ARTICLE 18
MILEAGE REIMBURSEMENT

18.1 Bargaining unit members who are assigned to more than one (1) school per day shall, upon request, be reimbursed for all assigned travel at the current IRS business rate for mileage between the first assigned location at the beginning of the workday and the last assigned location at the end of the workday; provided, however, that the bargaining unit member has received prior written approval for such travel and provided further that such mileage does not exceed the District's mileage charts. Such reimbursed schedule shall be adjusted annually on or about July 1.

18.2 Bargaining unit members who are required to use their personal automobiles for District business shall be reimbursed, upon request, for required travel subject to the following condition:

The bargaining unit member must have received prior written approval from the site administrator, or designee, for any such travel.