	(267,038)
Beginning net position	7,499,439	7,766,477
<b>Ending net position</b>	<b>\$ 7,169,328</b>	<b>\$ 7,499,439</b>



## Flagler Estates Road and Water Control District

### Management's Discussion and Analysis

#### OVERALL FINANCIAL ASSETS AND RESULTS OF OPERATIONS

##### *Governmental Activities*

The governmental activities generated \$1,174,463 in program revenues and \$1,821 of general revenues, and incurred \$1,506,395 of program expenses. This resulted in a \$330,111 decrease in net position.

#### THE DISTRICT'S INDIVIDUAL FUNDS

##### *General Fund*

The General Fund's fund balance decreased by \$111,540 from \$1,816,876 to \$1,705,336. This was primarily due to capital expenditures incurred this year for equipment.

##### *Capital Projects Fund*

The Capital Projects Fund decreased its fund balance by \$10,450 from \$348,502 to \$338,052. This was the result of road paving projects completed during the year.

#### BUDGETARY HIGHLIGHTS

The original budget for the General Fund was amended to reflect actual activity occurring in the Fund for the year. The District operated within its budget for the year ended September 30, 2017.

#### CAPITAL ASSETS AND DEBT ADMINISTRATION

##### *Capital Assets*

There was significant capital asset activity during 2017, including drainage and roadway improvements. The District also purchased equipment. Please refer to a note to the accompanying financial statements entitled *Capital Assets and Depreciation* for more detailed information about the District's capital asset activity.

##### *Debt Administration*

At September 30, 2017, the District has no significant long-term liabilities. Please refer to a note to the accompanying financial statements entitled *Long-term Liabilities* for more detailed information about the District's long-term debt activity.

#### ECONOMIC FACTORS

Upcoming Department of Environmental Protection regulations may significantly affect future costs. We are not currently aware of any other conditions that are expected to have a significant effect on the District's financial assets or results of operations.

#### CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have any questions about this report or need additional financial information, contact W. H. O'Connell & Associates PA, Treasurer, at 9850 Light Avenue, Hastings, Florida 32145-4610.



**Flagler Estates Road and Water Control District**

**Statement of Net Position  
As of September 30, 2017**

	<u>Governmental Activities</u>
<b>Assets</b>	
Cash and cash equivalents	\$ 1,854,641
Investment in state pool	111,016
Prepays	35,741
Inventory	50,872
Capital assets:	
Nondepreciable	82,144
Depreciable capital assets, net	5,058,113
<hr/>	
Total assets	7,192,527
<hr/>	
<b>Liabilities</b>	
Accounts payable and accrued liabilities	8,882
Long-term liabilities:	
Due within one year	14,317
<hr/>	
Total liabilities	23,199
<hr/>	
<b>Net position</b>	
Net investment in capital assets	5,140,257
Unrestricted	2,029,071
<hr/>	
Total net position	\$ 7,169,328
<hr/>	

The accompanying "Notes to Financial Statements"  
form an integral part of this statement.



Flagler Estates Road and Water Control District

Statement of Activities  
Year ended September 30, 2017

<u>Functions/programs</u>	<u>Expenses</u>	<u>Program Revenues</u>	<u>Net (Expense) Revenue and Changes in Net Position</u>
		Charges for Services	
Governmental activities:			
Physical environment	\$ 737,433	\$ 610,721	\$ (126,712)
Transportation	768,962	563,742	(205,220)
<b>Total governmental activities</b>	<b>\$ 1,506,395</b>	<b>\$ 1,174,463</b>	<b>(331,932)</b>
		<b>General revenues:</b>	
		Investment earnings	1,821
		<b>Change in net position</b>	<b>(330,111)</b>
		<b>Net position – beginning of the year</b>	<b>7,499,439</b>
		<b>Net position – end of the year</b>	<b>\$ 7,169,328</b>

The accompanying "Notes to Financial Statements"  
form an integral part of this statement.

Flagler Estates Road and Water Control District

**Balance Sheet**  
**Governmental Funds**  
**As of September 30, 2017**

	General Fund	Capital Projects Fund	Total Governmental Funds
<b>Assets</b>			
Cash and cash equivalents	\$ 1,516,589	\$ 338,052	\$ 1,854,641
Investment in state pool	111,016	-	111,016
Inventory	50,872	-	50,872
Prepays	35,741	-	35,741
<b>Total assets</b>	<b>\$ 1,714,218</b>	<b>\$ 338,052</b>	<b>\$ 2,052,270</b>
<b>Liabilities and fund balances</b>			
Liabilities:			
Accounts payable and accrued liabilities	\$ 8,882	\$ -	\$ 8,882
Fund balances:			
Nonspendable:			
Inventory	50,872	-	50,872
Prepays	35,741	-	35,741
Assigned for capital projects	-	338,052	338,052
Unassigned	1,618,723	-	1,618,723
<b>Total fund balances</b>	<b>1,705,336</b>	<b>338,052</b>	<b>2,043,388</b>
<b>Total liabilities and fund balances</b>	<b>\$ 1,714,218</b>	<b>\$ 338,052</b>	<b>\$ 2,052,270</b>

The accompanying "Notes to Financial Statements"  
form an integral part of this statement.



**Flagler Estates Road and Water Control District**

**Reconciliation of the Balance Sheet to the Statement of Net Position  
Governmental Funds  
As of September 30, 2017**

Fund balances - total governmental funds \$ 2,043,388

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not reported in the governmental funds.

Capital assets - net of accumulated depreciation 5,140,257

Long-term liabilities are not due and payable in the current period and therefore are not reported in the governmental funds.

Compensated absences (14,317)

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**Net position of governmental activities \$ 7,169,328**

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The accompanying "Notes to Financial Statements"  
form an integral part of this statement.

**Flagler Estates Road and Water Control District**

**Statement of Revenues, Expenditures and Changes in Fund Balance  
Governmental Funds  
Year ended September 30, 2017**

	General Fund	Capital Projects Fund	Total Governmental Funds
<b>Revenues</b>			
Charges for services	\$ 41,939	\$ -	\$ 41,939
Special assessments	886,874	243,853	1,130,727
Miscellaneous	3,490	128	3,618
<b>Total revenues</b>	<b>932,303</b>	<b>243,981</b>	<b>1,176,284</b>
<b>Expenditures</b>			
Current:			
Physical environment	419,305	2,565	421,869
Transportation	387,050	2,367	389,418
Capital outlay	228,865	249,499	478,364
<b>Total expenditures</b>	<b>1,035,220</b>	<b>254,431</b>	<b>1,289,651</b>
<b>Excess of revenues under expenditures</b>	<b>(102,917)</b>	<b>(10,450)</b>	<b>(113,367)</b>
<b>Fund balance - October 1, 2016</b>	<b>1,816,876</b>	<b>348,502</b>	<b>2,165,378</b>
<b>Inventory adjustment</b>	<b>(8,623)</b>	<b>-</b>	<b>(8,623)</b>
<b>Fund balance - September 30, 2017</b>	<b>\$ 1,705,336</b>	<b>\$ 338,052</b>	<b>\$ 2,043,388</b>

The accompanying "Notes to Financial Statements"  
form an integral part of this statement.

Flagler Estates Road and Water Control District

Reconciliation of the Statement of Revenues, Expenditures and  
Changes in Fund Balance to the Statement of Activities  
Governmental Funds  
Year ended September 30, 2017

Net change in fund balance - total governmental funds \$ (113,367)

Amounts reported for governmental activities in the statement of activities are different because:

Inventory acquisitions under the purchases method in the governmental funds are treated as expenditures. However, inventory acquisitions are under the consumption method on the statement of activities.

Change in inventory (8,623)

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is depreciated over their estimated useful lives.

Expenditures for capital assets 478,364  
Current year depreciation (681,468)

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Compensated absences (5,017)

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Change in net position of governmental activities \$ (330,111)

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See accompanying notes.

## Notes to Financial Statements

### NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Flagler Estates Road and Water Control District (the “District”) conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

#### ***Reporting Entity***

The District is an independent special district, created under Chapter 81-481, Laws of Florida. Chapter 98-529, Laws of Florida, subsequently codified all previous acts pertaining to the District. It operates under the direction of a Board of Supervisors elected by the landowners within the District.

The District uses the criteria established in GASB Statement No. 14, as amended, to define the reporting entity and identify component units. There are no component units included within the District’s reporting entity.

The District did not participate in any joint ventures during the 2016-2017 fiscal year.

#### ***Government-wide Financial Statements***

The government-wide financial statements (the Statement of Net Position and the Statement of Activities) report information on all of the activities of the District. *Governmental activities* are reported separately from *business-type activities*, which rely on fees charged to external parties as their primary revenues. The District has no business-type activities.

The Statement of Net Position reports the District’s financial assets as of the end of the year. In this statement, the District’s net position is reported in three categories: net investment in capital assets; restricted net position; and unrestricted net position. The District had no net position restricted by enabling legislation.

The Statement of Activities is displayed using a net-cost format and reports the degree to which the direct expenses of a given function are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function. *Program revenues* include: 1) charges for services that are directly related to a given function; and 2) grants and contributions that are restricted to meeting operational or capital requirements of a particular function. Other items not properly included among program revenues are reported instead as *general revenues*.

#### ***Fund Financial Statements***

The financial transactions of the District are reported in individual funds in the fund financial statements. The governmental fund statements include reconciliations with brief explanations to better identify the relationship between the government-wide statements and the statements for the governmental funds.

Notes to Financial Statements

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

The District reports the following major governmental funds:

***Governmental Funds***

General Fund – The General Fund is the general operating fund of the District. It is used to account for and report for all financial resources not accounted for and reported in another fund.

Capital Projects Fund – To account for financial resources intended to be used for the acquisition or construction of major capital projects.

***Measurement Focus and Basis of Accounting***

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when the related fund liability is incurred. However, debt service expenditures are recorded only when payment is due.

Assessments and intergovernmental revenues are considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. Certain other revenue items may be considered to be measurable and available only when cash is received.

***Cash and Cash Equivalents***

All deposits are placed in a bank that qualifies as a public depository, as required by law (Florida Security for Public Deposits Act). Accordingly, all deposits are insured by Federal depository insurance and/or entirely collateralized pursuant to Chapter 280, Florida Statutes.

***Investments***

The District deposits surplus funds with the State Board of Administration's (the "SBA") Local Government Investment Pool (the "State Pool"). It is an authorized form of investment, pursuant to Section 218.415, Florida Statutes, and is the only type of investment made during the year.

Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Prepays**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements.

**Inventory**

Inventory is stated at cost, based on the last-in, first-out method. Inventory in the governmental funds is recorded under the purchases method.

**Capital Assets and Depreciation**

Capital assets are defined by the District as assets with an initial, individual cost of \$500 or more and an estimated useful life of more than one year. These assets are recorded at historical cost. Donated capital assets are recorded at estimated acquisition value at the date of donation.

Pursuant to GASB 34, the District elected to report infrastructure prospectively. Land and construction in progress are not depreciated. Depreciable capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	25-40
Vehicles and equipment	5-10
Infrastructure	10-15

**Compensated Absences**

The District’s personnel policies allow a limited vesting of unused employee vacation and sick leave time.

The liability for compensated absences is accrued when incurred in the government-wide financial statements. In the fund financial statements, a liability for compensated absences is reported to the extent that the liability will be liquidated with expendable available financial resources.

**Long-Term Liabilities**

All long-term debt and other long-term obligations are reported in the government-wide financial statements.

In the fund financial statements, long-term liabilities are not reported in the governmental funds because governmental funds use the current financial resources measurement focus.



Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

**Net Position**

Net position represents the difference between assets and liabilities and is reported in three categories as hereafter described. Net position reported as *investment in capital assets* represents capital assets, net of accumulated depreciation and any outstanding debt related to those assets. Net position is reported as *restricted* when there are legal limitations imposed on its use by the District's legislation, or external restrictions imposed by other governments, creditors, or grantors. *Unrestricted* net position is net position that does not meet the definitions of the classifications previously described.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, and then unrestricted resources as they are needed.

**Fund Balance**

The District follows the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* to classify fund balances for governmental funds into specifically defined classifications. The classifications comprise a hierarchy based primarily on the extent to which the District is bound to honor constraints on the specific purposes for which amounts in the funds can be spent.

The fund balance classifications specified in GASB Statement No. 54 are as follows:

*Non-spendable Fund Balance* – Non-spendable fund balances are amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

*Restricted Fund Balance* – Restricted fund balances are restricted when constraints placed on the use of resources are either: (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance* – Committed fund balances are amounts that can only be used for specific purposes as a result of constraints imposed by formal action of the District's highest level of decision-making authority, which is a resolution of the District. Committed amounts cannot be used for any other purpose unless the District removes those constraints by taking the same type of action.

*Assigned Fund Balance* – Assigned fund balances are amounts that are constrained by the District's intent to be used for specific purposes, but are neither restricted nor committed. Intent is expressed by (a) the Board of Supervisors or (b) a body or official to which the Board of Supervisors has delegated the authority to assign amounts to be used for specific purposes.

*Unassigned Fund Balance* – Unassigned fund balance is the residual classification for the General Fund.

**Notes to Financial Statements**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

The District’s policy is to expend resources in the following order: restricted, committed, assigned, and unassigned.

***Use of Estimates***

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make various estimates and assumptions. Actual results could vary from the estimates that were used.

**NOTE 2 – INVESTMENTS**

The District’s investments at September 30, 2017 are summarized in the following table:

	Amount	S&P Rating
Florida PRIME	\$ 111,016	AAAm

The District invests temporarily idle resources in the Local Government Investment Pool (“State Pool”). The State Pool is administered by the Florida State Board of Administration (“SBA”), who provides regulatory oversight.

The Florida PRIME is an external investment pool that meets all of the necessary criteria to elect to measure all of the investments in Florida PRIME at amortized cost. Therefore, the District’s investment in the Florida PRIME is stated at amortized costs. The fair value of the assets in the pool is equal to the value of the pool shares.

The District’s investment in the State Pool exposes it to credit risk. The District does not have a formal policy relating to this risk, which is hereafter described.

*Credit Risk* – The risk that an issuer or other counterparty to an investment will not fulfill its obligations

The Florida PRIME is rated by Standard and Poor’s and has a rating at September 30, 2017 of AAAm.

**NOTE 3 – NON AD-VALOREM ASSESSMENTS**

Revenues are recognized for the year levied. Details are as follows: lien date, January 1; delinquent date, April 1; levy date, October 1; and collection dates, November 1 through March 31.

## Flagler Estates Road and Water Control District

### Notes to Financial Statements

#### NOTE 4 – CAPITAL ASSETS AND DEPRECIATION

Capital asset activity for the year ended September 30, 2017 was as follows:

	Balance October 1, 2016	Additions	Deletions	Balance September 30, 2017
<b>Capital assets not being depreciated:</b>				
Land	\$ 82,144	\$ -	\$ -	\$ 82,144
<b>Capital assets being depreciated:</b>				
Infrastructure	10,560,817	293,835	-	10,854,652
Buildings	72,601	-	-	72,601
Equipment	1,384,897	184,529	-	1,569,426
<b>Total capital assets being depreciated</b>	<b>12,018,315</b>	<b>478,364</b>	<b>-</b>	<b>12,496,679</b>
<b>Less accumulated depreciation for:</b>				
Infrastructure	5,501,673	597,597	-	6,099,270
Buildings	58,574	2,026	-	60,600
Equipment	1,196,851	81,845	-	1,278,696
<b>Total accumulated depreciation</b>	<b>6,757,098</b>	<b>681,468</b>	<b>-</b>	<b>7,438,566</b>
<b>Total capital assets being depreciated, net</b>	<b>5,261,217</b>	<b>(203,104)</b>	<b>-</b>	<b>5,058,113</b>
<b>Capital assets, net</b>	<b>\$ 5,343,361</b>	<b>\$ (203,104)</b>	<b>\$ -</b>	<b>\$ 5,140,257</b>

Depreciation expense was charged to functions as follows:

Physical environment	\$ 354,363
Transportation	327,105
<b>Total depreciation expense</b>	<b>\$ 681,468</b>

**Notes to Financial Statements**

**NOTE 5 – LONG-TERM LIABILITIES**

A summary of changes in long-term liabilities follows:

	Balance October 1, 2016	Additions	Deletions	Balance September 30, 2017	Due Within One Year
<u>Compensated absences</u>	\$ 9,300	\$ 27,652	\$ 22,635	\$ 14,317	\$ 14,317

**NOTE 6 – RETIREMENT PLAN**

The District sponsors a 403(b) retirement plan. The District’s contribution is discretionary. Eligible employees are those who are at least 21 years of age and there is no minimum service requirement. The District made contributions of \$27,733 to the plan for the year ended September 30, 2017.

**NOTE 7 – RISK MANAGEMENT**

The District is exposed to various risks of loss, including general liability, property, automobile and officials’ and employment practices liability. To manage its risks, the District participates in the Preferred Governmental Insurance Trust (the “Trust”) a public entity risk pool currently operating as a common risk management and insurance program for local governments. The District pays an annual premium to the Trust for its coverage. The premiums are designed to fund the liability risks assumed by the Trust and are based on certain actual exposures of each member.

## **Required Supplementary Information**

**Flagler Estates Road and Water Control District**

**Budgetary Comparison Schedule – General Fund  
Year ended September 30, 2017**

	Budgeted		Actual Amounts	Variance With Final Budget
	Original	Final		
<b>Revenues</b>				
Charges for services	\$ 11,450	\$ 39,950	\$ 41,939	\$ 1,989
Special assessments	822,021	886,874	886,874	-
Miscellaneous	1,350	3,210	3,490	280
<b>Total revenues</b>	<b>834,821</b>	<b>930,034</b>	<b>932,303</b>	<b>2,269</b>
<b>Expenditures</b>				
Current:				
Physical environment	441,423	432,167	419,305	12,862
Transportation	407,467	398,923	387,050	11,873
Capital Outlay	65,300	226,300	228,865	(2,565)
<b>Total expenditures</b>	<b>914,190</b>	<b>1,057,390</b>	<b>1,035,220</b>	<b>22,170</b>
<b>Excess of revenues (under) expenditures</b>	<b>(79,369)</b>	<b>(127,356)</b>	<b>(102,917)</b>	<b>24,439</b>
<b>Fund balances – October 1, 2016</b>	<b>1,739,055</b>	<b>1,739,055</b>	<b>1,816,876</b>	<b>77,821</b>
<b>Inventory adjustment</b>	<b>-</b>	<b>-</b>	<b>(8,623)</b>	<b>(8,623)</b>
<b>Fund balances – September 30, 2017</b>	<b>\$ 1,659,686</b>	<b>\$ 1,611,699</b>	<b>\$ 1,705,336</b>	<b>\$ 93,637</b>

Notes to Schedule:

The annual budget is prepared by the Treasurer and approved by the Board of Supervisors. The budget is prepared on the modified accrual basis of accounting, which is consistent with generally accepted accounting principles. Budget amendments can only be made with approval of the Board of Supervisors. The fund is the legal level of control.

## **Supplementary Information**

**Flagler Estates Road and Water Control District**

**Schedule of Expenditures  
Year ended September 30, 2017**

	General Fund	Capital Projects Fund	Total Governmental Funds
Salaries and wages	\$ 337,122	\$ -	\$ 337,122
Payroll taxes	26,607	-	26,607
Life and health insurance	87,092	-	87,092
Retirement	27,733	-	27,733
Vegetation control	23,066	-	23,066
Fuel	41,281	-	41,281
Repairs and supplies	71,413	-	71,413
Utilities and telephone	8,659	-	8,659
Insurance	67,310	-	67,310
Legal and accounting	53,967	-	53,967
Travel	1,408	-	1,408
Tax collection expense	40,407	4,932	45,339
Engineering	518	-	518
Office supplies and postage	8,140	-	8,140
Other current charges	11,632	-	11,632
Capital outlay	228,865	249,499	478,364
<b>Total expenditures</b>	<b>\$ 1,035,220</b>	<b>\$ 254,431</b>	<b>\$ 1,289,651</b>



**Additional Elements Required  
By the Rules of the Auditor General**

## MANAGEMENT LETTER

Board of Supervisors  
Flagler Estates Road and Water Control District  
Hastings, Florida

We have audited the financial statements of the Flagler Estates Road and Water Control District, as of and for the fiscal year ended September 30, 2017, and have issued our report thereon dated August 31, 2018. That report should be considered in conjunction with this management letter.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Additionally, our audit was conducted in accordance with the provisions of Chapter 10.550, Rules of the Auditor General, which govern the conduct of local governmental entity audits performed in the State of Florida and require that certain items be addressed in this letter.

### ***Prior Audit Findings***

The Rules of the Auditor General require that we comment as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding audit. If the audit findings in the preceding audit report are uncorrected, we are required to identify those findings that were also included in the second preceding audit report. These requirements of the Rules of the Auditor General are addressed in the accompanying Schedule of Findings.

### ***Financial Condition***

As required by the Rules of the Auditor General, the scope of our audit included a review of the provisions of Section 218.503, Florida Statutes, "Determination of Financial Emergency." In connection with our audit, we determined that the District has not met one or more of the conditions described in Section 218.503(1), Florida Statutes.

Also, as required by the Rules of the Auditor General, we applied financial condition assessment procedures, as of the end of the fiscal year, pursuant to Rule 10.556(8). It is management's responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by management. The application of such procedures did not reveal evidence of "deteriorating financial condition" as that term is defined in Rule 10.554.

***Annual Financial Report***

As required by the Rules of the Auditor General, we determined that the financial report for the fiscal year ended September 30, 2017, filed with the Department of Financial Services pursuant to Section 218.32, Florida Statutes, is in substantial agreement with the audit report for the fiscal year ended September 30, 2017.

***Other Matters***

Our audit did not reveal any other matters that we are required to include in this management letter.

This management letter is intended solely for the information and use of the Board of Supervisors, management, and the Office of the Auditor General, and is not intended to be and should not be used by anyone other than these specified parties.

We wish to take this opportunity to thank you and your staff for the cooperation and courtesies extended to us during the course of the audit. We have sincerely enjoyed our association with the Flagler Estates Road and Water Control District and look forward to a continuing relationship. Please let us know if you have any questions or comments concerning this letter, our accompanying reports, or other matters.

*Cam, Riggs & Ingram, L.L.C.*

St. Augustine, Florida  
August 31, 2018

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Supervisors  
Flagler Estates Road and Water Control District

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of the Flagler Estates Road and Water Control District (the "District") as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements and have issued our report thereon dated August 31, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying Schedule of Findings, we identified certain deficiencies in internal control described as items 2017-001 and 2017-002 that we consider to be material weaknesses.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **The District's Response to Findings**

The District's response to the findings identified in our audit is described in its accompanying letter of response. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Carri Riggs & Ingram, L.L.C.*

St. Augustine, Florida  
August 31, 2018

## INDEPENDENT ACCOUNTANT'S REPORT ON COMPLIANCE WITH SECTION 218.415, FLORIDA STATUTES

Board of Supervisors  
Flagler Estates Road and Water Control District

We have examined Flagler Estates Road and Water Control District's (the "District") compliance with the requirements of Section 218.415, Florida Statutes, *Local Government Investment Policies*, during the year ended September 30, 2017. Management is responsible for the District's compliance with the specified requirements. Our responsibility is to express an opinion on the District's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2017.

This report is intended solely for the information and use of management and the State of Florida Auditor General and is not intended to be and should not be used by anyone other than these specified parties.

*Carr, Riggs & Ingram, L.L.C.*

St. Augustine, Florida  
August 31, 2018

Schedule of Findings

2017-001 (Reported in previous audit reports as items 2016-001 and 2015-001)

**Criteria** – Adequate controls should be in place to allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements in a timely basis. Although the small size of the business office staff limits the extent of separation of duties, we believe certain steps could be taken to separate incompatible duties. The basic premise is that no one employee should have access to both physical assets and the related accounting records or to all phases of a transaction.

**Condition** – The manager receives cash receipts, prepares and is a signor on checks, reconciles bank accounts and enters general ledger transactions.

**Cause** – Because of a limited number of available personnel, it is not always possible to adequately segregate incompatible duties so that no one employee has access to both physical assets and the related accounting records, or to all phases of a transaction.

**Effect** – Incompatible duties are not adequately separated. The result is that intentional or unintentional errors could be made and not detected.

**Recommendation** – To the extent possible, given available personnel, steps should be taken to separate employee duties so that no one individual has access to both physical assets and the related accounting records, or to all phases of a transaction.

2017-002 (Reported in previous audit reports as items 2016-002 and 2015-002)

**Criteria** – Financial statements must be presented in accordance with generally accepted accounting principles.

**Condition** – As a part of the audit process, it was necessary for us to propose material adjustments to the financial statements. It was also necessary for us to assist with the preparation of the District’s financial statements.

**Cause** – Prepaid insurance balance from the prior year was not reduced in the year ended September 30, 2017 to recognize expenditures incurred for that period. Also, personnel are unable to prepare financial statements, including related notes, and material adjustments for governmental wide presentation, in accordance with generally accepted accounting principles.

**Effect** – Our proposed adjustments were accepted by management, enabling the financial statements to be fairly presented in conformity with generally accepted accounting principles.

**Recommendation** – We recommend that you consider and evaluate the costs and benefits of improving internal controls relative to the financial reporting process.

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# Flagler Estates Road & Water Control District

August 31, 2018

Mr. David W. Martin, CPA  
Auditor General  
111 West Madison Street  
Tallahassee, FL 32399

Dear Mr. Martin:

I write to you in response to the findings note in the audit of Flagler Estates Road & Water Control District, prepared by Carr, Riggs, & Ingram, LLC for the year ended September 30, 2017.

Finding 2017-001- Segregation of Incompatible Duties

We recognize that we are unable to adequately segregate certain incompatible duties. Budget constraints and limited personnel restrict our ability to keep one employee from accessing both physical assets and related accounting records, or to all phases of and provides oversight to our budget. We feel that active participation by management helps minimize the impact of this weakness.

In addition, we utilize an outside accounting firm to perform monthly oversight of our financial records. While this does not completely alleviate the above, we feel that this does provide significant mitigation.

Finding 2017-002- Preparation of Financial Statements

We have evaluated the cost vs. benefit of establishing internal controls over the preparation of financial statements in accordance with GAAP, and have determined that it is in our best interests to outsource this task to our independent auditors.

I hope that this is responsive to the comments noted in the audit.

If you require further information, please do not hesitate to contact me.

Sincerely,

William H. Fisher  
  
President, Board of Supervisors

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